ERIE COUNTY MEDICAL CENTER CORPORATION

BOARD OF DIRECTORS MINUTES OF THE BUILDING & GROUNDS COMMITTEE MEETING JANUARY 30, 2018 ECMCC EXECUTIVE CONFERENCE ROOM

BOARD MEMBERS PRESENT:	Ronald Bennett, Esq.	Michael Hoffert Frank Mesiah
BOARD MEMBERS EXCUSED:		
Also Present:	James Turner Michael Drozdowski	Thomas Quatroche, Jr. Andrew Davis

I. CALL TO ORDER

Mr. Bennett called the meeting to order at 3:06 p.m.

II. APPROVAL OF OCTOBER 31, 2017 B&G MEETING MINUTES

Moved by Mr. Bennett and seconded by Mr. Mesiah to waive the reading and file the minutes of the Buildings and Grounds Committee of October 31, 2017 as presented.

III. UPDATE – RECENTLY COMPLETED INITIATIVES/PROJECTS

Mr. Turner provided the following project updates to the committee:

Behavioral Health Zones (In-House Crew)

• Chalkboard Paint Initiative complete.

LTC Lactation Room (In-House Crew)

• Conversion of restroom GD-44 to a lactation room in use with temporary door.

Stretcher Access Corridor (In-House Crew)

 Created new corridor, wall opening and office on the ground floor near Environmental Services to allow an unobstructed path from the new stretcher access entrance to the service elevators. Corridor is now open. Relocated Bed Control office to new corridor.

Nurse Staffing Office (In-House Crew)

 New work area for Nurse Staffing office, construction complete. Occupants scheduled to move by the end of January.

Conversion of 9z1 for CD Detox Occupancy (In-House Crew)

• Complete for Plant Operations, performing checks and minor additional work.

New Parking Lots

• All four (4) parking lots are open. Site lighting poles, concrete retaining wall and railing work is complete.

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Hot Water Tank Replacements

• Final demolition work has been completed. Project is in closeout.

IV. UPDATE – IN PROGRESS INITIATIVES/PROJECTS

Mr. Turner provided the following project updates to the committee:

ED Expansion

 Cannon's construction drawings and specs are complete. The Pike Company (General Construction Manager) has developed the front end specifications and (21) bidding packages for the project. Bids are anticipated to be received by late March for any early April construction start up. At the request of the committee, Mr. Drozdowski provided additional detailed information regarding the bidding process. Mr. Bennett requested a list of the (21) bidding packages.

ED Ramp

 Progress on the ramp project is moving forward. The slab on grade (bottom) section has been poured. The last section, top of the ramp, will be poured by med-February. Snow melt system is ongoing. Demolition of the existing ramp will be starting up in late February.

Stretcher Access

 New ambulance canopy steel has been installed and the new vestibule concrete work is complete. The new computer room and physicians lounge has been completed (IT is working on final tie-ins). The demo of the existing physician lounge will be starting in early February. Corridor demo work will begin on February 1.

CPEP

• ECMC has received DOH approval. Project kick-off meetings will be scheduled in February.

Prisoner Holding

 Prisoner holding room moved to the rear of the hospital, entrance near receiving dock area. Corridor and holding room security camera installations will be complete by February 7. Interior finishes have been completed. The new space is anticipated to be operational for DOCCS by February 9.

Main Lobby Expansion / Building Envelope Project

 Schematic design has been completed by Clark Patterson Lee. The floor plan and exterior elevations have been released to the staff and public. The Design Development phase is ongoing. The Construction Management Services RFP is being evaluated. Award is anticipated in February. April start of construction.

Exterior Building Envelope Study

 The study has been completed and the final report has been issued to the architects; includes new windows, roof and sealant replacements, and masonry repairs. Clark Patterson Lee is working on new exterior renderings for the hospital window replacements.

Fiber Optic Relocation

• Underground electrical conduit work is expected to be completed by the end of this month. The IT department can start to pull the new fiber into the building in February.

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Medical Library / Teammate Health Renovation (In-House Crew)

 Renovation of Teammate Health and Medical Library corridors, replace older ceiling with new lay-in ceiling system, replace fluorescent light fixtures with LED fixtures, install new air distribution ceiling diffusers, install fire protection, asbestos abatement, and install new VCT flooring. This will improve aesthetics and safety. Abatement has been completed and started VCT installation.

Mechanical Electrical Plumbing (MEP) & Elevator Improvements Project

This project includes the boiler and chiller systems. The Design Services RFP is in process
of being awarded. Three firms have been shortlisted. A project kick-off meeting with the
Architectural/Engineer (A/E) team will occur in early February.

8th Floor Elevator Lobby (In-House Crew)

• Replaced original Donn ceiling system with new lay-in ceiling system. Also replaced old fluorescent light fixtures with LED fixtures and installed new air distribution diffusers. This improves aesthetics and safety. The plan is to continue replacing the remaining Donn system throughout the floor.

Employee Entrance Ramp and Walkway Canopy

• Entrance is located next to the parking garage. The concrete sidewalk has been installed. Offsite canopy fabrication is expected to begin in February for a spring installation. The shuttle stop will be relocated to new employee entrance upon canopy installation.

OR Humidity Sensor Installation

• Installation complete in OR1-OR6. Installation in process for the remaining operating rooms.

V. ADJOURNMENT

Moved by Mr. Bennett and seconded by Mr. Mesiah to adjourn the Buildings & Grounds Committee meeting at 3:45 p.m.