

ERIE COUNTY MEDICAL CENTER CORPORATION  
JULY 30, 2019 MINUTES OF THE  
BOARD OF DIRECTORS REGULAR MEETING  
TERRACE VIEW LONG TERM CARE CENTER

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Present: Bishop Michael Badger, Ronald Bennett, Scott Bylewski, Ronald A. Chapin, Anthony J. Colucci, III, Jonathan Dandes, Darby Fishkin, Kathleen Grimm, MD, Sharon Hanson, Michael Hoffert, James Lawicki, Christopher O'Brien, Jennifer Persico, Thomas J. Quatroche, Jack Quinn, Eugino Russi, Michael Seaman

Excused: William Pauly

Also

Present: Donna Brown, Peter Cutler, Andrew Davis, Steven Gary, Joseph Giglia (via phone), Susan Gonzalez, Al Hammonds, Donna Jones, Pamela Lee, Charlene Ludlow, Keith Lukasik, Brian Murray, MD, James Turner, Karen Ziemianski

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I. Call to Order:

The meeting was called to order at 4:30 p.m. Jon Dandes recognized and congratulated Anthony DePinto and his staff at Terrace View on their 5 star rating from CMS.

II. Minutes

Upon a motion made by Bishop Michael Badger and seconded by Sharon Hanson, the minutes of the June 24, 2019 regular meeting of the Board of Directors were unanimously approved.

III. Board Presentations

**Building Envelope Project**  
**James Turner, Sr. VP of Operations**

James Turner presented the Building Envelope Project, gave an estimated timeline for completion and detailed the working stages of the project.

**Tiered Daily Huddles**  
**Donna Jones, Chief Quality Officer**

Donna Jones explained the concept of Tiered Daily Huddles, their benefits to the institution and gave a timeline for the implementation of the program.

IV. Action Items

Resolution of the Board of Directors of Erie County Medical Center Corporation Approving Amendments to the Medical/Dental Staff Bylaws, Rules and Regulations and Credentials Procedures Manual

Moved by Christopher O'Brien and seconded by Michael Hoffert.

**Motion approved unanimously**

Resolution of the Board of Directors of Erie County Medical Center Corporation Approving Service Contracts in Excess of One Year

Moved by Jennifer Persico and seconded by Ronald Bennett.

**Motion approved unanimously**

Resolution Designating the Naming of Certain Spaces and Structures

Moved by Jennifer Persico and seconded by Kathleen Grimm, MD.

**Motion approved unanimously**

Resolution Receiving and Filing Medical-Dental Staff Meeting Minutes

Moved by Kathleen Grimm, MD and seconded by Michael Seaman.

**Motion approved unanimously**

V. Reports from the Corporation's Leadership Team

**Chief Executive Officer and President**

Quality

Thomas Quatroche acknowledged Terrace View Long Term Care Center on their five star rating from CMS and recognized and thanked the Executive team for their hard work on the Joint Commission survey and the AHRQ Culture of Safety Survey. The institution reported no central line infections in the ICU and no catheter associated UTIs. Tiered huddles are scheduled to be implemented in August.

Patient Experience

The institution hosted patient experience training sessions with the Transplant department and PACU. Patient experience scores continue to exceed benchmarks and meet or exceed last year.

Culture

Mr. Quatroche reported on events within the institution recognizing employee contributions, self-development programs hosted by the foundation and participation in community events and programs.

Operations

Mr. Quatroche reported a surge in CPEP, that the OMH survey for licensure was completed and the lab survey has commenced. Volume goals were met for June. Observation cases continue to be higher than last year.

## **Chief Financial Officer**

A summary of the financial results through June 30, 2019 was briefly reviewed and the full set of these materials are received and filed.

### V. Reports from Standing Committees

- a. **Executive Officers Committee:** Jonathon Dandes asked Susan Gonzalez to update the board on upcoming Foundation events. Mr. Dandes reported on the progress of the Kensington Heights Advisory Committee.
- b. **Finance Committee:** Michael Seaman had additional information to report.
- c. **Buildings and Grounds Committee:** Ronald Bennett reported on the ongoing construction projects.
- d. **Quality Improvement and Patient Safety Committee:** Michael Hoffert had no additional information to report.

All reports except that of the Performance Improvement Committee meeting are received and filed.

Mr. Dandes asked that the board observe a moment of silent on behalf of Dr. Rocco Venuto.

### VI. Recess to Executive Session – Matters Made Confidential by Law

Moved by Jennifer Persico and seconded by Michael Seaman to enter into Executive Session at 5:35 p.m. to consider matters made confidential by law, including certain personnel matter, litigation matters, strategic investments, and business plans.

**Motion approved unanimously.**

### VII. Reconvene in Open Session

Moved by Jennifer Persico and seconded by Kathleen Grimm, MD to reconvene in Open Session at 5:45 p.m. No action was taken by the Board of Directors in Executive Session.

**Motion approved unanimously**

### VIII. Adjournment

Moved by Michael Hoffert and seconded by Kathleen Grimm, MD to adjourn the Board of Directors meeting at 5:46 p.m.



Michael A. Badger  
Corporation Secretary

**A Resolution of the Board of Directors of Erie County Medical Center Corporation  
Approving Amendments to the Medical/Dental Staff Bylaws, Rules and  
Regulations and Credentials Procedures Manual**

Approved July 30, 2019

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WHEREAS, in accordance with Article XII, Section 12.2, of the Medical/Dental Staff Bylaws Part I, amendments to the Medical/Dental Staff Bylaws, Rules and Regulations and Credentials Procedures Manual (collectively, the “Bylaws”) require an affirmative vote of the Medical Executive Committee, followed by an affirmative vote of the Active Medical/Dental Staff, and approval by the Erie County Medical Center Corporation (the “Corporation”) Board of Directors (the “Board”); and

WHEREAS, the Medical Executive Committee met and reviewed proposed amendments to the Bylaws on May 20, 2019;

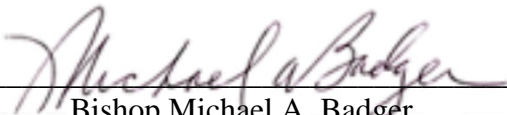
WHEREAS, the Active Medical/Dental Staff met and reviewed proposed amendments to the Bylaws on May 24, 2019;

WHEREAS, the Medical Executive Committee and the Active Medical/Dental Staff approved amendments to the Bylaws at their respective meetings; and

WHEREAS, the Board has been provided with copies of the Bylaws with proposed amendments tracked for ease in reference and the opportunity to review;

NOW, THEREFORE, the Board of Directors resolves as follows:

1. The Board of Directors of Erie County Medical Center Corporation hereby approves the amendments to the Medical/Dental Staff Bylaws, Rules and Regulations and Credentials Procedures Manual substantially in the form set forth in the documents distributed to the Board of Directors.
2. This resolution shall take effect immediately.

  
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Bishop Michael A. Badger  
Corporation Secretary

**A Resolution of the Board of Directors of Erie County Medical Center Corporation  
Approving Service Contracts in Excess of One Year**

Approved July 30, 2019

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WHEREAS, in accordance with New York Public Authorities Law § 2879(3)(b)(ii), all agreements for services to be rendered in excess of one year (the “Applicable Contracts”) are required to be reviewed and approved by the Erie County Medical Center Corporation (the “Corporation”) Board of Directors (the “Board”) via resolution; and

WHEREAS, in accordance with Article VI, Section 20 of the Corporation By-Laws, the Corporation has delegated primary responsibility for review of these contracts to the Contracts Committee of the Board; and

WHEREAS, on July 24, 2019, the Contracts Committee met and reviewed the Applicable Contracts executed during the period between April 1, 2019 through June 30, 2019; and

WHEREAS, the Contracts Committee approved the ratification of the Applicable Contracts in their current form; and

WHEREAS, the Contracts Committee recommends to the Board that the Corporation approve and ratify the Applicable Contracts;

NOW, THEREFORE, the Board of Directors resolves as follows:

1. The Board of Directors of Erie County Medical Center Corporation hereby approves and ratifies the Applicable Contracts described in the attachment to this Resolution.
2. This resolution shall take effect immediately.



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Bishop Michael A. Badger  
Corporation Secretary