

ERIE COUNTY MEDICAL CENTER CORPORATION

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
TUESDAY, JANUARY 31, 2017
STAFF DINING ROOM

Voting Board Members Present:	Bishop Michael Badger Douglas H. Baker Ronald Bennett Ronald Chapin Kevin Cichocki, D.C. Jonathan Dandes Darby Fishkin	Kathleen Grimm, M.D. Sharon L. Hanson Michael Hoffert Anthony Iacono Thomas P. Malecki, CPA Frank Messiah Michael A. Seaman
Voting Board Member Excused:	Kevin M. Hogan, Esq	
Non-Voting Board Representatives Present:	Thomas Quatroche Ph.D. James Lawicki	Kevin Pranicoff, M.D.
Also Present:	Donna Brown A.J. Colucci, III, Esq. Janique Curry Peter Cutler Andy Davis Leslie Feidt Stephen Gary Susan Gonzalez	Julia Jacobia Jarrod Johnson Susan Ksiazek Charlene Ludlow Brian Murray Lorne Steinhart Jim Turner Karen Ziemianski

I. CALL TO ORDER

Chair Sharon L. Hanson called the meeting to order at 5:20 P.M.

II. APPROVAL OF MINUTES OF NOVEMBER 29, 2016 REGULAR BOARD MEETING.

Moved by Michael Seaman and seconded by Anthony Iacono

Motion approved unanimously

III. ACTION ITEMS

A. Approval of December 1, 2016 Medical-Dental Staff Appointments and Re-Appointments.

Moved by Anthony Iacono and seconded by Bishop Michael Badger.

Motion approved unanimously.

B. Approval of January 5, 2017 Medical-Dental Staff Appointments and Re-Appointments.

Moved by Kevin Cichocki, D.C. and seconded by Anthony Iacono.

Motion approved unanimously.

C. Appointments/Re-Appointments Chief of Service and Associate Chief of Service

Moved by Michael Seaman and seconded by Kevin Cichocki, D.C.

Motion approved unanimously.

D. Approval of Quality Improvement & Patient Safety Plan 2017

Moved by Michael Seaman and seconded by Anthony Iacono

Receive and File

IV. BOARD PRESENTATION: FRONT LOBBY RE-DESIGN, ANDY DAVIS, COO

Andy Davis provided a detailed overview of the main entrance expansion and renovation.

Listed below are short-term and long term solutions

- Short Term Solution:
 - Appropriate staffing levels will be maintained.
 - Expand greeting stations.
 - Re-configure lobby entrance
 - Retain badge system
- Long Term Solution:
 - Create a new and welcoming entrance
 - Extended lobby space with registration space
 - Covered drop-off

V. BOARD COMMITTEE REPORTS

All reports except that of the Performance Improvement Committee are received and filed in the January 31, 2017 Board book.

VI. REPORTS OF CORPORATION'S MANAGEMENT

Chief Financial Officer: Stephen Gary

A summary of the financial results through December 31, 2016 and a Quarterly Financial Statement and projected statement of Yearly Cash Flows are attached in the Board Book for review.

Chief Medical Officer: Brian Murray, MD provided a summary of the presentations at a recent Quality Improvement Committee meeting:

- Lucy Rossi, Ambulatory Services, and Dr. Shyamal Majithia, Chief Resident - Family Medicine, were recognized by the NCQA in awarding the 2016 Patient Centered Medical Home. This is the first ECMC clinic to receive this designation.
- Hospital re-admission reduction is being achieved, in part, because of partnering among ECMC inpatient and outpatient resources. Volumes are growing and exceed previous year month-to-month comparisons.
- Judy Dobson, NP provided an update on the improvements pertaining to the reduction of patient falls. Fall prevention initiatives include staff education/fall corner, signs of awareness, pre-shift huddle, fall champions identified, hourly rounding, "no pass zone" program, progressively, mobility, post fall huddles and patient safety companions. The total acute care fall rates for 2016 were presented and show rates progressively below the benchmark.
- Charlene Ludlow, Chief Safety Officer, presented the 2017 ECMC Quality Assurance, Performance Improvement (QAPI) plan.
- Dr. Joseph Izzo, Internal Medicine, provided a report on the process of mortality and morbidity review within the Department of Internal Medicine.
- Donna Brown, Patient Experience, and Karen Ziemianski, RN, SVP-Nursing Services, presented initiatives to improve patient experience. Survey data was presented showing an increased trend in patient satisfaction.

VI. RECESS TO EXECUTIVE SESSION – MATTERS MADE CONFIDENTIAL BY LAW

Moved by Anthony Iacono and seconded by Michael Hoffert to enter into Executive Session at 6:10 P.M. to consider matters made confidential by law, including certain compliance-related matters, strategic investments and business plans.

Motion approved unanimously

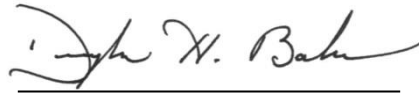
VII. RECONVENE IN OPEN SESSION

Moved by Anthony Iacono and seconded by Michael Hoffert to reconvene in Open Session at 6:30 P.M. No action was taken by the Board in Executive Session.

Motion approved unanimously.

VIII. ADJOURNMENT

Moved by Frank Mesiah and seconded by Kathleen Grimm, M.D. to adjourn the Board of Directors meeting at 6:30P.M.



Douglas H. Baker
Corporation Secretary

CREDENTIALS COMMITTEE MEETING MINUTES

Committee Members Present:

Yogesh Bakhai, MD, Chair	Brian Murray, MD, CMO (ex-officio)
Mark LiVecchi, MD, DMD, MBA	Richard Skromra, CRNA
Mandip Panesar, MD	Susan Ksiazek, RPh

Medical-Dental Staff Office and Administrative Members Present:

Cara Burton, Medical-Dental Staff Services Manager	Judith Fenski, Credentialing Specialist
Tara Boone, Medical-Dental Staff Services Coordinator	Kerry Lock, Credentialing Specialist

Committee Members Excused:

Richard Hall, MD, DDS, PhD	Jonathan Marshall, DO
Erik Jensen, MD	

CALL TO ORDER

The meeting was called to order at 3:10 PM by Dr. Bakhai. The proceedings from the previous meeting of November 3, 2016 were reviewed as accepted by the Medical Executive Committee and Board of Directors.

ADMINISTRATIVE

The Credentials Committee was made aware of recent resignations, application withdrawals, leave requests or conclusions and presents the following names to the Executive Committee for information.

- A. Deceased – none
- B. Applications Withdrawn – none
- C. Application Processing Cessation – none
- D. Automatic Processing Conclusion – (inactive applications > 180 days from date of signature) – none
- E. Resignations

DeSouza, Anthony, FNP	Anesthesiology	06/30/2016
Atwaibi, Mohamed, MD	Internal Medicine	09/22/2016
Phillians, Lisa, PA-C	Internal Medicine	11/16/2016
Ahmad, Misbah, MD	Internal Medicine-Hospitalist	10/26/2016
Armentrout, Catharine, NP	Internal Medicine-Hospitalist	11/28/2016
Khokhar, Imtiaz, MD	Internal Medicine-Hospitalist	11/16/2016
Lam, Pang, MD	Internal Medicine-Hospitalist	10/26/2016
Linares, Humberto, MD	Internal Medicine-Hospitalist	10/26/2016
Malayala, Srikrishna, MD	Internal Medicine-Hospitalist	10/26/2016
Shadzeka, Edwin, MD	Internal Medicine-Hospitalist	10/26/2016
Shah, Sooraj, MD	Internal Medicine-Hospitalist	10/26/2016
Sun, Jihong, MD	Pathology	09/23/2016
Gambino, John, MD	Teleradiology	11/04/2016
Kommana, Harisha, MD	Teleradiology	11/18/2016

FOR

INFORMATION

CHANGE IN STAFF CATEGORY

Oral & Maxillofacial Surgery

Halliwell-Kemp, Tara, MD, DDS	Active to Associate
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Psychiatry and Behavioral Medicine

Cervantes, Ana, MD	Active to Courtesy, Refer and Follow
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FOR OVERALL ACTION

DEPARTMENT CHANGE or ADDITION

None

CHANGE OR ADDITION OF COLLABORATING/SUPERVISING ATTENDING

None

PRIVILEGE ADDITION/REVISION, recommended – comments as indicated

Emergency Medicine

Golz, Rachel, PA-C

Allied Health

Professional

Supervising Physician: Dr. Hlubik

-Vaginal Delivery

Bezou, Kelsey, PA-C

Allied Health

Professional

Supervising Physician: Dr. Igoe

-Arterial Puncture

Internal Medicine

Shirley Chang, MD

Active

-Pancreas Transplant Management

- Consultation- Pancreas Transplant Management

Oral & Maxillofacial Surgery

Halliwell-Kemp, Tara, DDS, MD

Associate

-Arthroscopy of temporomandibular joint, diagnostic

-Arthroscopic or operative repair of disc or bony abnormality

-Total temporomandibular joint replacement with costochondral graft and prosthetic joint

Radiology

Shields, Gregory, MD

Active

-Cisternography

-Discography

Surgery

Schwaitzberg, Steven, MD

Active

-Esophagus-plastic repair, stricture, fistula etc.

-Ligate artery or vein

-Bronchoscopy-Rigid

Urology

Danforth, Teresa, MD

Active

-Anterior, posterior and apical female pelvic prolapsed repair, with or without graft material, transvaginal or laparoscopic approach.

FOR OVERALL ACTION

PRIVILEGE WITHDRAWAL

None

FOR

INFORMATION

APPOINTMENT APPLICATIONS, recommended– comments as indicated

Initial Appointments (1)

Neurosurgery

Kansal, Narendra, MD

Active

FOR OVERALL

ACTION

Dual Appointments (0)

REAPPOINTMENT APPLICATIONS, recommended – comments as indicated

Reappointment Review (40)

Anesthesiology

Durante, Shelley, CRNA Professional	Allied Health
Mason, Molly, CRNA Professional	Allied Health
Moscato, Carla, CRNA Professional	Allied Health

Emergency Medicine

Bezon, Kelsey, PA-C Professional <i>Supervising Physician: Dr. Igoe</i>	Allied Health
Brong, Nycole, PA-C Professional <i>Supervising Physician: Dr. Clemency</i>	Allied Health
Cohen, Elizabeth, PA-C Professional <i>Supervising Physician: Dr. Hlubik</i>	Allied Health
Golz, Rachel, PA-C Professional <i>Supervising Physician: Dr. Hlubik</i>	Allied Health
Spano, Kristen, PA-C Professional <i>Supervising Physician: Dr. Moscatti</i>	Allied Health
Szetela, Deborah, PA-C Professional <i>Supervising Physician: Dr. Hughes</i>	Allied Health

Family Medicine

DiStefano, Mary, ANP Professional <i>Collaborating Physician: Dr. Evans</i>	Allied Health
McVey, Joanne, NP Professional <i>Collaborating Physician: Dr. Ghazi</i>	Allied Health
Sacks, Dawn, ANP Professional <i>Collaborating Physician: Dr. Evans</i>	Allied Health

Internal Medicine

Chaudhuri, Ajay, MD	Active
Crane, John, MD	Active
Khan Mohammad, MD	Active
Kohli, Romesh, MD	Active

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Leddy, John, MD Follow	Courtesy, Refer &
Lohr, Noelle, ANP Professional <i>Collaborating Physician: Dr.Achakzai</i>	Allied Health
Shah, Dhiren, MD Speta, Kathleen, FNP Professional <i>Collaborating Physician: Dr. Farry</i>	Active Allied Health
Ventresca, Edward, MD Yedlapati, Siva Harsha, MD	Active Active
<u>Ophthalmology</u>	
Lema, Gareth, MD	Active
<u>Oral & Max Surgery</u>	
Halliwell-Kemp, Tara, DDS, MD	Associate
<u>Orthopaedic Surgery</u>	
Ablove, Robert, MD	Active
DeFrancis, Roy, DPM	Active
LaCivita, Michael, DPM	Active
<u>Pathology</u>	
Brandwein-Gensler, Margaret, MD	Active
<u>Psychiatry & Behavioral Medicine</u>	
Canzoneri, Joan, NP Professional <i>Collaborating Physician: Dr. Bakhai</i>	Allied Health
Chapin, V. Thomas, PNP Professional <i>Collaborating Physician: Dr. Coggins</i>	Allied Health
Elberg, Zhanna, MD	Active
Leidenfrost, Corey, PhD Professional	Allied Health
Ruggieri, Matthew, MD	Active

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Radiology

Notino, Anthony, MD Active

Tabone, Michael, DO Active

Surgery

Caruana, Joseph, MD Active

Schwartzberg, Steven, MD Active

Urology

Danforth, Teresa, MD Active

Dual Reappointments (2)

Parikh, Sandhyaben, PA-C Allied Health

Professional

Family Medicine

Supervising Physician: Dr. Sidiq

Internal Medicine

Supervising Physician: Dr. Azadfard

Chang, Shirley, MD Active

Internal Medicine

Surgery

FOR OVERALL

ACTION

PROVISIONAL APPOINTMENT REVIEW, recommended

The following members of the Provisional Staff from the previous year period are presented for movement to the Permanent Staff on the date indicated.

December 2016 Provisional to Permanent Staff

Provisional Period Expires

Family Medicine

Donahue, Denise, ANP Allied Health Professional 12/15/2016

Collaborating Physician: Richard Blondell, MD

Internal Medicine

Ezenwa, Chinyere, MD Active Staff 12/15/2016

Ferloin, Keira, ANP Allied Health Professional 12/15/2016

Collaborating Physician: Ashvin Tadakamalla, MD

Khokhar, Imtiaz, MD Active Staff 12/15/2016

Luterek, Noelle, ANP Allied Health Professional 12/15/2016

Collaborating Physician: Ashvin Tadakamalla, MD

Metta, VVS Ramesh, MD Active Staff 12/15/2016

Phillians, Lisa, PA-C Allied Health Professional 12/15/2016

Supervising Physician: Riffat Sadiq, MD

Pisano, Heather, ANP Allied Health Professional 12/15/2016

Collaborating Physician: Ashvin Tadakamalla, MD

Ribbeck, Amanda, MD Active Staff 12/15/2016

Shah, Sooraj, MD Active Staff 12/15/2016

Simon, Marie, PA-C Allied Health Professional 12/15/2016

Supervising Physician: Ashvin Tadakamalla, MD

Singh, Harpreet, MD Active Staff 12/15/2016

Yadav, Nandini, MD Active Staff 12/15/2016

Yalamanchili, Sandeep, ANP Allied Health Professional 12/15/2016

Collaborating Physician: Ashvin Tadakamalla, MD

Surgery

Edwards, Beth, PA-C Allied Health Professional 12/15/2016

Supervising Physician: William J. Flynn Jr, MD

The future February 2017 Provisional to Permanent Staff list will be compiled for Chief of Service review and endorsement.

FOR OVERALL ACTION

AUTOMATIC CONCLUSION, Reappointment Expiration, FIRST NOTICE

Orthopaedic Surgery

Butler, Michael DPM Active

Surgery

Schultz, Raymond, MD Active

AUTOMATIC CONCLUSION, Reappointment Expiration, SECOND NOTICE

None

AUTOMATIC CONCLUSION, Reappointment Expiration, FINAL NOTICE

None

OLD BUSINESS

Office Operations

- Members of the Medical Leadership tested the WebView reappointment online application. While the concept is fully endorsed, due to software limitations that may pose accreditation (Joint Commission) and regulatory risks, the Credentials Committee advocates delaying the implementation of the online application until product enhancements are made and compliance questions answered.
- Ongoing quality control monitoring has noted an opportunity to improve PSV verification for applicants enrolled in a residency or fellowship program at time of presentation to the credentials committee. This has been addressed this has been addressed with a revision to the internal quality control checklist.

Joint Commission Survey

- S. Ksiazek updated the committee that the physician and AHP FPPE templates have been developed for all but two departments. Approximately 60 templates needed to be developed in order to meet the Joint Commission plan of correction. Over 70 FPPEs have been prepared for distribution to the Chiefs of Service.

Delegated Credentialing

- No Response to the 2016 Wellcare audit has been received to date.
- The 2016 Fidelis audit has been postponed. The MDSO has prepared all of the files; will advise committee when new date is announced. Also awaiting clarification of Fidelis policy regarding the monthly compliance checks.

Application Due Diligence

- At the November meeting the MDSO discussed with the committee a recently received application that had multiple inconsistencies. As directed, the MDSO completed the primary source verifications to gather more detail. No useful information was identified from the further due diligence. The committee recommended that the file be reviewed with the Credentials Chair prior to archiving.

Privilege Forms

▪ **Bariatric Surgery**

We are awaiting written confirmation from the Surgery COS that the intragastric balloon procedure requested by the Bariatric Service be delineated as a separate privilege and if there should be credentialing criteria specific to the procedure. The Credentials Committee recommended additional follow up with the COS.

▪ **Radiology**

- Atherectomy – The consensus of the committee was to endorse the proposed revision to the Radiology Privilege form:

SPECIALTY INTERVENTIONAL PRIVILEGES (require fellowship in Interventional or Vascular Radiology)				
Therapeutic Intervention (includes but not limited to atherectomy)*				

In addition the following corresponding revision to the Department of Surgery privilege form will be made:

VII. Endovascular Procedures (See criteria pp. 14-15)

_____ _____ Angioplasty, endovascular stenting, atherectomy to extremities

No additional credentialing criteria is proposed for atherectomy beyond that already specified on the departmental forms.

- Kyphoplasty - Since the last meeting, an inquiry was received from Radiology regarding the addition of Kyphoplasty to the privilege form. The Credentials Committee agreed that this may be a privilege that crosses departmental lines and may have patient care and reimbursement implications. The item was deferred with the recommendation that the CMO follow-up with the involved departments and report back at the January 2017 meeting.
- **Internal Medicine**
The Credentials Committee discussed the combined NP/PA IM privilege form. The concept dates back to 2014 and questions of whether it is still relevant and consistent with plans for harmonization with KH were raised. As the work done on FPPE has identified a strong need to update the AHP privilege forms, the MDSO will add this agenda item to its project list for 2017 and report back to the committee.
- **Orthopaedic Surgery**
Per the Chief of Orthopaedics, it is not necessary to add “Topaz” as a separate delineated privilege to the Orthopaedic’s privilege form or the First Assist form.

Temporary Privileges

Refer to the attached tracker of Urgent and Temporary Privilege issuance and expiration. All temporary privileges issued since the last meeting, with the justification of need for each, were reviewed for the committee. The quality control checks confirmed that all were executed in full compliance with policy.

FOR OVERALL ACTION

NEW BUSINESS

Credentials Committee Composition for 2017

Robert F. Glover, Jr. MD has agreed to sit on the Credentials Committee for 2017. The list of committee dates and times will be sent to Dr. Glover to ensure his schedule will accommodate.

Podiatry

The Orthopaedic COS has again expressed an interest in having Podiatry privileges reviewed and endorsed by a podiatrist prior to his signature and will reach out to a member of the Podiatry Division. The credentials committee will await further direction from the Orthopaedic Chief and will forward to the Medical Executive Committee accordingly.

Temporary Privilege Requests

In rare circumstances it may be necessary to grant temporary privileges not delineated on an existing form to meet urgent patient care needs. Given that such a clinical determination cannot be made by the MDSO, it has been agreed that in such circumstances administrative approval must be provided in writing by the CMO.

Leave of Absence

A member of the Medical-Dental Staff has submitted written notification of leave for maternity. The request has been approved by the CMO and Medical-Dental Staff President as per policy.

FOR OVERALL ACTION

OPEN ISSUES

- Expireables – impact of HR policy change for physicals and PPDs; contract options to provide care in development. Per Chief Safety Officer, they will still offer influenza vaccine to ALL;

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Action: The CMO is working with Executive Management on this issue and will report back.

- Dues - One delinquent, final notice sent on 11/4 per committee request. Awaiting response
- Dues Increase – the letter is being drafted by MDSO Presidents and will be attached to the 2/2017 dues notice.
- Hospitalist Group - will continue to work with hospitalist group to ensure monthly provider lists are accurate and up to date. Close from agenda.
- FPPE for practitioner with OPMC: monitoring records have been forwarded for filing as per plan. Close from agenda.

FOR INFORMATION

OTHER BUSINESS

FPPE-OPPE Report (included in the consent calendar of the Medical-Executive Committee)

FPPE (Focused Professional Practice Evaluation) (0)

OPPE (Ongoing Professional Practice Evaluation) (41)

Report from the PSO – OPPE’s completed since last report:

Teleradiology (41)

FOR INFORMATION

ADJOURNMENT

With no other business, a motion to adjourn was received and carried at 4:05 PM.

Respectfully submitted,



Yogesh Bakhai, MD
Chairman, Credentials Committee

Att.

CREDENTIALS COMMITTEE MEETING MINUTES

Committee Members Present:

Robert Glover, Jr., MD	Mandip Panesar, MD
Mark LiVecchi, MD, DMD, MBA	Richard Skromra, CRNA
Jonathan Marshall, DO	Susan Ksiazek, RPh
Brian Murray, MD, CMO (ex-officio)	

Medical-Dental Staff Office and Administrative Members Present:

Cara Burton, Medical-Dental Staff Services Manager	Judith Fenski, Credentialing Specialist
Tara Boone, Medical-Dental Staff Services Coordinator	Kerry Lock, Credentialing Specialist

Committee Members Excused:

Yogesh Bakhai, MD, Chair
 Richard Hall, MD, DDS, PhD
 Erik Jensen, MD

CALL TO ORDER

The meeting was called to order at 3:05. Due to Dr. Bakhai’s absence, Dr. LiVecchi served in the capacity as Credential Committee Chair. The Committee welcomed and thanked Dr. Robert Glover, Jr., who has agreed to serve on the Credentials Committee.

ADMINISTRATIVE

The Credentials Committee was made aware of recent resignations, application withdrawals, leave requests or conclusions and presents the following names to the Executive Committee for information.

- F. Deceased – none
- G. Applications Withdrawn – Chanda Agro, FNP and S. Jane Albert, FNP – Internal Medicine
- H. Application Processing Cessation – none
- I. Automatic Processing Conclusion – (inactive applications > 180 days from date of signature) – none
- J. Resignations:

Ward, Jennifer, FNP	Family Medicine	12/16/2016
Ferloin, Keira, ANP	Internal Medicine-Hospitalist	10/15/2015
Keicher, Mallorie, PA-C	Plastic & Reconstructive Surgery	06/01/2017
Birzon, Lawrence, DC	Rehabilitation Medicine	12/16/2016
Fung, Tat, MD	Rehabilitation Medicine	12/10/2016
Illes-Rector, Jennifer, DC	Rehabilitation Medicine	12/01/2016

FOR

INFORMATION

CHANGE IN STAFF CATEGORY

None

DEPARTMENT CHANGE or ADDITION

None

CHANGE OR ADDITION OF COLLABORATING/SUPERVISING ATTENDING

Internal Medicine – Hospitalist

Ankomah-Vabi, Mercedes, FNP
 Collaborating Physician: Dr. Ashvin Tadakamalla

Internal Medicine - Cardiology

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Meng, Jennifer, PA-C

Supervising Physician: Dr. Robert Glover, Jr.

PRIVILEGE ADDITION/REVISION, recommended – comments as indicated

Internal Medicine

Ahmed, Mohamed, MD

Active

Ambulatory Care*

*Waive FPPE; location delineation vs. new clinical privilege

Maloney, Michael, PA-C

Allied Health Professional

Supervising Physician: Dr. Tadakamalla

Assist with Cardioversion

Moderate Sedation/Analgesia

Radiology

Quinn, Marie, MD

Active

Lumbar Puncture

Surgery

Cavaretta, Mark, MD

Active

Ambulatory Surgery – Bariatric Surgery*

*Waive FPPE; location delineation vs. new clinical privilege

**FOR OVERALL
ACTION**

PRIVILEGE WITHDRAWAL

Internal Medicine

Roland, Todd, PA-C

Allied Health Professional

All ICU privileges

Urology

Danforth, Teresa MD

Active

Anterior, posterior and apical female pelvic prolapsed repair, with or without graft material *laparoscopic** approach

*Urology form revision recommended to allow practitioners to select laparoscopic technique separately; awaiting endorsement by Chief of Service.

FOR

INFORMATION

APPOINTMENT APPLICATIONS, recommended– comments as indicated

Initial Appointments (10)

Dermatology

Kim, Youn Jea (Ashley), ARNP

Allied Health Professional

Collaborating Physician: Dr. Sinha

Emergency Medicine

Zent, Christopher, FNP

Allied Health Professional

Collaborating Physician: Dr. Manka

Internal Medicine

Ahmed, Awais, MD

Active

Anand, Dimple, FNP

Allied Health Professional

Collaborating Physician: Dr. Fudyma

Internal Medicine – Hospitalist

Adham, Hanaw, MD

Active

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Wehling, Loren, ANP <i>Collaborating Physician: Dr. Tadakamalla</i>	Allied Health Professional
<u>Neurology</u>	
Buttaccio, Rebecca, PA-C <i>Collaborating Physician: Dr. Ferguson</i>	Allied Health Professional
<u>Rehabilitation Medicine</u>	
Miller, David, DC	Allied Health Professional
<u>Thoracic/Cardiovascular Surgery</u>	
Drullard, Ian, PA-C <i>Supervising Physician: Dr. Ashraf</i>	Allied Health Professional
Hennon, Mark, MD*	Active
<i>*waive FPPE; return to staff after brief resignation</i>	FOR OVERALL ACTION

REAPPOINTMENT APPLICATIONS, recommended – comments as indicated

Reappointment Review (31)

<u>Anesthesia</u>	
Schwannekamp, Karen, CRNA	Allied Health Professional
<u>Emergency Medicine</u>	
Borton, Jason, MD	Active
Clemency, Brian, DO	Active
Ratchuk, Jill, FNP <i>Collaborating Physician: Dr. Igoe</i>	Allied Health Professional
<u>Family Medicine</u>	
Azadfard, Mohammad, MD	Active
Jones, Glenda, FNP <i>Collaborating Physician: Dr. Evans</i>	Allied Health Professional
<u>Internal Medicine</u>	
Addagatla, Sujatha, MD	Courtesy, Refer & Follow
Ahmed, Mohamed, MD, PhD	Active
Ankomah-Vabi, Mercedes, FNP <i>Collaborating Physician: Dr. Tadakamalla</i>	Allied Health Professional
Kothari, Nimit, MD	Courtesy, Refer & Follow
Maloney, Michael, PA <i>Supervising Physician: Dr. Tadakamalla</i>	Allied Health Professional
Troen, Bruce, MD	Active
<u>Orthopaedic Surgery</u>	
Bisson, Leslie, MD	Active
Butler, Michael, DPM	Active
Carrel, Jeffrey, DPM	Active
<u>Otolaryngology</u>	
Belles, William, MD	Active
<u>Pathology</u>	
Hannahoe, Brigid, MD	Active
Huang, Ying, MD, PhD	Active
<u>Plastic & Reconstructive Surgery</u>	
Loree, Thom, MD	Active
Marczak, Juliet, ANP <i>First Assist & Collaborating Physician: Dr. Loree</i>	Allied Health Professional

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Psychiatry & Behavioral Medicine

Guppenberger, Michael, MD Active

Kaye, David, MD Active

Radiology

Hampton, William, MD Active

Quinn, Marie, MD Active

Shields, Gregory, MD Active

Silber, Michael, MD Active

Radiology-Teleradiology

Cooney, Michael, MD Active

Giovannetti, Mark, MD Active

Surgery

Cavaretta, Mark, MD Active

Thoracic/Cardiovascular Surgery

Picone, Anthony, MD Active

Urology

Turecki, James, MD Active

FOR OVERALL

ACTION

PROVISIONAL APPOINTMENT REVIEW, recommended

The following members of the Provisional Staff from the previous year period are presented for movement to the Permanent Staff on the date indicated.

January 2017 Provisional to Permanent Staff	Provisional Period
Expires	
<u>Internal Medicine/Hospitalists</u>	
Ankomah-Vabi, Mercedes, FNP <i>Collaborating Physician: Dr. Tadakamalla</i>	Allied Health Professional 01/31/2017
Rashed, Abdulqwai, MD	Active 01/31/2017
<u>Orthopaedic Surgery</u>	
Castonguay, Andrea, PA-C <i>Supervising Physician: Dr. William Wind</i>	Allied Health Professional 01/31/2017
McKenney, Matthew, PA-C <i>Supervising Physician: Dr. Geoffrey Bernas</i>	Allied Health Professional 01/31/2017
<u>Radiology/Teleradiology</u>	
Awwad, Reem, MD	Active 01/31/2017
Davis, Steven, MD	Active 01/31/2017
Dunst, Diane, MD	Active 01/31/2017
Paydar, Amir, MD	Active 01/31/2017

The future March 2017 Provisional to Permanent Staff list has been prepared for Chief of Service review and endorsement.

FOR OVERALL ACTION

AUTOMATIC CONCLUSION, Reappointment Expiration, FIRST NOTICE

Family Medicine

Leiser, Elizabeth, ANP Allied Health

Professional

Collaborating Physician: Dr. Evans

AUTOMATIC CONCLUSION, Reappointment Expiration, SECOND NOTICE

Surgery

Schultz, Raymond, MD

Active

AUTOMATIC CONCLUSION, Reappointment Expiration, FINAL NOTICE

None

OLD BUSINESS

Delegated Credentialing Audits

- Wellcare – Still awaiting results of the 2016 audit
- Fidelis – MDSO has been notified that ECMC has opted to terminate the delegated credentialing agreement effective March 2017. Therefore the audit no longer needs to be completed. The Professional Billing Department will need to credential each provider individually. This may impact the MDSO. A meeting with the supervisor of Professional Billing was offered to assist with this transition.
- Corvel – A notice was received for roster of practitioners for file selection; audit is schedule for this month via desk audit.

Privilege Forms/Privilege Requests

Bariatric Surgery

Intragastric Balloon Procedure update: The Chief of Service recommends that the Bariatric Division provide additional benchmark information regarding the credentialing criteria.

Orthopaedics

After further review, the Chief of Service will not pursue any changes to the sign off process for podiatry practitioners.

Radiology

Kyphoplasty – Additional perspective was supplied by the Chief of Radiology. The Credentials Committee continues to endorse that the matter be addressed offline with the Chief Medical Officer.

Thoracic/Cardiothoracic Surgery and Cardiology Module of Internal Medicine

Pursuant to the December 8, 2016 letter from the Commissioner of Health the Thoracic/Cardiovascular Surgery and Internal Medicine Cardiology module form were reviewed for potential privilege deletions.

Per the Chief of Thoracic Cardiovascular Surgery, the following deletion was recommended and endorsed by the Credentials Committee:

CORE PRIVILEGES - Thoracic/Cardiovascular Surgery

Pacemaker (insertion, revision, replacement)*

~~AICD (Automatic Implantable Cardiac Defibrillators) (insertion, revision, replacement, laser)~~

*REQUIRES MODERATE SEDATION IF DONE OUTSIDE OF THE OR

Per the Chief of Internal Medicine with input from R. Glover, Jr. MD the following deletions were recommended and endorsed by the Credentials Committee:

INTERNAL MEDICINE - CARDIOLOGY

LEVEL II PROCEDURAL PRIVILEGES

Temporary Transvenous Pacemaker/ ~~ICD Placement~~

PACING and ELECTROPHYSIOLOGY CARDIOLOGY PROCEDURES

~~Electrophysiology diagnostic studies: endocardial mapping, HIS bundle electrocardiography, sinus node recovery time, ventricular stimulation~~

~~Catheter conduction pathway ablation~~

**ICD Implantation, permanent with management, with or without pacemaker
ICD Replacement**

VOLUME AND/OR CREDENTIALING CRITERIA FOR INITIAL APPOINTMENT AND REAPPOINTMENT

CARDIOLOGY: ICD IMPLANTATION

1. Physician must meet criteria for pacemaker implantation (see above).
2. Physician must EP fellowship trained (1992 on), and training must have included training in ICDs and implantation (see reference below for details).
3. Physician must be Board Eligible/Certified in Clinical Cardiac Electrophysiology
4. During training, physician must have performed at least 25 ICD implants and at least 10 replacement/revision of ICD.
5. Current competence must be demonstrated by documentation of at least 10 ICD implants/year.
6. Physician must submit procedure lists and complications for last 3 years if in practice during that time. If in practice for less than 3 years, submit all data available.
7. If EP fellowship before 1992 and Board Certified in Clinical Cardiac Electrophysiology, physician must provide documentation of training in ICD (e.g., courses attended) and list of procedures and complications for last 3 years.

Reference: Curtis AB, Langberg JJ, Tracy CM. North American Society of Pacing and Electrophysiology. Clinical competency statement: implantation and follow up of cardioverter defibrillators. *Journal of Cardiovascular Electrophysiology*. 12(2):280-4, 2001 (also available at: http://www.naspe.org/pdf_files/ICDCompetency.pdf)

The MDSO will discuss with the credentials chair the manner of implementation/notification of providers possessing these privileges once no longer offered at ECMC.

Plastic and Reconstructive Surgery Privilege Form

The MDSO clarified with the Chief of Service that the case volumes for all privilege bundles are at initial application only. Refer to the recommended changes, example below.

HEAD and NECK PROCEDURAL Level 1 CORE PRIVILEGES Documentation required for <u>INITIAL</u> Requests	Physician Request	Recommend		Special Requirements
		YES	NO	
General procedures including bone marrow aspiration and biopsy, thoracentesis / pneumothorax management, pericardiocentesis, aspiration of subcutaneous tissues or masses, aspiration and drainage of abscesses, lumbar puncture, arterial and venous punctures and cannulations, IJV, SCV central venous permanent and temporary lines including right heart catheterization, temporary pacemaker insertion, insertion of intra-arterial and venous ports, pumps and catheters, tracheostomy, cricothyrotomy, skin grafting, peripheral vein cutdown, tracheostomy tube replacement, EKG interpretation.				AT INITIAL REQUEST: 50 patients total with head and neck surgical procedures over the past two years. Case logs or attestation letter acceptable at the discretion of the Chief of Service

Combined AHP form

A draft template for the Emergency Department has been developed and will be reviewed with the COS. If the format is endorsed, the template will be presented to the Chiefs of Service for their feedback. Work plan to evolve the format for the other 21 departments will be developed based on MDSO staffing resources.

Temporary Privileges

Refer to the attached. All temporary privileges issued since the last meeting, with the justification of need for each, were reviewed for the committee. The quality control checks confirmed that all were executed in full compliance with policy.

FOR OVERALL ACTION

NEW BUSINESS

Employed AHPs

A meeting was called at the request of a provider to address the potential need for a formalized training program of a new AHP. This again raised an issue previously brought to the Credentials Chair regarding the training and

supervision of recent graduate health professionals. After much discussion, the Credentials Committee agreed that further deliberation on this matter be at the administrative level.

FOR INFORMATION

OPEN ISSUES

Expireables – There has been no progress on the issue of the impact of the proposed HR policy change for the provision of physicals and tuberculin testing for non employed members of the Medical-Dental Staff. The option of contracting this to an in-house clinic has been proposed as one of the options. The matter continues to be addressed administratively.

Dues – There is only one delinquent dues for 2016. The diligence of the MDSO and the Credentials Committee is evident in the reduction of the number of delinquent dues. As defined in the Bylaws the involved practitioner was issued a standard letter signed by the Credentials Chair and CMO. Payment not received by due date. As this is the first time that delinquent dues have not been remediated the Credentials Committee recommends the matter be addressed at the January MEC meeting before any action taken.

Dues Increase – The letter drafted by the President of MDSO was presented and a suggestion was made to include the amount of the increase. The letter will be attached to the 2017 dues notice.

FOR INFORMATION

OTHER BUSINESS

FPPE-OPPE Report (included in the consent calendar of the Medical-Executive Committee)

FPPE (Focused Professional Practice Evaluation) (13)

- Emergency Medicine (2)
- Family Medicine (6)
- Internal Medicine (1)
- Orthopaedic Surgery (2)
- Psychiatry (2)

Based on experience with the revised FPPE format, there appears to be an opportunity to streamline the process and remain fully compliant with the Joint Commission interpretation of the standard. The Joint Commission states that privileges utilizing the same technique may be bundled versus evaluated independently. Therefore, if an existing provider is granted a privilege that utilizes the same technique as privileges already possessed, the Chief of Service could have the latitude to document such under the “bundle” concept and waive the FPPE. The Credentials Committee concurred. Refer to the proposed revision to the FPPE case form:

Directions: To be completed at the time of initial appointment and when new privileges are added to existing privileges. Any combination of the list below may be utilized. For FPPE conducted for other reasons, the number of cases will be determined by the Chief of Service.

Attach a list of at least two (2) related medical record numbers and a brief note on practitioner performance for each new privilege or if applicable, bundled like privileges designated above. If the newly requested privilege(s) utilize similar skill sets to existing privileges, please note such on the form and the Chief of Service can determine if case review may be waived.

- Newly granted privilege(s) share same skill set as existing privilege(s) as specified below:

Chief of Service: _____ Waive FPPE Date: _____

OPPE (Ongoing Professional Practice Evaluation)

Report from Patient Safety Office: Total (33)

- Cardiothoracic (11)

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Dentistry (1)
Lab (1)
Neurology (1)
Neurosurgery (1)
OMFS (18)

FOR INFORMATION

ADJOURNMENT

With no other business, a motion to adjourn was received and carried at 4:05 PM.
Respectfully submitted,



Yogesh Bakhai, MD
Chairman, Credentials Committee

Att.

CMO Memorandum

To: BOARD OF DIRECTORS
 CC: MEDICAL EXECUTIVE COMMITTEE
 From: BRIAN M. MURRAY, MD, CMO

Date: January 23, 2017

**Re: APPOINTMENTS/REAPPOINTMENTS CHIEF OF SERVICE AND ASSOCIATE CHIEF OF SERVICE
 APPOINTMENT OF CHIEF OF SERVICE AND ASSOCIATE CHIEF OF SERVICE**

Each Chief of Service shall be and remain physician members in good standing of the Active Staff, shall have demonstrated ability in at least one of the clinical areas covered by the department, and shall be willing and able to faithfully discharge the functions of his/her office. Each Chief of Service shall be certified by an appropriate specialty board, or affirmatively establish comparable competence through the credentialing process.

1. **Appointment:** Each Chief of Service and Associate Chief of Service shall be appointed by the Board for a one to three (1-3) year term.

2. **Term of Office:** The Chief of Service and Associate Chief of Service shall serve the appointment term defined by the Board and be eligible to succeed himself.

3. **Removal:** Removal of a Chief of Service from office may be made by the Board acting upon its own recommendation or a petition signed by fifty percent (50%) of the Active department members with ratification by the Medical Executive Committee and the Board as outlined in Section 4.1.6 for Removal of Medical Staff Officers within the Medical/Dental Staff Bylaws.

4. **Vacancy:** Upon a vacancy in the office of Chief of Service, the Associate or Assistant Director, or division chief of the department shall become Chief of Service or other such practitioner named by the Board until a successor is named by the Board.

The following physician members are currently members in good standing of our Active Medical/Dental Staff and are being recommended for the position of Chief of Service within their departments:

DEPARTMENT	NAME	TERM	APPT	REVIEW DATE
Anesthesiology	Erik Jensen, MD	3 YRS	JUN 2017	DEC 2019
Cardiothoracic Surgery	Mark Jajkowski, MD	3 YRS	JAN 2017	DEC 2019
Dentistry	Maureen Sullivan-Nasca, DDS	3 YRS	JAN 2017	DEC 2019
Dermatology	Animesh Sinha, MD	3 YRS	JUL 2016	DEC 2019
Emergency Medicine	Michael Manka, MD	3 YRS	JAN 2017	DEC 2019
Family Medicine	Andrea Manyon, MD	3 YRS	JAN 2017	DEC 2019
Internal Medicine	Joseph Izzo, Jr., MD	3 YRS	JAN 2017	DEC 2019
Laboratory Medicine	Daniel Amsterdam, PhD	3 YRS	JAN 2017	DEC 2019
Neurology	Richard Ferguson, MD	3 YRS	JAN 2017	DEC 2019
Neurosurgery	Gregory Castiglia, MD	3 YRS	JAN 2017	DEC 2019
Obstetrics & Gynecology	Vanessa Barnabei, MD	3 YRS	JAN 2017	DEC 2019

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Ophthalmology	Sandra Sieminski, MD	3 YRS	AUG 2016	DEC 2017
Oral & Maxillofacial Surgery	Richard Hall, DDS, PhD, MD	3 YRS	JAN 2017	DEC 2019
Orthopaedic Surgery	Philip Stegemann, MD	3 YRS	JAN 2017	DEC 2019
Otolaryngology	William Belles, MD	3 YRS	JAN 2017	DEC 2019
Pathology	Lucia Balos, MD (Interim)	1 YR	FEB 2017	DEC 2017
Plastics & Reconstructive Surgery	Thom Loree, MD	3 YRS	JAN 2017	DEC 2019

DEPARTMENT	NAME	TERM	APPT	REVIEW DATE
Psychiatry	Yogesh Bakhai, MD	3 YRS	JAN 2017	DEC 2019
Radiology	Jonathan Marshall, DO	3 YRS	AUG 2017	DEC 2019
Rehabilitation Medicine	Mark LiVecchi, MD	3 YRS	JAN 2017	DEC 2019
Surgery	William Flynn, MD	3 YRS	JAN 2017	DEC 2019
Urology	Kevin Pranicoff, MD	3 YRS	JAN 2017	DEC 2019

The following physician members are currently members in good standing of our Active Medical/Dental Staff and are being recommended for the position of ASSOCIATE Chief of Service within their departments:

DEPARTMENT	NAME	TERM	APPT
Anesthesia	Scott Plotkin, MD	1	BY CHIEF OF SERVICE
Chemical Dependency	Mohammadreza Azadfar, MD	1	BY CHIEF OF SERVICE
Emergency Services	Jennifer Pugh, MD	1	BY CHIEF OF SERVICE
Internal Medicine	Sergio Anillo, MD	1	BY CHIEF OF SERVICE
Internal Medicine	Ashvin Tadakamalla, MD	1	BY CHIEF OF SERVICE
Internal Medicine, Specialty Med.	Rocco Venuto, MD	1	BY CHIEF OF SERVICE
Psychiatry	Dori Marshall, MD	1	BY CHIEF OF SERVICE
Radiology	Keyur Shah, MD	1	BY CHIEF OF SERVICE

(Bold depicts new appointments)