

Erie County Medical Center Corporation Operating and Capital Budgets

For the year ending 2020

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Management Discussion and Analysis September 30, 2019

The 2020 Operating and Capital Budgets (the "Budget"), together with five year financial projections, presented in the following pages were developed by the Erie County Medical Center Corporation ("ECMCC"). The Budget is consistent with the ECMCC Strategic Plan and reflects investments made in a new level 1 trauma center and emergency department, a new lobby and building envelope as well as other investments to be made, over the budget and five year financial projection years. Investment returns, of course, are not only measured in financial terms, but also in terms of achieving the ECMCC mission, improving clinical quality, service excellence, and the health of the communities ECMCC serves.

Budgetary assumptions are a key component of the process that was followed in developing the Budget. The following summarizes management's perspective in the development of these assumptions.



Budget Goals:

The achievement of an operating margin is a critical factor in generating sufficient cash flows to support the investment of capital in new programs and services. As a result of the ECMCC's mission to serve those unable to pay and expense inflation greater than reimbursement rate growth an operating margin goal of \$1 Million has been budgeted. This level of performance allows ECMCC to meet its obligations, and continue to invest in new programs and services for the communities we serve.

Activity Levels:

The Budget has been prepared on a consistent basis with current and prior year activity levels. Further consideration was given to the changes in evidence based medicine supporting clinical practice utilization rates, the impact of the discontinuation of the NYS Medicaid Redesign effort, including the Delivery System Reform Incentive Payment program (DSRIP), changing regulations and payer payment policies, and other factors. Management believes that the levels of activity contained within the Budget are attainable.



Revenue and Reimbursement:

Reimbursement from government payers has been incorporated based on current regulations and, where Management has evaluated as probable, proposed regulations. Reimbursement from commercial payers has been incorporated into the Budget based on current contracts, or at rates that Management has evaluated as probable for contracts currently being negotiated. Increases in net revenue associated with revenue cycle improvement initiatives have also been incorporated at levels that Management believes are attainable. Other Operating Revenue has been budgeted based on historical experience. Disproportionate Share and UPL payments have been budgeted based on the most current information available to Management at the time the Budget has been prepared.



Operating Expenses:

Operating expenses have been budgeted based on the volume of anticipated activity and adjusted for salary rate increases consistent with collective bargaining agreements, estimated benefit cost increases, supply and other expense inflation rates as well as impacts of critical performance improvement initiatives. Management believes that the expenses contained in the Budget are reasonable and attainable.

Non-Operating Revenue:

Non-Operating Revenues have been budgeted based on interest and dividend income and do not consider realized or unrealized investment gains or losses associated with market movements.



Cash Flows:

Cash Flows have been budgeted based on the results of operations, investments in capital assets and other ventures, required principal payments on long-term debt and funding of employee benefit plans.

Range of Outcomes and Contingency Plans:

Management has considered the sensitivity of each material assumption within the Budget. Management believes that the Budget is reasonably positioned within the range of potential outcomes and recognizes its responsibility for achieving these results.



Regulatory Budget Reporting Requirements

- All requirements have been met
 - NYCRR, Part 203, Chapter V, Title 2
 - This package communicates each of the 18 requirements
- New York State Office Of The State Comptroller
- Authority Budget Office
- PARIS submission and certification



Budget Process

- Executive Leadership Team (ELT) adopt budget schedule and goals
- Using the year to date 2019 performance as well as 2019 budget and known/anticipated budget variances a baseline budget and financial projections were prepared
- ELT meetings with department managers to develop goals for operational performance
- ELT budget recommendation reviewed and approved by Finance Committee of ECMCC Board
- Budget recommendation reviewed and approved by **ECMCC** Board

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Drojected

Rudget

Key Financial Ratios

				Projected	<u>Budget</u>
		<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
	Operating Margin %	0.5%	0.6%	0.4%	0.1%
	NYS PBC Average %	-5.2%	-4.5%		
	Operating EBITDA %	6.2%	6.0%	5.4%	6.6%
	NYS PBC Average %	0.7%	0.9%		
	FTE's	3,230	3,299	3,528	3,634
FTE's per	Adjusted Occupied bed	3.91	3.92	3.93	3.97
	Days Cash On Hand	101.5	112.1	110.6	95.3
	NYS PBC Average	58.4	57.5		
	Debt Service Coverage	1.7	1.7	1.9	2.1
	NYS PBC Average	0.7	1.0		
alaries, Wages &	Benefits % of Revenue	68.3%	62.5%	65.0%	65.3%
Supply	Expense % of Revenue	16.6%	18.2%	16.9%	15.2%
Benefit %	% of Salaries and Wages	52.5%	38.0%	40.4%	44.0%
Days In Ad	ccounts Receivable, net	69.1	61.5	60.9	55.9



Statements of Revenues and Expenses (Thousands)

	<u>2018 Au</u>	dited	2019 Proje	2019 Projected		2020 Budget		ecrease)
	<u>\$</u>	<u>%</u>	<u>\$</u>	<u>%</u>	<u>\$</u>	<u>%</u>		<u>%</u>
Net Patient Revenue	529,548	100%	564,830	100%	589,336	100%	24,506	4.3%
Disproportionate Share / IGT and UPL Payments	72,072	14%	76,397	14%	76,397	13%	-	0.0%
Other Operating Revenues	59,413	<u>11</u> %	71,756	13%	51,108	9%	(20,648)	-28.8%
Total Operating Revenues	661,033	125%	712,983	126%	716,841	<u>122</u> %	3,858	0.5%
Operating Expenses								
Salaries and Wages	239,957	45%	261,625	46%	267,302	45%	5,677	2.2%
Employee Benefits	91,112	17%	105,796	19%	117,695	20%	11,899	11.2%
Physician & Resident Fees	89,801	17%	91,243	16%	94,078	16%	2,835	3.1%
Purchased Services	59,088	11%	60,343	11%	60,798	10%	455	0.8%
Supplies	96,230	18%	95,708	17%	89,468	15%	(6,240)	-6.5%
Other Expenses	45,345	9%	59,576	11%	40,347	7%	(19,229)	-32.3%
Depreciation	27,930	5%	28,526	5%	34,848	6%	6,322	22.2%
Interest	7,733	<u>1</u> %	7,166	<u>1</u> %	11,305	<u>2</u> %	4,139	<u>57.8</u> %
Total Operating Expenses	657,196	124%	709,983	126%	715,841	121%	5,858	<u>0.8%</u>
Operating Income	3,837	1%	3,000	0%	1,000	0%	(2,000)	-66.7%
Non Operating Revenues	(2,817)	- <u>1</u> %	1,489	<u>0</u> %	1,580	<u>0</u> %	91	<u>6.1</u> %
Excess of Revenues Over Expenses	1,020	0%	4,489	<u>1%</u>	2,580	<u>0</u> % =	(1,909)	-42.5%



Statements of Net Position

(Thousands)

	2018 Audited	2019 Projection	2020 Budget Increase (Decrease)			
	<u>\$ %</u>	<u>\$ %</u>	<u>\$</u>	<u>%</u>	<u>%</u>	
Assets						
Current Assets						
Cash and Investments	63,929 7.3	56,876 6.1%	45,247	4.9% (11,629)	-20.4%	
Patient Accounts Receivable, Net	89,287 10.2	94,215 10.1%	90,279	9.8% (3,936)	-4.2%	
Other Current Assets	240,123 27.4	<u>% 248,890 26.6</u> %	218,177	23.8% (30,713)	- <u>12.3</u> %	
Total Current Assets	393,339 44.8	<u>% 399,981 42.8</u> %	353,703	38.5% (46,278)	- <u>11.6</u> %	
Assets Whose Use Is Limited	85,013 9.7	81,075 8.7%	77,040	8.4% (4,035)	22.5%	
Property and Equipment, Net	265,542 30.2	304,416 32.5%	327,068	35.6% 22,653	7.4%	
Other Assets	133,934 15.3	% <u>150,028</u> <u>16.0</u> %	159,758	<u>17.4</u> % <u>9,730</u>	<u>6.5</u> %	
Total Assets	877,828 100.0	% <u>935,500</u> <u>100.0</u> %	917,569	<u>100.0</u> % <u>(17,930</u>)	<u>-1.9%</u>	
Liabilities and Net Assets						
Current Liabilities						
Current Portion of Long Term Debt	11,126 1.3	14,097 1.5%	14,159	1.5% 62	0.4%	
Accounts Payable and Accrued Expenses	184,768 21.0	% 184,990 19.8%	164,611	17.9% (20,379)	-11.0%	
Liability to Third Party Payers, Net	7,092 0.8	% <u>3,352</u> <u>0.4</u> %	3,497	0.4% 145	<u>4.3</u> %	
Total Current Liabilities	202,986 23.1	% <u>202,439</u> <u>21.6</u> %	182,267	<u>19.9</u> % <u>(20,172</u>)	- <u>10.0</u> %	
Long Term Debt	246,199 28.0	% 248,735 26.6%	234,577	25.6% (14,158)	-5.7%	
Deferred Inflows	140,237 16.0	80,921 8.7%	80,921	8.8% -	0.0%	
Other Post Employment Benefits	377,151 43.0	% 454,955 48.6%	468,255	51.0% 13,300	2.9%	
Self Insurance Liabilities	71,256 8.1	.% <u>103,962</u> <u>11.1</u> %	104,482	11.4% 520	<u>0.5</u> %	
Total Liabilities	1,037,829 118.2	% <u>1,091,012</u> <u>116.6</u> %	1,070,502	<u>116.7% (20,510</u>)	- <u>1.9</u> %	
Net Position	(160,001) -18.2	% <u>(155,512</u>) - <u>16.6</u> %	(152,932)	- <u>16.7</u> % <u>2,580</u>	- <u>1.7</u> %	
Total Liabilities and Net Assets	877,828 100.0	% <u>935,500</u> <u>100.0</u> %	917,569	<u>100.0% (17,930</u>)	- <u>1.9</u> %	



Statements of Cash Flow

(Thousands)

	Audited	Projected	Budget	Increase (De	
	2018	<u>2019</u>	<u>2020</u>		<u>%</u>
Cash Flows From Operating Activities					
Excess of Revenues Over Expenses	1,020	4,489	2,580	(1,909)	-43%
Depreciation & Amortization	27,930	28,526	34,848	6,322	22%
(Increase) Decrease in Patient Accounts Receivable, Net	6,687	(4,928)	3,936	8,864	-180%
(Increase) Decrease in Current and Other Assets	(10,682)	(24,861)	20,982	45,843	-184%
Increase (Decrease) in Accounts Payable and Accrued Exp.	(8,927)	222	(20,379)	(20,601)	-9280%
Increase (Decrease) in Third Party Payer Settlements	(15,429)	(3,740)	145	3,885	-104%
Increase (Decrease) in Deferred In-Flows	62,502	(59,316)	-	59,316	-100%
Increase (Decrease) in Self Insurance Liabilities	(7,860)	110,510	13,820	(96,690)	- <u>87</u> %
Net Cash Provided By (Used In) Operating Activities	55,241	50,902	55,931	5,028	<u>10</u> %
Cash Flows From Investing Activities					
(Increase) Decrease in Assets Whose Use is Limited	40,193	3,938	4,035	97	2%
Cash Flows From Financing Activities					
Additions to Property and Equipment	(40,229)	(67,400)	(57,500)	9,900	-15%
Changes in Long Term Debt	(15,181)	5,507	(14,096)	(19,603)	- <u>356</u> %
Net Cash (Used In) Financing Activities	(55,410)	(61,893)	(71,596)	(9,703)	<u>16</u> %
Net Increase (Decrease) in Cash and Investments	40,024	(7,053)	(11, <mark>630)</mark>	(4,577)	65%
Cash and Investments, Beginning	23,905	63,929	56,876	(7,053)	- <u>11</u> %
Cash and Investments, Ending	63,929	56,876	45,247	(11,630)	- <u>20</u> %



Operating Performance Reconciliation (Thousands)

	Operating Operating		Operating
	<u>Revenues</u>	<u>Expenses</u>	<u>Income</u>
Budgeted 2019 Operating Income	698,796	695,796	3,000
Net Payor Rate Increases	5,428		5,428
Net Case Mix Adjusted Volume	2,749	465	2,284
NYS Medicaid Initiatives	(19,325)	(18,399)	(926)
Grants	14,800		14,800
DSH/UPL	6,246		6,246
Performance Improvement	8,000	(2,000)	10,000
Wage and Staffing Increases		5,677	(5,677)
Benefits		11,899	(11,899)
Physician Contracted Fees		6,243	(6,243)
Other Contracted Fees		7,822	(7,822)
Medical Supplies		873	(873)
Depreciation & Interest		10,327	(10,327)
All Other, Net	147	(2,862)	3,009
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Budgeted 2020 Operating Income	716,841	715,841	1,000
	Sector - Martin	10.07	A CONTRACTOR OF



Principal Assumptions

- Volume
- Patient Revenue and Reimbursement
- IGT / UPL Payments
- Other Revenues
- Expenses
- Cash Flows

Volume Assumptions

	2018	2019	2020	Increase (De	crease)
	<u>Actual</u>	Projection	<u>Budget</u>	<u>20 - 19</u>	<u>%</u>
Discharges					
Acute	14,182	13,672	13,672	-	0.0%
Other	6,373	6,602	6,463	(139)	-2.1%
Total	20,555	20,274	20,135	(139)	- <u>0.7</u> %
Average Length of Stay					
Acute	6.2	6.5	6.7	0.2	2.8%
Other	11.0	10.0	10.1	0.1	0.8%
Total	7.7	7.6	7.8	0.2	<u>2.6</u> %
Observation	4,602	6,155	6,155	-	0.0%
Outpatient Visits					
Clinics	123,872	126,888	127,685	797	0.6%
Behavioral Health	36,501	42,587	42,587	-	0.0%
Chemical Dependency	41,802	40,626	46,326	5,700	14.0%
Dialysis	25,026	26,269	26,208	(61)	-0.2%
Other	77,684	67,466	68,261	795	1.2%
Surgical Cases					
Inpatient	6,322	6,338	6,384	46	0.7%
Outpatient	7,261	7,703	7,446	(257)	- <u>3.3</u> %
Total	13,583	14,041	13,830	(211)	- <u>1.5</u> %
Case Mix Index - Acute	1.84	1.93	1.93		<u>0.0</u> %
Emergency Visits	57,494	56,835	5 <mark>8,</mark> 538	1,703	3.0%
CPEP Visits	12,636	12,055	12,055	3 3 - 4	0.0%
Terrace View ADC	381.2	378.7	381.0	2.3	0.6%

Revenue Assumptions

Payer Rate Increases

- Medicaid 0.0%
- Medicare 1.0%
- Local Payers 2.75%
- W/Comp, N/Fault, Others 1.0%
- Composite 1.6%

Other Operating Revenue

- Grants & Grants per Contract
- Historical Trends
- Inflation 2.0%

– IGT

Continued delay of current legislated cuts

The difference between healthcare and true care™ 🗾 🤐 🔛 ecmc.edu **IGT and UPL Revenue** (Accrual Basis Revenue)

	Budget <u>2019</u>	Projected <u>2019</u>	Budget <u>2020</u>
DSH	55,548	61,616	61,616
UPL	14,603	14,781	14,781
Total	70,151	76,397	76,397



Expense Assumptions

Salaries

- FTE's consistent with volume
- Union wage and step adjustments total 3.5%
- Non Union wage adjustments total 3.0%

Benefits

- Increases due to salary expense and health insurance trends
- Actuarial changes on post retirement benefits and pension

Physician & Residents:

- Increases in contractual obligations to meet additional volume and contractual rate increases
- Increases in number of physicians offset by enhanced revenue

Contractual Fees:

Reduction in consulting, purchased services and maintenance contracts driven by specific initiatives

Supplies:

Inflationary increases offset by targeted initiatives



Cash Flow Assumptions

- Net decrease in cash of \$11.6 Million - 110.6 days cash to 95.3 days cash
- Accounts receivable decrease of \$3.9 Million - 60.9 days to 55.9 days
- Consistent other net working capital accounts
- Routine capital budget spend of \$15.0 Million



Budget Assumptions

- Assume flat volumes for inpatient and increase in outpatient visits
- Operating Performance improvements
- Health insurance expense
- GASB 68 and GASB 75 actuarial valuations
- Management of Supply chain



Emerging Issues and Accounting Pronouncements

- Federal and NYS legislative and funding uncertainty
- GASB 83 certain asset retirement obligations
- GASB 87 accounting for leases
- GASB 89 accounting for capitalized interest
- GASB 91 conduit debt obligations



2020 Capital Budget Summary

- \$45.7 Million construction projects
 - \$32.4 Million from financing proceeds
 - \$3.1 Million from Equity / Capital Campaign **Receipts**
 - \$10.2 Million from internal funds
- \$15.0 Million routine capital spend



5 Year Financial Projections

- Phase into a 1.0% Operating Margin
- Reimbursement rate increases consistent with 2020 budget
- IGT/UPL at current projections
- Salary expense consistent with current collective bargaining agreements
- Benefits % of salary expense reduction due to actuarial liabilities
- Supply and other expense inflation consistent with current trend
- Achievement of Accelerating Excellence program goals



Statements of Revenues and Expenses – Projected

(Thousands)								
	Audited	Projected	Budget			Projected		
	<u>2018</u>	2019	2020	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Net Patient Service Revenue	529,548	564,830	589,336	597,040	604,540	612,175	619,949	627,864
Disproportionate Share, IGT and UPL Revenue	72,072	76,397	76,397	76,397	76,397	76,397	76,397	76,397
Other Operating Revenue	59,413	71,756	51,108	46,887	47,006	47,126	47,247	47,369
Total Operating Revenue	661,033	712,983	716,841	720,324	727,942	735,697	743,593	751,631
Operating Expenses								
Salaries and Benefits	331,069	367,421	384,997	395,996	407,309	418,944	430,911	443,218
Physician Fees and Professional Services	148,889	151,586	154,876	157,836	160,861	163,952	167,111	170,340
Supplies	96,230	95,708	89,468	90,874	92,282	93,715	95,177	96,666
Other Expenses	45,345	59,576	40,347	41,977	43,673	45,437	47,273	49,183
Depreciation and Amortization	27,930	28,526	34,848	41,314	43,361	41,733	41,741	42,302
Interest	7,733	7,166	11,305	10,771	10,164	9,535	8,883	8,516
Total Operating Expenses	657,196	709,983	715,841	738,769	757,649	773,317	791,095	810,224
	3,837	3,000	1,000	(18,445)	(29,707)	(37,619)	(47,502)	(58,594)
Performance Improvement Initiatives				19,886	31,891	41,298	53,079	66,110
Operating Income	3,837	3,000	1,000	1,441	2,184	3,678	5,577	7,516
Non Operating Revenues	(2,817)	1,489	1,580	1,523	1,343	1,461	1,612	1,584
		In the start			13 7			
Excess of Revenues Over Expenses	1,020	4,489	2,580	2,964	3,526	5,140	7,189	9,100
Depreciation and Amortization Interest Total Operating Expenses Performance Improvement Initiatives Operating Income Non Operating Revenues	27,930 7,733 657,196 3,837 - 3,837 (2,817)	28,526 7,166 709,983 3,000 - 3,000 1,489	34,848 <u>11,305</u> <u>715,841</u> 1,000 <u>-</u> 1,000 <u>1,580</u>	41,314 10,771 738,769 (18,445) 19,886 1,441 1,523	43,361 10,164 757,649 (29,707) 31,891 2,184 1,343	41,733 9,535 773,317 (37,619) 41,298 3,678 1,461	41,741 8,883 791,095 (47,502) 53,079 5,577 1,612	42,302 8,516 810,224 (58,594) 66,110 7,516 1,584



Statements of Financial Position – Projected (Thousands)

	Audited	Projected	Budget		Projected			
	2018	2019	2020	2021	2022	2023	2024	2025
ASSETS								
Current Assets								
Cash	63,929	56,876	45,247	61,358	77,464	136,804	144,320	155,611
Patient Accounts Receivable	89,287	94,215	90,279	89,816	89,258	88,713	88,126	87,548
Other Current Assets	240,123	248,890	218,177	200,053	201,321	122,269	127,630	132,844
Total Current Assets	393,339	399,981	353,702	351,227	368,043	347,787	360,076	376,003
Assets Whose Use Is Limited	85,013	81,075	77,040	72,909	68,665	64,360	64,095	63,914
Property and Equipment	265,542	304,416	327,068	317,954	299,092	278,359	263,319	248,417
Other Assets	133,934	150,028	159,759	156,258	152,829	149,475	146,196	142,996
Total Assets	877,828	935,500	917,569	898,348	888,629	839,981	833,686	831,330
LIABILITIES AND NET ASSETS								
Current Liabilities								
Current Portion of Long Term Debt	11,126	14,097	14,159	14,664	15,195	14,932	12,892	12,689
Accounts Payable and Accrued Expenses	184,768	184,990	164,611	156,016	156,865	117,699	118,572	119,428
Estimated Third Party Payer Settlements	7,092	3,352	3,497	3,543	3,588	3,633	3,679	3,726
Total Current Liabilities	202,986	202,439	182,267	174,223	175,648	136,264	135,143	135,843
Long Term Debt	246,199	248,735	234,577	219,913	204,718	189,786	176,894	164,204
Deferred Inflows	140,237	80,921	80,921	80,921	80,921	80,921	80,921	80,921
Other Post Employment Benefits	377,151	454,955	468,255	468,255	468,255	468,255	468,255	468,255
Self Insurance Reserves	71,256	103,962	104,482	105,004	105,529	106,057	106,587	107,120
Total Liabilities	1,037,829	1,091,012	1,070,502	1,048,316	1,035,071	981,283	967,800	956,343
Net Position	(160,001)	(155,512)	(152,932)	(149,969)	(146,442)	(141,302)	(134,114)	(125,013)
Total Liabilities and Net Assets	877,828	935,500	917,569	898,348	888,629	839,981	833,686	831,330



Statements of Cash Flow - Projected

(Thousands)

	Audited	Projected	Budget			Projected		
	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
Cash Flows From Operating Activities								
Excess of Revenues Over Expenses	1,020	4,489	2,580	2,964	3,526	5,140	7,189	9,100
Depreciation & Amortization	27,930	28,526	34,848	41,314	43,361	41,733	41,741	42,302
(Increase) Decrease in Patient Accounts Receivable, Net	6,687	(4,928)	3,936	463	558	545	587	578
(Increase) Decrease in Current and Other Assets	(10,682)	(24,861)	20,982	21,625	2,161	82,406	(2,082)	(2,014)
Increase (Decrease) in Accounts Payable and Accrued Exp.	(8,927)	222	(20,379)	(8,594)	849	(39,166)	872	856
Increase (Decrease) in Third Party Payer Settlements	(15,429)	(3,740)	145	46	45	45	46	47
Increase (Decrease) in Deferred In Flows	62,502	(59,316)	-	-	-	-	-	-
Increase (Decrease) in Self Insurance Liabilities	(7,860)	110,510	13,820	522	525	528	530	533
Net Cash Provided By (Used In) Operating Activities	55,241	50,902	55,931	58,340	51,026	91,231	48,883	51,402
Cash Flows From Investing Activities	40,193	3,938	4,035	4,131	4,244	4,305	265	181
Cash Flows From Financing Activities								
Additions to Property and Equipment	(40,229)	(67,400)	(57,500)	(32,200)	(24,500)	(21,000)	(26,700)	(27,400)
Changes in Long Term Debt	(15,181)	5,507	(14,096)	(14,159)	(14,664)	(15,195)	(14,932)	(12,893)
Net Cash (Used In) Financing Activities	(55,410)	(61,893)	(71,596)	(46,359)	(39,164)	(36,195)	(41,632)	(40,293)
Net Increase (Decrease) in Cash and Investments	40,024	(7,053)	(11,630)	16,112	16,1 <mark>06</mark>	59 <mark>,3</mark> 41	7,516	11,290
Cash and Investments, Beginning	23,905	63,929	56,876	45,247	61,358	77,464	136,804	144,320
Cash and Investments, Ending	63,929	56,876	45,247	61,358	77,464	136,804	144,320	155,611