To send a photo:
1) In a new message, click on 📷
2) Select the photo from your computer or device.
3) Add optional text,
4) Click Send.

- Photos must be in JPEG format, with a maximum size of 260 KB.
- Users on a mobile device can snap pictures and send them from within a message.
- You can’t take a photo with the Desktop Application, but you can attach a photo that is saved to the computer.
- You can view and forward photos that you receive.
- A reduced version of the photo appears inside the message. To view it full-size, click the photo.

Changing Status

Table:

<table>
<thead>
<tr>
<th>Status</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Busy</td>
<td>Let’s contacts know that you may not reply immediately.</td>
</tr>
<tr>
<td>Do Not Disturb</td>
<td>Will not be able to send or receive messages.</td>
</tr>
</tbody>
</table>

Desktop: click on your name in the upper right hand corner
SmartPhone: Upper right corner of the app shows your status.
Click on the status indicator tap your choice
Mobile Application

1. Go to appstore (iTunes or Google Play) on your phone
2. Search for “cortext”
3. Select Cortext off the results list and click on Install
4. Click on Accept

Desktop Application

On your desktop you will have the Imprivata Cortext icon

Email Invitation

You must have an invitation emailed to you from the Cortext administrator to begin using. At ECMC your account will be assigned and logon information will be sent to you.

1. Open the email invitation.
2. Click create an account now and get started.
3. On the Imprivata Cortext page that opens, select Create Account
4. Log on with the ECMC account information you were given.

Imprivata Cortext® is a HIPAA-compliant messaging application designed specifically for healthcare professionals. You can freely and efficiently exchange text messages and photos that include PHI (Protected Health Information), while remaining in full compliance with HIPAA requirements.

Imprivata Cortext® is available as an iPhone® or Android™ app that runs on smartphones and tablets, or as a desktop application that runs on a computer.

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