

ERIE COUNTY MEDICAL CENTER CORPORATION  
SEPTEMBER 25, 2018 MINUTES OF THE  
BOARD OF DIRECTORS REGULAR MEETING  
STAFF DINING ROOM

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Present: Ronald Bennett, Scott Bylewski, Ronald A. Chapin, Jonathan Dandes, Darby Fishkin, Kathleen Grimm, MD, Sharon Hanson, James Lawicki, Christopher O'Brien, William Pauly, Jennifer Persico, Thomas J. Quatroche, Jack Quinn, Eugino Russi, Michael Seaman

Excused: Bishop Michael Badger, Michael Hoffert

Also

Present: Donald Boyd, Donna Brown, Sam Cloud, D.O., Anthony Colucci, III, Esq., Peter Cutler, Andrew Davis, Anthony DePinto, Richard Embden, Steven Gary, Joseph Giglia, Susan Gonzalez, Al Hammonds, Donna Jones, Pamela Lee, Jody Lomeo, Charlene Ludlow, Keith Lukasik, Brian Murray, MD, Lorne Steinhart, James Turner, Karen Ziemianski

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I. Call to Order:

The meeting was called to order at 4:30 p.m.

II. Minutes

Upon a motion made by Darby Fishkin and seconded by Michael Seaman, the minutes of the July 31, 2018 regular meeting of the Board of Directors were unanimously approved.

III. Presentations

**Capital Campaign Awareness**

**Peter Cutler, VP Communications & External Affairs**

Mr. Cutler provided an overview of the many future events scheduled to support the Emergency Department and Trauma Center. The campaign has raised over \$9.0 million to date.

**ECMCC 2019 Budget Presentation**

**Steven Gary, Chief Financial Officer**

Mr. Gary presented the 2019 operating and capital budgets as considered and recommended by the Board's Finance Committee. Mr. Gary also provided an overview of the regulatory budget reporting requirements and how management prepared the proposed budgets for 2019. The approved budgets will be distributed in accordance with applicable law and regulation.

IV. Action Items

Resolution Designating the Naming of Certain Spaces and Structures

Moved by Kathleen Grimm, MD and seconded by Jennifer Persico

**Motion approved unanimously**

Resolution Authorizing the Relocation of the Corporation's Northern Erie Clinic

Moved by Eugenio Russi and seconded by Michael Seaman

**Motion approved unanimously**

Resolution Approving the 2019 Operating and Capital Budgets of the Corporation

Moved by Michael Seaman and seconded by Jennifer Persico

**Motion approved unanimously**

Approval of August 2 , 2018 and September 6, 2018 Medical/Dental Staff Appointments/Re-Appointments.

Moved by Michael Seaman and seconded by James Lawicki

**Motion approved unanimously**

V. Reports of Corporation Management

**Chief Executive Officer**

Dr. Quatroche introduced new members to the Executive Team: Pamela Lee, Sr. Vice President of Operations and Joseph Giglia, Sr. Vice President of Human Resources.

Quality

- The NYS Office of Mental Health completed a survey from September 12-14, 2018. Results are expected within the next month.
- Staff is meeting weekly to implement discharge solutions for behavioral health patients.
- The Corporation's Skilled Nursing Facility, Terrace View, was ranked first in the country (out of 16,000 nursing homes) for value based purchasing.
- Beth Weslow, RN represented ECMC as Chapter President for AMSN (Academy of Medical-Surgical Nursing) WNY conference. She was also selected to be on a 12 person panel to develop an exam for MSNCB (Medical Surgical Nursing Certification Board).

Patient Experience

- The Corporation hosted the Western New York Patient Experience Regional Roundtable on August 23, 2018.

- The Corporation conducted a Veterans Recognition Program honoring 91 patients.
- Buffalo Bills Hall of Fame quarterback, Jim Kelly, recently visited rehab and oncology patients.
- Patient Experience scores have improved at Corporation facilities, but also are improving at peer institutions.

### Culture

- Kim Miller, RN TICU was the July summer surge winner; Megan Pellitieri, ACC, Burn Unit was the August summer surge winner of \$1,000.
- The Corporation celebrated Environmental Services Week, September 10-14, 2018 with various activities throughout the week.
- The Corporation and volunteers served over 3400 meals during the Employee Picnic; employees also spent over \$57,000 on ECMC-branded merchandise
- The Corporation also celebrated World Sepsis Day and Rehabilitation Week.

### Operations

- Currently 505 patients in building; a new Discharge Lounge was created to improve patient experience while awaiting transition from acute care.
- The Corporation opened four (4) additional detox beds and anesthesia has converted to an electronic medical record.
- The Corporations volume-related activity was consistent with past months: discharges are increasing, case mix index has increased, general surgeries have increased and Emergency Department visits have increased.

### **Chief Financial Officer**

A summary of the financial results through August 31, 2018 and a Quarterly Financial Statement and projected statement of Yearly Cash Flows were briefly reviewed and the full set of these materials are received and filed.

### VI. Reports from Standing Committees

**Building and Grounds Committee:** Mr. Bennett provided an overview of the status of various projects: Emergency Department and Trauma Center main tower steel is being placed; the main entrance to the hospital building will be closing in October, CPEP renovations are underway. In-house construction services continue to be quite busy on various other projects.

All reports except that of the Performance Improvement Committee are received and filed.

VII. Recess to Executive Session – Matters Made Confidential by Law

Moved by James Lawicki and seconded by Jennifer Persico to enter into Executive Session at 5:40 p.m. to consider matters made confidential by law, including certain litigation matters, strategic investments, and business plans.

**Motion approved unanimously.**

VIII. Reconvene in Open Session

Moved by James Lawicki and seconded by Jack Quinn to reconvene in Open Session at 6:45 p.m. No action was taken by the Board of Directors in Executive Session

**Motion approved unanimously**

IX. Adjournment

Moved by Christopher O'Brien and seconded by Darby Fishkin to adjourn the Board of Directors meeting at 6:45 p.m.



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Michael A. Badger  
Corporation Secretary

**Resolution Designating the  
Naming of Certain Spaces and Structures**

Approved September 25, 2018

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WHEREAS, by Resolution approved by the Corporation's Board of Directors on October 31, 2017, the Corporation set forth its policy regarding the naming of spaces and structures owned or otherwise controlled by the Corporation; and

WHEREAS, consistent with the Corporation's policy, the ECMC Foundation, Inc. has engaged in negotiation with several donors to the Foundation regarding acknowledgement of donations that includes, among other things, the opportunity to name a Corporation space or structure in the honor or memory of a person or entity; and

WHEREAS, the Foundation has provided a listing of the information called for by the Corporation policy and is seeking the approval of the Board of Directors of the Corporation regarding the naming of spaces and structures as detailed on the attachment to this resolution;

NOW, THEREFORE, the Board of Directors resolves as follows:

1. The recommendations submitted by the Foundation as detailed on the attachment to this resolution are hereby approved.
2. The Foundation is delegated the authority to implement the naming substantially in accordance with the information contained in the attachment and in accordance with the Corporation's October 31, 2017 policy as approved by the Board of Directors.
3. This resolution shall take effect immediately.



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Michael A Badger  
Corporation Secretary

Insert redacted version

**Resolution Authorizing the Relocation of the Corporation's  
Northern Erie Clinic and Application to OASAS for Relocation**

Adopted September 25, 2018

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WHEREAS, Erie County Medical Center Corporation (the "Corporation") finds it necessary to relocate its Northern Erie chemical dependency counseling and treatment clinic from its current location at 2282 Elmwood Avenue, Kenmore, New York (the "Clinic"); and

WHEREAS, the Corporation has identified a modernized space at 2005 Sheridan Drive, Tonawanda, New York, and wishes to relocate the Clinic to this location (the "Relocation"); and

WHEREAS, the Corporation must receive approval from the New York Office of Alcoholism and Substance Abuse Services ("OASAS") prior to the Relocation; and

WHEREAS, as part of its OASAS application, the Corporation is required to authorize the Relocation and to appoint a representative of the Corporation to act on its behalf during the application process;

NOW, THEREFORE, the Board of Directors resolves as follows:

1. The Corporation is authorized to relocate the Northern Erie chemical dependency counseling and treatment services clinic from its current location at 2282 Elmwood Avenue, Kenmore, New York to 2005 Sheridan Drive, Tonawanda, New York.
2. The Corporation is authorized to apply to OASAS for relocation of the clinic, and Susan K. Fallis, Corporation Vice President of Behavioral Health, is authorized to act on behalf of the Corporation in its preparation of the OASAS application for the Relocation, and to represent the Corporation throughout the OASAS certification application process.
3. The Corporation is authorized to take all other actions necessary and appropriate to implement this resolution.
4. This resolution shall take effect immediately.



Michael A. Badger  
Corporation Secretary

**Resolution Approving the  
2019 Operating and Capital Budgets of the Corporation.**

Approved September 25, 2018

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WHEREAS, the Corporation is required by New York Public Authorities Law to prepare and submit an operating and capital budget annually no later than ninety (90) days before the commencement of the Corporation's fiscal year, on January 1; and

WHEREAS, New York law and regulations set forth the various elements of an acceptable budget process and requires that an approved budget be publicly filed no later than September 30, 2018 this year; and

WHEREAS, the Corporation's management team has prepared operating and capital budgets for the year 2019 in accord with regulatory requirements, has presented those budgets, and the assumptions upon which they are based, to the Finance Committee of the Board of Directors on September 18, 2018 and the Finance Committee is recommending approval of the budgets as presented; and

WHEREAS, the Corporation Board of Directors received the operating and capital budgets in advance of the September 25, 2018 regular meeting and a presentation on these budgets was completed at the Corporation's regular meeting of the Board of Directors on September 25, 2018;

NOW, THEREFORE, the Board of Directors resolves as follows:

1. The 2019 Operating and Capital budgets of the Corporation as presented to the Board of Directors on September 25, 2018 are approved.
2. The Corporation is directed to timely file these budgets in accordance with applicable law and regulation.
3. This resolution shall take effect immediately.



Bishop Michael Badger  
Corporation Secretary



## CREREDENTIALS COMMITTEE MEETING MINUTES

### Committee Members Present:

Yogesh Bakhai, MD (Chair)	Samuel Cloud, DO
Brian Murray, MD, CMO (ex-officio)	Richard Skomra, CRNA
Robert Glover, Jr., MD	Victor Vacanti, MD
Mark LiVecchi, MD, DMD, MBA	Mandip Panesar, MD

### Committee Members Excused:

Richard Hall, MD, DDS, PhD

### Medical-Dental Staff Office and Administrative Members Present:

Tara Boone, Medical-Dental Staff Services Coordinator;  
Judy Fenski, Credentialing Specialist;  
Kerry Carlin, Credentialing Specialist

### CALL TO ORDER

The meeting was called to order at 3:03 pm. The Medical Executive Committee endorsed and the Board of Directors approved the July 2018 Credentials Committee meeting minutes. The Committee welcomed a new member, Dr. Victor Vacanti, appointed by the President of the Medical-Dental Staff.

Correction to the July 5, 2018 meeting minutes: the privilege addition listed for Sara Dann, PA-C in the Department of Radiology/Imaging Services is an existing privilege for the provider.

**FOR  
INFORMATI  
ON**

### ADMINISTRATIVE

The Credentials Committee was made aware of recent resignations, application withdrawals, leave requests or conclusions and presents the following names to the Executive Committee for information.

- A. Deceased – None
- B. Applications Withdrawn – None
- C. Application Processing Cessation – None
- D. Automatic Processing Conclusion – (inactive applications > 180 days from date of signature)-None
- E. **Resignations (10)**
  - Anesthesiology**
    - Durante, Shelley CRNA 07/18/2018
    - Watson, Michael MD 07/22/2018
  - Emergency Medicine**
    - Lema, Penelope MD 08/01/2018
  - Family Medicine**
    - Ghazi, Muhammad MD 08/10/2018
  - Internal Medicine**
    - Ahmad, Shakeel MD 07/12/2018
  - Internal Medicine-Apogee**
    - Marks, Donald MD 08/12/2018
    - Pettle, Theodore MD 07/09/2018
    - Yadav, Nandini MD 08/02/2018
  - Obstetrics and Gynecology**

Brebner, Angelle MD  
**Orthopaedic Surgery**  
Burkhard, Gregory PA

08/31/2018

07/27/2018

**FOR  
INFORMATION**

***CHANGE IN STAFF CATEGORY***

**Oral and Maxillofacial Surgery**

Cecere, William III DDS, MD *change from Active to Courtesy Refer and Follow*

**Rehabilitation Medicine**

Salcedo, Daniel MD *change from Active to Courtesy, Refer and Follow*

**Urology**

Sufrin, Gerald MD *change from Active to Courtesy, Refer and Follow*

**FOR  
OVERALL ACTION**

***DEPARTMENT CHANGE or ADDITION***

**Family Medicine**

Wayne, Faith ANP *adding Internal Medicine (Apogee)*  
*Collaborating Physician: Tadakamalla, Ashvin MD*

**FOR  
OVERALL  
ACTION**

***CHANGE OR ADDITION OF COLLABORATING/SUPERVISING ATTENDING***

**Internal Medicine**

Meng, Jennifer PA Allied Health  
Professional

*From Glover, Robert F. MD to Zizzi Jr., Joseph MD*

Provenzo, Ashley FNP Allied Health  
Professional

*From Tadakamalla, Ashvin MD to Yedlapati, Siva Harsha MD*

**OVERALL ACTION**

**FOR**

***PRIVILEGE ADDITION/REVISION***

**Plastic & Reconstructive Surgery**

Loree, Thom MD Active

- 12<sup>th</sup> Cranial nerve stimulation implant (INSPIRE)

Santillo, Alexis PA-C Allied Health  
Professional

*Supervising Physician: Loree, Thom MD*

- Abdominal Feeding Tube Maintenance

- Injection of Tissue Expanders

***\*FPPE N/A; further delineation of existing privileges with form revision***

**FOR  
OVERALL  
ACTION**

**PRIVILEGE WITHDRAWAL**

**Rehabilitation Medicine**

Salcedo, Daniel MD Active (changing to  
CRF)

- Issue certification for medical marijuana

**Thoracic/Cardiovascular Surgery**

Professional Cole, Casey ANP Allied Health

Professional Stansberry, Andrew PA-C Allied Health

*Collaborating/Supervising Physician: Picone, Anthony MD*

- Use of cardiopulmonary bypass
- Use of ventricular assist device
- Use of extracorporeal membrane oxygenation

Professional Rasnick, Joseph ANP Allied Health

Professional Siebert, Marc ANP Allied Health

*Collaborating/Supervising Physician: Picone, Anthony MD*

- Use of extracorporeal membrane oxygenation

**FOR**

**OVERALL ACTION**

**UNACCREDITED FELLOWSHIPS**

No update from July Credentials Meeting

**FOR INFORMATION**

**APPOINTMENT APPLICATIONS, recommended– comments as indicated**

**INITIAL APPLICATIONS (8)**

**Anesthesiology**

Snodgrass, Darress CRNA Allied Health  
Professional

Suchy, Thomas MD\* Active

**Internal Medicine**

Luterek, Noelle NP Allied Health  
Professional

*Collaborating Physician: Tadakamalla, Ashvin MD*

Marr, Candace DO Active

**Orthopaedic Surgery**

Binkley, Allison MD Active – Pending  
Fellowship Verification

**Plastic & Reconstructive Surgery**

Attea, Rachel NP Allied Health  
Professional

*Collaborating Physician: Loree, Thom MD*

**Surgery**

Cohen, Franklin MD*	Active
Rosenbeck, Jessica PA-C Professional	Allied Health

*Supervising Physician: Brewer, Jeffrey MD*

\*To be presented to the Medical Executive Committee for further discussion\*

**DUAL DEPARTMENT INITIAL APPOINTMENT APPLICATIONS (0)**

**FOR OVERALL ACTION**

***REAPPOINTMENT APPLICATIONS, recommended – comments as indicated***

**REAPPOINTMENT REVIEW (36)**

**Emergency Medicine**

Dice, William MD	Active
Pugh, Jennifer MD	Active

**Family Medicine**

Leiser, Elizabeth ANP Professional	Allied Health
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*Collaborating Physician: Evans, Stephen MD*

**Internal Medicine**

Case, Joshua MD	Active
Ebling, Nancy DO Follow	Courtesy, Refer &
Glover, Robert MD	Active
Meng, Jennifer PA-C Professional	Allied Health

*Supervising Physician: Zizzi, Joseph MD*

Meras, Larisa MD	Active
Ramos, Emilio MD	Active
Ventresca, Edward MD	Active
Venuto, Rocco MD	Active
Wehling, Loren NP Professional	Allied Health

*Collaborating Physician: Tadakamalla, Ashvin MD*

**Neurology**

Sawyer, Robert MD	Active
Velicu, Simona MD MBA	Active

**Neurosurgery**

Grisante, Emily PA-C Professional	Allied Health
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*Supervising Physician: Fahrback, John MD*

Siddiqui, Adnan MD	Active
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**Obstetrics & Gynecology**

Akers, Stacey MD Follow	Courtesy, Refer &
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Barnabei, Vanessa MD	Active
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**Ophthalmology**

Schaefer, Daniel MD	Active
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**Oral & Max Surgery**

Cronyn, Robert DDS	Active
Rifkind, Jacob DDS MD	Active
<b><u>Orthopaedic Surgery</u></b>	
Fiore, Nora PA-C	Allied Health
Professional	
Hamill, Christopher MD	Active
Skibitsky, Ryan PA-C	Allied Health
Professional	
<i>Supervising Physician: Violante, Nicholas MD</i>	
<b><u>Pathology</u></b>	
Gonzalez-Fernandez, Federico MD PhD	Associate
Soofi, Yousef MD	Active
<b><u>Plastic &amp; Reconstructive Surgery</u></b>	
Santillo, Alexis PA-C	Allied Health
Professional	
<i>Supervising Physician: Loree, Thom MD</i>	
<b><u>Psychiatry and Behavioral Health</u></b>	
DelRegno, Paula MD	Active
Improta, John MD	Active
Sokoloff, Mark PhD	Allied Health
Professional	
<b><u>Radiology</u></b>	
Baum, Phillip MD	Active
Burgoyne, Brian MD	Active
Patel, Arpit DO	Active
<b><u>Rehabilitation Medicine</u></b>	
Tague, Dana ANP	Allied Health
Professional	
<i>Collaborating Physician: LiVecchi, Mark MD</i>	
<b><u>Urology</u></b>	
Chevli, K. Kent MD	Associate
Danforth, Teresa MD	Active

**DUAL DEPARTMENT REAPPOINTMENT APPLICATIONS (0)**

**FOR OVERALL ACTION**

***PROVISIONAL APPOINTMENT REVIEW, recommended***

The following members of the Provisional Staff from the previous year period are presented for movement to the Permanent Staff on the date indicated:

No August Board of Directors meeting. All initial appointment recommendations from the August 2017 meeting were approved at the September 2017 Board of Directors meeting

*The future October 2018 Provisional to Permanent Staff list will be compiled for Chief of Service for review and endorsement*

**FOR OVERALL ACTION**

**AUTOMATIC CONCLUSION, Reappointment Expiration, FIRST NOTICE**

None

## **AUTOMATIC CONCLUSION, Reappointment Expiration, SECOND NOTICE**

None

## **AUTOMATIC CONCLUSION, Reappointment Expiration, FINAL NOTICE**

None

## ***OLD BUSINESS***

### **Office Operations**

ECMC has completed the annual Wellcare delegated credentialing audit. The MDSO has been informed that their portion of the audit was 100% compliant; awaiting the scoring of the Corporate Compliance and Professional Billing Department pieces.

### **Privilege Forms**

As the privilege ‘PERFORM INCISION AND DRAINAGE OF SUPERFICIAL ABSCESSSES’ is now a Level I core privilege on the combine AHP forms, consider for all department physician forms and for the Wound Care Bundle to use the wording ‘I&D, COMPLEX’ which is an ICD code and delineates a higher level of procedure. The appropriateness of the wording was confirmed with the ECMC Wound Clinician. This affects 8 forms:

1. Dermatology – MD
2. Family Medicine – MD
3. Internal Medicine/Infectious Disease Module – MD
4. Internal Medicine/Wound Care Module – MD
5. Orthopaedic Surgery/Podiatry/Wound Care Section
6. Surgery – MD (3 separate places due to grossly outdated laundry list format)
7. Surgery – NP/Wound Care Section
8. Wound Care generic form – MD (created for OBGYN working in WCC)

The Credentials Committee endorsed this wholesale change so that the individual COSs can be informed that this is for formatting consistency across departments.

### **Temporary Privileges**

The temporary privileges tracker was reviewed for the committee, noting the privileges granted since the last meeting. The quality control checks confirmed that all were executed in full compliance with policy and accreditation standards.

**FOR OVERALL ACTION**

## ***NEW BUSINESS***

### **Leave of Absence**

A UBMD Internal Medicine Provider has requested a leave of absence from 7/1/18-9/30/18 due to VISA issues. Per the ECMC Medical-Dental Staff Bylaws, the Chief Medical Officer has approved the request.

### **JC Readiness**

New standard goes into effect **JANUARY 1, 2019**

- **New EP 15** The hospital verifies and documents that individuals (including physicians, non-physicians, and ancillary personnel) who use fluoroscopic equipment participate in ongoing education that includes **annual** training on the following:
  - Radiation dose optimization techniques and tools for pediatric and adult patients addressed in the Image Gently® campaign
  - Safe procedures for operation of the types of fluoroscopy equipment they will use

Wed 7/18/2018 3:46 PM

To: Marshall, Jonathan <JMarshall@ecmc.edu>; Mertowski, Cheryl <CMertows@ecmc.edu>; Ludlow, Charlene <CLudlow@ecmc.edu>

CC: Murray, Brian <BMurray@ecmc.edu>; Bakhai, Yogesh <bakhaiyd@buffalo.edu>; Boone, Tara <tboone@ecmc.edu>; Fenski, Judith <JFenski@ecmc.edu>; Lock, Kerry <KLock@ecmc.edu>

Good Afternoon:

I am sure that you are aware of the new JC requirements effective at the beginning of the New Year. The equipment evaluations I trust will be performed by the radiation physicist and documented through the Environment of Care Committee (the place I last recall such documentation residing).

Please refer to the Medical-Dental Staff Office and the Credentials Committee your interpretation of how the standard for annual training will be applied and met for the physicians on staff at ECMC, as I anticipate that this will be part of the 2019 JC survey process. If this includes the mini C-arm used by Orthopaedics, please be reminded that the existing ECMC credentialing criteria is one and done, no periodic refresher required.

Thank you for your anticipated response,

Susan Ksiazek, R.Ph.  
Director, Medical Staff Quality and Education  
Tele (716) 898-4656  
Fax (716) 898-3108

To date, awaiting response to this e-mail. The CMO was asked to reach out to the Chief of Service for further clarification.

**FOR**

**INFORMATION**

***OPEN ISSUES***

As a follow up to the discussion at last month's meeting, the draft letter to the Staff Podiatrist requesting additional privileges, has been reviewed by the CMO and approved by ECMC Legal Counsel. The letter was mailed certified/return receipt to the Podiatrists home.

**FOR**

**INFORMATION**

***OTHER BUSINESS***

FPPE-OPPE Report (included in the consent calendar of the Medical-Executive Committee)

**FPPE (Focused Professional Practice Evaluation) (19)**

Anesthesiology – 1  
Emergency Medicine – 1  
Family Medicine – 4  
Internal Medicine – 2  
Oral Maxillofacial Surgery – 1

Orthopaedic Surgery- 1  
Pathology – 1  
Psychiatry – 2  
Radiology- 4  
Rehabilitation- 1  
Surgery – 1

The Committee was informed of the ongoing membership category changes and privilege withdrawals that result from execution of the FPPE process. These are duly noted on the FPPE forms as they are closed.

**OPPE (Ongoing Professional Practice Evaluation) (53)**

Otolaryngology- 2  
Cardiovascular Thoracic Surgery- 16  
Oral Maxillofacial Surgery- 19  
Rehabilitation Medicine- 16

**FOR  
INFORMATION**

***ADJOURNMENT***

With no other business, a motion to adjourn was received and carried at 3:57 PM.

Respectfully submitted,



Yogesh Bakhai, MD  
Chairman, Credentials Committee

Att.



## CREREDENTIALS COMMITTEE MEETING MINUTES

### Committee Members Present:

Yogesh Bakhai, MD (Chair)	Samuel Cloud, DO
Brian Murray, MD, CMO (ex-officio)	Richard Skomra, CRNA
Robert Glover, Jr., MD	Victor Vacanti, MD
Mark LiVecchi, MD, DMD, MBA	Mandip Panesar, MD
Richard Hall, MD, DDS, PhD	

### Medical-Dental Staff Office and Administrative Members Present:

Tara Boone, Medical-Dental Staff Services Coordinator;  
Judy Fenski, Credentialing Specialist;  
Kerry Carlin, Credentialing Specialist  
Barb Fleissner, Credentialing Specialist

### CALL TO ORDER

The meeting was called to order at 3:04 pm . The Medical Executive Committee endorsed the August 2018 Credentials Committee meeting minutes. The Board of Director's will approve the August 2018 Credentials Committee meeting minutes at the September 2018 meeting due to a cancellation of the August 2018 Board of Director's meeting. The Committee welcomed the new Medical Dental Staff Credentialing Specialist, Barbara Fleissner.

Gregory Burkhard, PA-C has rescinded his resignation that was presented to the August 2018 Credentials Committee. He will continue to work with University Orthopaedic Surgery under a new supervising physician, Dr. Michael Rauh.

FOR  
INFORMATI  
ON

### ADMINISTRATIVE

The Credentials Committee was made aware of recent resignations, application withdrawals, leave requests or conclusions and presents the following names to the Executive Committee for information.

- F. Deceased – None
- G. Applications Withdrawn – None
- H. Application Processing Cessation – None
- I. Automatic Processing Conclusion – (inactive applications > 180 days from date of signature)-None
- J. **Resignations**
  - Internal Medicine**  
Stewart, Scott MD 08/10/2018
  - Internal Medicine/Hospitalist**  
Sheth, Purvi MD 07/01/2018
  - Surgery**  
Edwards, Beth PA-C 08/03/2018  
Leary, Daniel MD 08/17/2018  
Passmore, Natalie ANP 08/17/2018  
Train, William MD 08/01/2018

FOR  
INFORMATION

**CHANGE IN STAFF CATEGORY**

None

**FOR  
OVERALL ACTION**

**DEPARTMENT CHANGE or ADDITION**

None

**FOR  
OVERALL  
ACTION**

**CHANGE OR ADDITION OF COLLABORATING/SUPERVISING ATTENDING**

None

**OVERALL ACTION**

**FOR**

**PRIVILEGE ADDITION/REVISION**

**Family Medicine**

Torres, Alfredo MD FACP

Active

-Simple non-displaced fractures – adult

-Incision and Drainage

*(FPPE not applicable; Terrace View practitioner)*

**FOR  
OVERALL  
ACTION**

**PRIVILEGE WITHDRAWAL**

None

**FOR OVERALL ACTION**

**UNACCREDITED FELLOWSHIPS**

The UB Neurosurgery practice plan has added another unaccredited fellow that has an anticipated start date in September 2018. We are currently awaiting his limited permit. Nothing new to report on previous unaccredited fellows.

**FOR INFORMATION**

**APPOINTMENT APPLICATIONS, recommended– comments as indicated**

**INITIAL APPLICATIONS (20)**

**Family Medicine**

Kumar, Dileep MD

Active

**Internal Medicine**

Harris, Dacia MD

Active

Jack, Anna NP

Allied Health

Professional

*Collaborating physician: Tadakamalla, Ashvin MD*

Jack, Dennis NP

Allied Health

Professional

*Collaborating physician: Farry, James MD*

Khokhar, Imtiaz MD

Active

Krtanjek, Kristina NP Professional <i>Collaborating physician: Tadakamalla, Ashvin MD</i>	Allied Health
Vargovich, Alison PhD Professional	Allied Health
<b><u>Neurosurgery</u></b> Jancevski, Alicia PA-C Professional <i>Supervising physician: Castiglia, Gregory MD</i>	Allied Health
<b><u>Radiology</u></b> Green, Adam MD	Active
<b><u>Radiology/Teleradiology</u></b> Jacobson, Daniel MD	Active
<b><u>Surgery</u></b> Koenig, Claudia PA-C Professional <i>Supervising physician: Brewer, Jeffrey MD</i>	Allied Health
<b><u>Urology</u></b> Barlog, Kevin MD	Active
Bodkin III, John MD	Active
Gilbert, Richard MD	Active
Greco, Joseph MD	Active
Lillie, David MD	Active
Rambarran, Brian MD	Active
Roehmholdt, John MD	Active
Rutkowski, John MD	Active
Skomra, Christopher MD	Active

**DUAL DEPARTMENT INITIAL APPOINTMENT APPLICATIONS (0)  
FOR OVERALL ACTION**

***REAPPOINTMENT APPLICATIONS, recommended – comments as indicated***

**REAPPOINTMENT REVIEW (19)**

<b><u>Anesthesiology</u></b> Brock, Carole CRNA Professional	Allied Health
<b><u>Family Medicine</u></b> Sacks, Dawn, ANP Professional	Allied Health
Smith-Blackwell, Olivia MD MPH	Active
Torres, Alfredo MD	Active
<b><u>Internal Medicine</u></b> Anand, Edwin MD	Active
Ball, Therese ANP Professional <i>Collaborating Physicians: Ventresca, Edward MD &amp; Burkard, Paula MD PhD</i>	Allied Health

Gayles, Kenneth MD	Active
Konikoff, Karen FNP Professional	Allied Health
<i>Collaborating Physician: Zizzi, Joseph Jr. MD</i>	
Krasner, Susan PhD Professional	Allied Health
Stehlik, Edward MD & Follow	Courtesy, Refer
<b><u>Obstetrics &amp; Gynecology</u></b>	
Justicia-Linde, Faye MD	Active
<b><u>Ophthalmology</u></b>	
Niles, Charles MD & Follow	Courtesy, Refer
<b><u>Psychiatry &amp; Behavioral Medicine</u></b>	
Antonius, Daniel PhD Professional	Allied Health
Cervantes, Ana MD & Follow	Courtesy, Refer
Lapides, Hannah NP Professional	Allied Health
<i>Collaborating Physician: Cummings, Michael MD</i>	
<b><u>Radiology</u></b>	
Mangano, Anthony MD	Active
<b><u>Teleradiology</u></b>	
Moon, David MD	Active
<b><u>Surgery</u></b>	
Minhas, Parveen ANP Professional	Allied Health
<i>Collaborating Physician: Kayler, Liise MD</i>	
<b><u>Thoracic/Cardio Surgery</u></b>	
Drullard, Ian PA-C Professional	Allied Health
<i>Supervising Physician: Ashraf, M Hashmat MD</i>	

**DUAL DEPARTMENT REAPPOINTMENT REVIEW (1)**  
**Internal Medicine/Thoracic-Cardiovascular Surgery**

Stansberry, Andrew PA-C Professional	Allied Health
<i>Supervising Physician: Desai, Ravi MD</i>	
<i>Supervising Physician: Picone, Anthony MD</i>	

**FOR OVERALL ACTION**

***PROVISIONAL APPOINTMENT REVIEW, recommended***

The following members of the Provisional Staff from the previous year period are presented for movement to the Permanent Staff on the date indicated.

No August 2017 Board of Directors meeting. All initial appointment recommendations from the August 2017 meeting were approved at the September 2017 Board of Directors meeting

Provisional to Permanent Staff Expires 09/26/2018	Provisional Period
<b>AUGUST 2017</b>	
<b><u>Family Medicine</u></b>	
Jawaid, Fahad MD	Active
Torres, Alfredo MD	Active
<b><u>Internal Medicine – Hospitalist</u></b>	
Baran, Natalia MD	Active
<b><u>Internal Medicine</u></b>	
Alam, Naheed MD	Active
Dockstader, Chantel MD and Follow	Courtesy, Refer
Haskins, Kathryn PA-C Professional	Allied Health
<i>Supervising Physician: Dr. Brockman</i>	
McGuire, Jennifer NP Professional	Allied Health
<i>Collaborating Physician: Dr. Brockman</i>	
Swami, Mehak DO	Active
Thomas, Todd PA-C Professional	Allied Health
<i>Supervising Physician: Dr. Anillo</i>	
<b><u>Orthopaedic Sugery</u></b>	
Bodo, Jules DPM	Active
Schwartz, Rachel PA-C Professional	Allied Health
<i>Supervising Physician: Dr. Paterson</i>	
<b><u>Pathology</u></b>	
Cheney, Richard MD	Active
<b><u>Plastic and Reconstructive Surgery</u></b>	
Hodgson, Matthew NP Professional	Allied Health
<i>Collaborating Physician: Dr. Loree</i>	
<b><u>Psychiatry</u></b>	
Grudzien, Jessica MD	Active
Lapides, Hannah NP Professional	Allied Health
<i>Collaborating Physician: Dr. Cummings</i>	
Martin, Peter MD	Active
Russell, Joshua MD	Active
<b><u>Radiology</u></b>	
Bevilacqua, Thomas MD*	Active
<b><u>Surgery</u></b>	
Ortolani, John MD	Active

**Provisional to Permanent Staff**  
**Expires 09/26/2018**

**Provisional Period**

**SEPTEMBER 2017**

**Anesthesia**

Plata, Edward MD

Active

**Family Medicine**

Amidon, Jeffrey DO

Active

Ramadan, Fadi MD

Active

**Internal Medicine**

Bantle, Ann Marie ANP

Allied Health

Professional

*Supervising Physician: Dr. R. Sadiq*

Bryson, Melissa NP

Allied Health

Professional

*Collaborating Physician: Dr. Brockman*

Chemaly, Elie MD

Active

Wener, Gregory PA-C

Allied Health

Professional

*Supervising Physician: Dr. Anillo*

**Neurology**

Velicu, Simona MD

Active

*The future November 2018 Provisional to Permanent Staff list will be compiled for Chief of Service for review and endorsement*

**FOR OVERALL ACTION**

**AUTOMATIC CONCLUSION, Reappointment Expiration, FIRST NOTICE**

**None**

**AUTOMATIC CONCLUSION, Reappointment Expiration, SECOND NOTICE**

**None**

**AUTOMATIC CONCLUSION, Reappointment Expiration, FINAL NOTICE**

**None**

**OLD BUSINESS**

**Office Operations**

Internal Medicine Physician that previously requested a Leave of Absence, due to VISA issues, has obtained an updated VISA. His new expiration date is 9/30/19. The Chief of Service will complete the corresponding FPPE form upon closure of leave. Another Internal Medicine Physician has requested leave while awaiting his updated VISA.

**Privilege Forms**

**Internal Medicine**

The Chief of Service and one of the PhD's in the department are planning a review and revision of the Internal Medicine Psychologist privilege form.

**Thoracic/Cardiovascular Surgery Combined AHP Form**

The Chief of Service has the final draft for approval; once received, it will be forwarded to the Credentials Committee for endorsement.

**Surgery**

The application for initial appointment of a Surgery Department Physician, which was forwarded to the Medical Executive Committee last month without a specific recommendation, was referred back to the Credentials Committee for further consideration. Discussions between the Chief Medical Officer, Credentials Committee Chair and Chief of Surgery revealed that the main reason for his request for active privileges was not to operate independently, but instead to "scrub in" on selected cases being performed at ECMC by ECMC surgeons. It was proposed by the CMO and agreed by the Chief of Surgery that this could be best achieved by creating a new "OR ASSIST" privilege on the Departmental privileging form which the applicant could then apply for rather than a full list of active privileges.

As follow up to this discussion, please find the recommended additions to the front page of the Department of Surgery form. To lend consistency of format, this mimics the Orthopaedic Surgery form:

**PRIVILEGES: Active or Associate Staff Categories only**

Enter " ✓ " in Request Column

Requested by Applicant	Recommended by Chief of Service
Yes / No	Yes / No
<input type="checkbox"/> . . . . . ADMITTING PRIVILEGES . . . . . <input type="checkbox"/>	
<input type="checkbox"/> . . . . . OR ASSIST PRIVILEGES . . . . . <input type="checkbox"/>	
<input type="checkbox"/> . . . . . AMBULATORY NON PROCEDURAL PRIVILEGES . . . . . <input type="checkbox"/>	

\*The Credentials Committee endorsed the proposed changes to the Surgery form

**Temporary Privileges**

The temporary privileges tracker was reviewed for the committee, noting the privileges granted since the last meeting. The quality control checks confirmed that all were executed in full compliance with policy and accreditation standards.

**FOR OVERALL ACTION**

***NEW BUSINESS***

Dr. Manyon had requested that Dr. Robert Lugo be named as the Associate Chief of Service for Family Medicine. Per ECMC bylaws, the CMO has made a formal request which has been reviewed by the Medical Executive Committee with an anticipated approval by the Board of Directors at the September 2018 meeting.

**5.2.2 ASSOCIATE CHIEF OF SERVICE**

- (a) Each Associate Chief of Service shall have the qualifications set forth in Section 5.2.1 (a) for Chiefs of Service and shall be appointed by the Chief of Service with confirmation by the Medical Executive Committee and the Board. The Chief of Service in conjunction with the Chief Medical Officer shall decide the need for an associate chief of service. An associate chief of service may be granted voting privileges by the Medical

Executive Committee on the recommendation of the Chief of Service and is subject to Board approval.

**FOR**

**INFORMATION**

***OPEN ISSUES***

=Dr. Bakhai, Chief of Service of Psychiatry, updated the Committee regarding a physician's limited permit. The permit is scheduled to expire as of 10/30/18 and it is not expected that the Provider will be able to extend the limited permit.

=The Medical-Dental Staff Office has had no feedback from Radiology regarding the January 1, 2018 new JC standard regarding fluoroscopy annual training. As this is not a JC Medical Staff chapter standard, the CMO stated that he or Dr. Panesar will set up the initial meeting to ensure it is addressed prior to the 2019 survey.

=The Credentials Committee was alerted to the lack of progress regarding the onboarding tool. Another concern was that the committee coordination is trailing off and there is no representation for in-patient provider on-boarding.

=The CMO informed the Committee that Corporate Compliance has met to discuss the inconsistencies between the regulatory and liability carrier standards with regard to midlevel supervision. Another meeting is being planned to further discuss this.

=The Corporate Compliance Officer reported that the updated collaborating/supervising agreements for ECMC employees is currently being reviewed by legal and awaiting approval. The Medical Dental Staff Office informed the Committee that they have not seen a draft and further discussion may be required to work out the logistics of implementation for employed vs. non-employed providers.

**FOR**

**INFORMATION**

***OTHER BUSINESS***

FPPE-OPPE Report (included in the consent calendar of the Medical-Executive Committee)

**FPPE (Focused Professional Practice Evaluation) (2)**

Anesthesiology – 2\*

\*No Pediatric Cases to evaluate; FPPE will need to remain open. Form letter for such circumstances has been drafted and tracking mechanism will need to be developed.

**OPPE (Ongoing Professional Practice Evaluation) (68)**

Neurology – 6

Neurosurgery - 15

Teleradiology - 39

Urology – 8

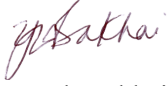
**FOR  
INFORMATION**

***ADJOURNMENT***

With no other business, a motion to adjourn was received and carried at 3:56PM.

Respectfully submitted,





Yogesh Bakhai, MD  
Chairman, Credentials Committee

Att.