

ERIE COUNTY MEDICAL CENTER CORPORATION

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS

TUESDAY, OCTOBER 31, 2017

STAFF DINING ROOM

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Voting Board Members Present:	Douglas H. Baker Ronald Bennett Jonathan Dandes Kathleen Grimm, M.D.	Sharon L. Hanson Michael Hoffert Kevin Hogan Thomas P. Malecki, CPA Michael A. Seaman
Voting Board Member Excused:	Bishop Michael Badger Ronald Chapin Darby Fishkin	Anthony Iacono Frank Mesiah
Non-Voting Board Representatives Present:	Thomas Quatroche Ph.D.	William Pauly Kevin Prantikoff, M.D.
Also Present:	Donna Brown A.J. Colucci, III, Esq. Peter Cutler Andrew Davis Leslie Feidt Stephen Gary	Susan Gonzalez Alfred Hammonds Julia Jacobia Charlene Ludlow Brian Murray, M.D. James Turner Karen Ziemianski

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**I. CALL TO ORDER**

Chair Sharon L. Hanson called the meeting to order at 4:30P.M.

**II. APPROVAL OF MINUTES OF SEPTEMBER 26, 2017 REGULAR MEETING OF THE BOARD OF DIRECTORS.**

Moved by Kevin Hogan and seconded by Jonathan Dandes.

**Motion approved unanimously**

**IV. ACTION ITEMS**

A. A. Resolution of the Board of Directors Ratifying the Execution of the Operating Agreement of Center for Advanced Molecular Isotopes.

Moved by Kathleen Grimm, MD and seconded by Jonathan Dandes.

**Motion approved unanimously**

B. Resolution Approving Naming Policy for Corporation Spaces and Structures

Moved by Kevin Hogan and seconded by Michael Hoffert.

**Motion approved unanimously**

C. Approval of October 5, 2017 Medical/Dental Staff Appointments/Re-Appointments

Moved by Jonathan Dandes and seconded by Michael Seaman.

**Motion approved unanimously**

V. **BOARD COMMITTEE REPORTS**

All reports except that of the Performance Improvement Committee are received and filed in the October 31, 2017 Board book.

VI. **REPORTS OF CORPORATION'S MANAGEMENT**

President & Chief Executive Officer: Thomas J. Quatroche, Ph.D.

Quality

- Leapfrog score dropped from an A to C due to process issues; missing a B score by .03
- Water management team installed new tanks and completed further testing and chlorination.
- Resident Education Hand off Communication - ECMCC collaborating on infection control with Kaleida and currently in the process of standardizing infection policies.

Patient Experience

- Collaborating with HANYS around Patient Experience
- Daisy Award – 3 nurses have been nominated for the National Daisy Award.
- Patient Experience education for Care Transitions for Patients

Culture

- Turkey certificates for employees will distributed during Thanksgiving week.
- Cultural competency and health care literacy training in progress for all employees, to be completed by December 31, 2017
- Chemical dependency sensitive training for employees
- Several community outreach programs that include some but not all:
  - Self-Empowerment discussion with visual boards presented to the City Mission
  - “Let’s Not Meet by Accident” was provided at Clarence High School
  - Falls Prevention was presented at Baptist Manor and Schiller Senior Center

Operations

- Hospital busier than usual with unusually high volumes in the month of October
- Acute discharges very high
- Med Surge discharges very high

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- Behavioral Health discharges are down due to difficulty discharging patients to other facilities. Currently working with the community to discharge patients to appropriate settings
- Average acute LOS continues to go down
- General surgeries - inpatients continue to go up while outpatients continue to go down
- Emergency/CPEP admissions continue to be higher than last year
- Outpatient visits holding their own
- Hospital wide cleaning initiative is underway.
- New Emergency Department construction and Lobby renovation are both on schedule.
- Federal funding update - CHIPS cuts should be pushed off for two years
- Capital Campaign has received great support with pledges as of 10/31/2017 of over \$5 million.

Financial Officer: Stephen Gary

A summary of the financial results through September 30, 2017 and a Quarterly Financial Statement and projected statement of Yearly Cash Flows are in the Board Book.

**VII. RECESS TO EXECUTIVE SESSION – MATTERS MADE CONFIDENTIAL BY LAW**

Moved by Kevin Hogan and seconded by Michael Seaman to enter into Executive Session at 4:55P.M. to consider matters made confidential by law, including certain litigation matters, strategic investments, and business plans.

**Motion approved unanimously**

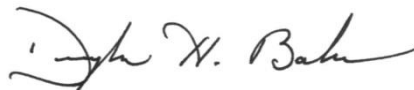
**VIII. RECONVENE IN OPEN SESSION**

Moved by Michael Hoffert and seconded by Kathleen Grimm, MD to reconvene in Open Session at 5:30 P.M. No action was taken by the Board in Executive Session.

**Motion approved unanimously.**

**IX. ADJOURNMENT**

Moved by Jonathan Dandes and seconded by Michael Hoffert to adjourn the Board of Directors meeting at 5:37 P.M.



Douglas H. Baker  
Corporation Secretary

**A Resolution of the Board of Directors Ratifying the Execution of the  
Operating Agreement of Center for Advanced Molecular Isotopes, LLC**

Approved October 31, 2017

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WHEREAS, Center for Advanced Molecular Isotopes, LLC (“CAMI”) is a New York limited liability company formed on January 6, 2015, by its seven (7) Members: Catholic Health System, Kaleida Health, Niagara Falls Memorial Medical Center, Roswell Park Cancer Institute, Windsong Radiology Group, P.C., Central Radiopharmaceutical Services, Inc., and Erie County Medical Center Corporation (the “Corporation”) (collectively the “Members”);

WHEREAS, the Members formed CAMI with the purpose of producing, supporting and perpetuating the diagnostic field of high energy molecular imaging by providing quality and affordable radiopharmaceuticals to Members and non-members and to further foster an environment conducive to medicinal research;

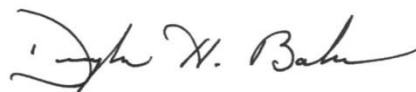
WHEREAS, the Members have entered into an Operating Agreement of CAMI on July 26, 2017, attached hereto at Exhibit A (“Operating Agreement”) to establish their respective rights and obligations pursuant to the New York Limited Liability Company Law;

WHEREAS, the Operating Agreement requires an initial capital contribution of two hundred fifty thousand dollars (\$250,000) for a fourteen and two hundred eight-six thousandths percent (14.286%) pro rata interest in CAMI;

WHEREAS, the Corporation’s General Counsel has advised CAMI that the Corporation’s signature on the Operating Agreement is subject to ratification by the Corporation’s Board of Directors.

NOW, THEREFORE, the Board of Directors resolves, as follows:

1. The Board of Directors of Erie County Medical Center Corporation hereby authorizes membership in CAMI and ratifies the Operating Agreement, including the initial capital contribution of two hundred fifty thousand dollars (\$250,000).
2. The Corporation is authorized to do all other things necessary and appropriate to effectuate this resolution.
3. This resolution shall take effect immediately.



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Douglas H. Baker  
Corporation Secretary

Exhibit A

[Insert fully executed copy of Operating Agreement of  
Center for Advanced Molecular Isotopes, LLC]

**Resolution Approving Naming Policy  
For Corporation Spaces and Structures**

Approved October 31, 2017

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WHEREAS, the Corporation is body corporate and politic constituting a public benefit corporation created by law by the State of New York and the Board of Directors of the Corporation is the exclusive governing body of the Corporation; and

WHEREAS, as the governing body of the Corporation, the Board of Directors has the exclusive right and authority to designate the names of any and all spaces and structures, or any respective parts of any spaces and structures, owned or otherwise controlled by the Corporation; and

WHEREAS, the Board of Directors of the Corporation desires to update and formalize the process by which spaces and structures may be named in memory of or in honor of individuals or other entities and how these designations shall be displayed anywhere on property owned or controlled by the Corporation;

NOW, THEREFORE, the Board of Directors resolves as follows:

1. No space or structure owned or controlled by the Corporation shall be named in any manner unless the name and method of recognition has been approved by the Board of Directors of the Corporation and the naming or other designation complies with applicable law, if any, and with the policies set forth in this resolution.

2. Naming or other designation of any space or structure, or part of any space or structure, shall only contain the name of the donor or donors, the name of the person or persons in whose honor or memory the naming is being made and language needed to describe the roles played by each and the space to which it is related. No other information shall be contained in the recognition.

3. Recognition shall be made by a two-dimensional plaque affixed to a wall or other physical mounting in a size and location that does not interfere with the operations of any facility of the Corporation, tenants, or other service providers.

4. The Corporation hereby delegates to the ECMC Foundation, Inc. (the "Foundation") the right to negotiate with prospective donors to the Foundation for the naming of spaces or structures, or parts of spaces or structures, in exchange for valuable donations to the Foundation. Any agreement reached with a donor or prospective donor to the Foundation that includes naming rights shall be entered into in compliance with this Resolution and be contingent on subsequent approval by the Board of Directors of the Corporation.

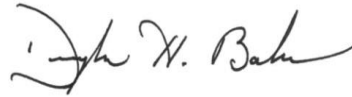
5. In order to properly consider any request for naming, the Board of Directors shall be given all information underlying any proposal, including the exact names and/or designation

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involved, the manner of recognition and the amount of money or other thing of value given to the Corporation.

6. This Resolution shall not prohibit the naming of spaces or structures, or parts of spaces or structures, in exchange for nothing of value. Such naming shall, however, be submitted to the Board of Directors for approval with the same information called for elsewhere in this Resolution following input from the Foundation and a recommendation from the Executive Committee of the Board of Directors.

7. This resolution shall take effect immediately and shall be applicable to existing and future naming of all spaces and structures owned or controlled by the Corporation. This resolution supersedes all previous policies or practices.



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Douglas H. Baker  
Corporation Secretary

**CREDENTIALS COMMITTEE MEETING MINUTES**

**Committee Members Present:**

Yogesh Bakhai, MD	Susan Ksiazek, RPh
Robert Glover, Jr., MD	Richard Skomra, CRNA
Richard Hall, MD, DDS, PhD	Mandip Panesar, MD

**Medical-Dental Staff Office and Administrative Members Present:**

Cara Burton, Medical-Dental Staff Services Manager; Tara Boone, Medical-Dental Staff Services Coordinator; Judy Fenski, Credentialing Specialist; Kerry Lock, Credentialing Specialist

**Guest:**

Samuel Cloud, DO

**Committee Members Excused:**

Erik Jensen, MD	Jonathan Marshall, DO
Mark LiVecchi, MD, DMD, MBA	Brian Murray, MD, CMO (ex-officio)

**CALL TO ORDER**

The meeting was called to order at 3:03pm. The minutes of the September 2017 meeting were endorsed by the Medical Executive Committee and the actions of the August and September Credentials Committee meetings approved by the Board of Directors at their respective meetings last month. Dr. LiVecchi was acknowledged for chairing the September meeting.

**FOR INFORMATION**

**ADMINISTRATIVE**

The Credentials Committee was made aware of recent resignations, application withdrawals, leave requests or conclusions and presents the following names to the Executive Committee for information.

- A. Deceased – none
- B. Applications Withdrawn – Stephen Zak, MD (Nuvasive)
- C. Application Processing Cessation – none
- D. Automatic Processing Conclusion – (inactive applications > 180 days from date of signature) – none
- E. Resignations

Gibson-Chambers, Jennifer DO	Emergency Medicine	09/27/2017
Ankomah-Vabi, Mercedes FNP	Internal Medicine	09/04/2017
Anwar, Sara MD	Internal Medicine	10/11/2017
Kallash, Mahmoud MD	Internal Medicine	08/26/2017
Pangallo, Siblea PA-C	Internal Medicine	07/01/2017
Raja, Quratul MD	Internal Medicine	07/01/2017
Park, Etern MD DDS	Oral and Maxillofacial Surgery	09/08/2017
Bell, James PA-C	Orthopaedic Surgery	09/27/2017
Kothari, Khyati MD	Psychiatry	09/20/2017
Dobson, Judy FNP	Surgery/Internal Medicine	10/02/2017



**FOR  
INFORMATION**

**CHANGE IN STAFF CATEGORY**

**Surgery**

Hassett, James MD

Active to Courtesy, Refer & Follow

**FOR OVERALL  
ACTION**

**DEPARTMENT CHANGE OR ADDITION**

**Internal Medicine**

Schultz, Alexandria PA-C adding Emergency Medicine

*Supervising Physician: Dr. Pugh*

**ACTION**

**FOR OVERALL**

**CHANGE OR ADDITION OF COLLABORATING/SUPERVISING ATTENDING**

**Surgery**

Hofert, Misty PA-C

Allied Health Professional

Changing Supervising physician- Dr. Caruana to Dr. Wohaibi

**FOR OVERALL  
ACTION**

**PRIVILEGE ADDITION/REVISION, RECOMMENDED – COMMENTS AS INDICATED**

**Internal Medicine – Nephrology**

Sridhar, Nagaraja MD

Active

- Consultation-Pancreas Transplant Management

**Rehabilitation Medicine**

Salcedo, Daniel MD

Active

Issue certification for Medical Marijuana

**Orthopaedic Surgery**

Smolinski, Robert MD

Active

- Ambulatory Non Procedural Privileges

Stegemann, Philip MD

Active

- Ambulatory Non Procedural Privileges

**Surgery**

Anain, Shirley MD

Active

- Placement of tissue expander and permanent implant (Plastic & Reconstructive Surgery)

Hoerner, Audrey ANP

Allied Health Professional

*Collaborating Physician: Dr. Flynn*

Advanced Wound Care Privileges

- Infection, Incision & Drainage

- Wound Culture

- Decubitus Ulcer Management

- Debridement, Chemical

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- Application of Compression Dressings (Including total Contact Cast & Profore)
- Application of Silver Nitrate
- Jordan, Jeffrey MD Active
- Ambulatory Surgery Units
- General Surgery
- Wound Care
- Ortolani, John MD Active
- Moderate Sedation

**PRIVILEGE WITHDRAWAL**

None

**INFORMATION**

**FOR**

**UNACCREDITED FELLOWSHIPS**

2017 candidates fully processed; one additional to be processed in 2018

**FOR  
INFORMATION**

**APPOINTMENT APPLICATIONS, RECOMMENDED – COMMENTS AS INDICATED**

**INITIAL APPOINTMENTS**

**Initial Appointments (11)**

**Emergency Medicine**

Peters, Alexandra PA-C

Allied Health Professional

*Supervising Physician: Dr. Dice*

**Internal Medicine**

Bhoir, Rhohan MD

Active

Cantie, Chelsey NP

Allied Health Professional

*Collaborating Physician: Dr. Anillo*

Kaushik, Sashank MD

Active

Mittal, Amol MD

Active

Ruffino, John MD

Courtesy, Refer and Follow

**Orthopaedic Surgery**

Brownell, Brandon MD

Active

Ehrensberger, Christine PA-C

Allied Health Professional

*Supervising Physician: Dr. Duqun*

Trapper, Daryl NP

Allied Health Professional

*Collaborating Physician: Dr. Gurske-DePerio*

**Psychiatry**

Hicks, Rebecca MD

Active

**Surgery**

Fung, Eleanor MD

Active

**FOR OVERALL**

**ACTION**

**REAPPOINTMENT APPLICATIONS, RECOMMENDED – COMMENTS AS INDICATED**

**REAPPOINTMENT REVIEW (58)**

**Anesthesiology**

Baker, Lori CRNA

Allied Health Professional

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Cantie, Shawn MD	Active
Everett, Charles MD	Active
Marso, Lisa CRNA	Allied Health Professional
Myers, David MD	Active
Resetarits, Christopher, CRNA	Allied Health Professional
<b><u>Dermatology</u></b>	
Sinha, Animesh MD	Active
<b><u>Emergency Medicine</u></b>	
Krause, Richard MD	Active
<b><u>Family Medicine</u></b>	
Bellinger, Jeremy NP	Allied Health Professional
<b><u>Internal Medicine</u></b>	
Carlson, Richard MD	Associate
Claus, Jonathan MD	Active
Freer, Jack MD	Active
Kielbasa, Jennifer PA-C	Allied Health Professional
<i>Supervising Physician: Dr. Zizzi</i>	
Mahl, Thomas MD	Active
McDaniel, Timothy MD	Courtesy, Refer & Follow
Milling, David MD	Active
Panesar, Mandip MD	Active
Quigg, Richard MD	Active
Ryan, A. John MD	Active
Singh, Harpret MD	Active
Sridhar, Nagaraja MD	Active
Switzer, Donald MD	Courtesy, Refer & Follow
Tadakamalla, Ashvin MD	Active
Webb, Kristin PA-C	Allied Health Professional
<i>Supervising Physician: Dr. Martinez</i>	
<b><u>Neurology</u></b>	
Benedict, Ralph PhD	Allied Health Professional
<b><u>Neurosurgery</u></b>	
Fahrbach, John MD	Active
<b><u>Obstetrics &amp; Gynecology</u></b>	
DeNagy, Joseph DO	Active
<b><u>Oral &amp; Maxillofacial Surgery</u></b>	
Boyczuk, Edward DMD	Active
Boyczuk, Michael DDS	Active
Flihan, Donald DDS, MD	Courtesy, Refer & Follow
Vukas, Steven DMD, MD	Associate
<b><u>Orthopaedic Surgery</u></b>	
Cappuccino, Andrew MD	Associate
Reed, Kory MD	Active
Repicci, John MD	Associate
Wheeler, Dale MD	Associate
<b><u>Pathology</u></b>	
Korangy, Elizabeth MD	Active
Krabill, Keith MD	Active
Sands, Amy MD	Active
<b><u>Psychiatry &amp; Behavioral Medicine</u></b>	
Anker, Jeffrey MD	Associate

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Coggins, Evelyn MD	Active
Kashin, Jeffrey MD	Courtesy, Refer & Follow
Mikowski, Annemarie DO	Active
Singh, Joshna MD	Active
<b><u>Radiology</u></b>	
Ciabattoni, Steven MD	Active
<b><u>Rehabilitation Medicine</u></b>	
Baker, John PhD	Allied Health Professional
Salcedo, Daniel MD	Active
Singh, Amrit MD	Active
<b><u>Surgery</u></b>	
Anain, Shirley MD	Active
Cherr, Gregory MD	Active
Harris, Linda MD	Active
Hassett, James MD	Courtesy, Refer & Follow
Hoerner, Audrey ANP	Allied Health Professional
<i>Collaborating Physician: Dr. Flynn</i>	
Hofert, Misty PA-C	Allied Health Professional
<i>First Assist &amp; Supervising Physician: Dr. Wohaibi</i>	
Jordan, Jeffrey MD	Active
Leary, Daniel MD	Active
Paolini, Karen ANP	Allied Health Professional
<i>Collaborating Physician: Dr. Patel</i>	
Posner, Alan MD	Associate
Rossney, Nicole PA-C	Allied Health Professional
<i>First Assist &amp; Supervising Physician: Dr. Caruana</i>	

**FOR OVERALL ACTION**

***PROVISIONAL APPOINTMENT REVIEW, RECOMMENDED***

The following members of the Provisional Staff from the previous year period are presented for movement to the Permanent Staff on the date indicated.

<b>Provisional to Permanent Staff</b>	<b>Provisional Period Expires October 25, 2017</b>
<b><u>Anesthesiology</u></b>	
Marso, Lisa, CRNA	Allied Health Professional
<b><u>Cardiothoracic Surgery</u></b>	
Zoratti, Alyson, PA-C	Allied Health Professional
<b><u>Family Medicine</u></b>	
Bellinger, Jeremy, NP	Allied Health Professional
<b><u>Internal Medicine –Hospitalist</u></b>	
Yang, Hyehwan, NP	Allied Health Professional
<b><u>Internal Medicine</u></b>	
Chana, Barinder, MD	Active
Alex, Manju, MD	Active
Mier-Hicks, Angel, MD	Courtesy, Refer, and Follow
Wayne, Faith, NP	Allied Health Professional
Vacanti, Victor, MD	Active
<b><u>Neurology</u></b>	
Baig, Mirza, MD	Active
Smith, Audrey, PA-C	Allied Health Professional
<b><u>Neurosurgery</u></b>	

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Suddaby, Loubert, MD	Active
<u>Orthopaedic Surgery</u>	
Dyskin, Evgeny, MD	Active
<u>Surgery</u>	
Blessios, George, MD	Active

*The future December 2017 Provisional to Permanent Staff list will be compiled for Chief of Service for review and endorsement.*

**FOR OVERALL**

**ACTION**

**AUTOMATIC CONCLUSION, REAPPOINTMENT EXPIRATION, FIRST NOTICE**

**Internal Medicine**

Cunningham, Eugene MD	Active
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**AUTOMATIC CONCLUSION, REAPPOINTMENT EXPIRATION, SECOND NOTICE**

None

**AUTOMATIC CONCLUSION, REAPPOINTMENT EXPIRATION, FINAL NOTICE**

Katz, Leonard MD	Courtesy, Refer & Follow
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**FOR OVERALL**

**ACTION**

**OLD BUSINESS**

**Office Operations**

The Medical-Dental Staff Office discovered an unintended consequence of the shared IntelliCred server with Kaleida Health, resulting in the KH Conscious Sedation List being posted on the ECMC Provider Directory. Kaleida Health was contacted and the list was removed from the ECMC directory.

**VA Initiative**

The VA initiative has begun and the MDSO office will work with the VA to supply the information as required in the contract.

**Privilege Forms**

**Surgery Privilege Form**

The proposed changes to the Department of Surgery privilege form were reviewed by the Committee. The Committee opined that further work on the form is needed to ensure that consistency with privileges that cross other departments is maintained.

**Return from Medical Leave**

The Medical-Dental Staff Office, the Internal Medicine Chief of Service, CMO and Medical-Dental Staff President have been informed of the return to work of the physician processed for medical leave at the September meeting. All of the documentation required by policy is in the provider's file.

**Report on the Vizient JC Mock Survey**

S. Ksiazek updated the Credentials Committee on the Vizient surveyor's recommendations for Joint Commission readiness. A written report has been provided to the Chief Medical Officer, Chief Safety Officer, Medical-Dental Staff President and Credentials Chairman.

**Temporary Privileges**

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The temporary privileges tracker was reviewed for the committee, noting the privileges granted since the last meeting. The quality control checks confirmed that all were executed in full compliance with policy.

**FOR OVERALL ACTION**

***NEW BUSINESS***

**Behavioral Health Practitioner Documentation Requirements – Notice to Mandated Reporters**

The Medical-Dental Staff Office is awaiting confirmation from the Chief Safety Officer as to the requirements of the Justice Center and to what providers beyond Behavioral Health would this be applicable. Until that time, the Medical-Dental Staff Office will not change existing document collection processes.

**Request for Medical Leave**

The CMO and the Medical-Dental Staff President has approved as per policy, two written requests for maternity leave from a Hospitalist AHP and a Psychiatry MD.

**NuVasive Contract**

S. Ksiazek informed the committee that ECMC has severed its contract with the company and is pursuing a contract with another firm offering intraoperative monitoring. To meet immediate patient needs, the Medical-Dental Staff Office was asked to prepare for signature temporary privileges for one provider represented by this new firm.

**FOR INFORMATION**

***OPEN ISSUES***

**Board Certification**

Last month, the Medical-Dental Staff Office informed the Committee of a member of the Medical-Dental staff whose board certification had lapsed due to illness. The provider was slated to take the exam in October, but the certifier has delayed the exam until November. The Medical-Dental Staff Office will track this to completion and report back to the Committee.

**Occupational Health Services**

It has been clarified that the process for non-employed members/applicants of the Medical-Dental staff to obtain PPD testing is through Occupational Health Clinic for a fee of \$13. Departments utilizing this service can be billed directly.

**Personnel Health Services**

The Influenza vaccine will continue to be provided to ALL staff through Personnel Health as per Chief Safety Officer.

**On-Boarding Tool**

No update

**FOR**

**INFORMATION**

***OTHER BUSINESS***

**FPPE-OPPE Report (included in the consent calendar of the Medical-Executive Committee)**

**FPPE (Focused Professional Practice Evaluation) (3)**

Anesthesiology (1)

ERIE COUNTY MEDICAL CENTER CORPORATION

Family Medicine (1)  
Podiatry (1)

The organization continues to struggle with a means to easily identify cases for FPPE. S.Ksiazek shared with the Committee her investigation with the Advisory Board if Crimson might provide assistance. The company liaison stated that the tool is better suited to meet OPPE needs, but would investigate. No response received to date.

**OPPE (Ongoing Professional Practice Evaluation) (25)**

Laboratory Medicine (1)  
OB/GYN (8)  
Otolaryngology (1)  
Thoracic Surgery (15)

**INFORMATION**

**FOR**

***ADJOURNMENT***

With no other business, a motion to adjourn was received and carried at 4:40 PM.  
Respectfully submitted,



Yogesh Bakhai, MD  
Chairman, Credentials Committee

Att