

ERIE COUNTY MEDICAL CENTER CORPORATION
FEBRUARY 26, 2019 MINUTES OF THE
BOARD OF DIRECTORS REGULAR MEETING
DR. JOSEPH A. ZIZZI, SR. CONFERENCE CENTER

Present: Bishop Michael Badger, Scott Bylewski, Ronald A. Chapin (via phone), Anthony J. Colucci, III (via phone), Jonathan Dandes, Darby Fishkin, Kathleen Grimm, MD, Sharon Hanson, Michael Hoffert, James Lawicki, Nadine Mund, Christopher O'Brien, Jennifer Persico, Thomas J. Quatroche, Jack Quinn (via phone), Eugino Russi, Michael Seaman

Excused: Ronald Bennett, William Pauly

Also

Present: Peter Cutler, Andrew Davis, Yvonne Dubois, Richard Embden, William Flynn, MD, Steven Gary, Joseph Giglia, Susan Gonzalez, Al Hammonds, Donna Jones, Pamela Lee, Charlene Ludlow, Keith Lukasik, Nadine Mund, Brian Murray, MD, James Turner, Karen Ziemianski

I. Call to Order:

The meeting was called to order at 4:32 p.m.

II. Minutes

Upon a motion made by Darby Fishkin and seconded by Bishop Michael Badger, the minutes of the January 29, 2019 regular meeting of the Board of Directors were unanimously approved.

III. Presentations

Quality Report

Donna Jones, FACHE, Chief Quality Officer

Donna Jones presented an overview of the 2018 quality performance for the Corporation, and described The Great Lakes Health and ECMCC quality structures and the new Great Lakes Health system design teams. Ms. Jones additionally reported on ECMC quality improvement and patient safety goals.

The YOUiversity
Joseph T. Giglia, Esq. Chief Human Resources Officer
Yvonne Dubois, Training Coordinator, Human Resources Training

Joseph Giglia and Yvonne Dubois presented the new Human Resources initiative, The YOUiversity, a series of instructive lessons to equip managers with the tools they need to be more effective and efficient in their roles.

IV. Action Items

Resolution of the Board of Directors of Erie County Medical Center Corporation Approving Service Contracts in Excess of One Year

Moved by Jennifer Persico and seconded by Michael Hoffert

Motion approved unanimously

Resolution Designating the Naming of Certain Spaces and Structures

Moved by Jennifer Persico and seconded by Michael Hoffert

Motion approved unanimously

Resolution Receiving and Filing Medical-Dental Staff Meeting Minutes

Moved by Sharon Hanson and seconded by Kathleen Grimm, MD

Motion approved unanimously

VI. Reports of Corporation Management

Chief Executive Officer and President

Thomas Quatroche reported on the month of February.

Quality

The Corporation continues to work toward zero harm and high reliability. The root-cause analysis of adverse patient safety events and near-miss process has been restructured by establishing a Patient Safety Committee. The American College of Radiology granted the Corporation Radiology accreditation. The Laboratory department was reviewed by the New York State Department of Health.

Patient Experience

Mr. Quatroche reported that a presentation was made to the Great Lakes Health Board PI Committee on Patient Experience to share ECMC's best practices in patient experience.. Patient Experience scores are greater than the previous year and higher than the national benchmark.

Culture

The ECMC Foundation's Annual Springfest Gift Gathering Luncheon hosted over 300 attendees. The Corporation celebrated Black History Month and Thank a Resident Week during February. Wellness Week was also celebrated with an open house for the ECMC Fitness Center, the Lose to Win Kick-Off with 125 employee participants making up 22 teams and a Wellness Diversity Day.

Operations

The Behavioral Health readmission rate for January was 1.5%, comparably lower than normal with greater volumes considered. The Corporation received an OASAS Vital Access Grant to help fund additional assistance in treating the Opioid epidemic. The Corporation's volume-related activity showed that discharges are increasing, case mix index has increased and general surgeries have increased over last year.

Chief Financial Officer

A summary of the financial results through January 31, 2019 was briefly reviewed and the full set of these materials are received and filed. Stephen Gary reported that the books have been closed for 2018 and reflect a \$3.8 million operating profit. Adjustments called for by newly-applicable GASB 75 have been implemented. January's finances were lower than budget due to inclement weather which resulted in clinics being closed and surgeries being cancelled over a three day period.

VI. Reports from Standing Committees

- a. **Executive Officers Committee:** Mr. Dandes announced that the Executive Leader's Gift Gathering will be held on March 12th and the Springfest Auction will take place on March 27th.
- b. **Finance Committee:** Mr. Seaman stated that the Finance Committee had nothing more to report.
- c. **Buildings and Grounds Committee:** Andy Davis reported that the committee took a tour of the Emergency Department construction site. Jennifer Persico remarked on the tremendous progress that has been made.
- d. **Investment Committee:** Eugenio Russi reported that new members of the Investment Committee completed orientation and received the investment policy statement and on the process for changing investment managers.
- e. **Quality Improvement and Patient Safety Committee:** Dr. Brian Murray reported that presentations were made by the Environment of Care Group

reviewing their achievements for 2018 and their 2019 initiatives; Donna Jones presented *Team Quality and Improvement Plan*; and Dr. Crane presented on infection prevention.

All reports except that of the Performance Improvement Committee are received and filed.

VII. Recess to Executive Session – Matters Made Confidential by Law

Moved by James Lawicki and seconded by Bishop Michel Badger to enter into Executive Session at 5:31 p.m. to consider matters made confidential by law, including certain litigation matters, strategic investments, and business plans.

Motion approved unanimously.

VIII. Reconvene in Open Session

Moved by James Lawicki and seconded by Jennifer Persico to reconvene in Open Session at 5:47 p.m. No action was taken by the Board of Directors in Executive Session

Motion approved unanimously

IX. Adjournment

Moved by Jennifer Persico and seconded by Michael Hoffert to adjourn the Board of Directors meeting at 5:48 p.m.



Michael A. Badger
Corporation Secretary