ERIE COUNTY MEDICAL CENTER CORPORATION

BOARD OF DIRECTORS MINUTES OF THE BUILDING & GROUNDS COMMITTEE MEETING MARCH 27, 2018 ECMCC EXECUTIVE CONFERENCE ROOM

BOARD MEMBERS PRESENT:	Ronald Bennett, Esq.	MICHAEL HOFFERT
BOARD MEMBERS EXCUSED:	FRANK MESIAH	
Also Present:	James Turner Michael Drozdowski	THOMAS QUATROCHE Andrew Davis

I. CALL TO ORDER

Chair, Mr. Ronald Bennett called the meeting to order at 3:21 p.m.

II. APPROVAL OF FEBRUARY 27, 2018 B&G MEETING MINUTES

Moved by Mr. Bennett and seconded by Mr. Hoffert to receive and file the minutes of the Building and Grounds Committee meeting of February 27, 2018 as presented.

III. UPDATE – RECENTLY COMPLETED INITIATIVES/PROJECTS

Mr. Turner provided the following update to the committee:

OR Humidity Sensor Installation

• Humidity sensors have been installed in all operating rooms. This initiative is complete.

IV. UPDATE – IN PROGRESS INITIATIVES/PROJECTS

Mr. Turner provided the following in progress project updates to the committee:

Mr. Turner and Mr. Drozdowski provided a tour of the current construction projects to committee members, Mr. Bennett and Mr. Hoffert, prior to the Buildings and Grounds Committee meeting on March 27.

ED Expansion

• Bids were received and are under review by Pike. Parking lot demo work in Lot E is currently anticipated to begin on April 17. Foundation and steel phasing timelines are being developed.

ED Ramp

• The new temporary ramp is open, demolition of the existing ramp will be completed within the next two weeks.

Stretcher Access

• The renovated corridor is now fully open for non-emergency access. The new stretcher entrance and canopy is anticipated to be open during the first week of April.

Water Service Piping Replacement

• Engineering design work is ongoing. Six phases of piping and valve replacements are planned for the main building. The first phase is complete. Original galvanized piping and steel valves will be replaced.

Main Lobby Expansion / Exterior Building Envelope

- Design Development drawings will be completed. The Construction Manager will be performing an estimate on the Lobby drawings in April. Building Envelope drawings are still being developed. A construction notice is being developed to submit to DOH.
- Exterior Building Envelope Construction Management services RFP selection process is complete.

Medical Library / Teammate Health Renovation (In-House Crew)

 Renovation of Teammate Health and Medical Library corridors, replace older ceiling with new lay-in ceiling system, replace fluorescent light fixtures with LED fixtures, install new air distribution ceiling diffusers, install fire protection, asbestos abatement, and install new VCT flooring. This will improve aesthetics and safety. Abatement has been completed and work in progress. The estimated completion is mid-April.

8th Floor Elevator Lobby (In-House Crew)

Replaced original Donn ceiling system with new lay-in ceiling system. Also replaced old
fluorescent light fixtures with LED fixtures and installed new air distribution diffusers. This
improves aesthetics and safety. The plan is to continue replacing the remaining Donn system
throughout the floor. Replaced the remaining Donn ceiling in the north corridor and now
working on the south corridor. The estimated completion is mid-May.

12z1 – Observation Unit (In-House Crew)

Renovate to create a 24-hour observation unit (12 inpatient beds). Completed minor renovations in the former CPEP space for Respiratory Therapy, currently occupying 12z1. Renovation work including new ceilings, counters, sinks and the addition of a sprinkler system is in progress. The estimated completion is the end of April, opening May 1.

Fiber Optic Relocation (ED Project Related)

• The underground and above ground conduit path has been completed. Re-routed path due to ED construction. IT department vendor will have the new fiber optic cabling fully operational by mid-April.

Mechanical Electrical Plumbing (MEP) & Elevator Improvements

• The MEP project includes the boiler, chiller and emergency generator systems. The architect and engineers are developing existing building evaluation criteria. The review of the existing building systems will be occurring in April and May. A comprehensive report will be issued by the A/E (Architect/Engineer) team to develop the scope of the project. These new building systems will provide significant operational savings.

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<u>9th Floor (9z2) Safe Room Design – Department of Corrections & Community Supervision</u> (DOCCS)

• Conceptual planning layouts have been completed, construction drawings are being developed. Early summer start of construction is anticipated.

Suite 131 Renovation – General Surgery Clinic (In-House Crew)

• Replace ceiling tiles, light fixtures, lavatories, countertops, and repaint walls to increase area aesthetics. Major work to begin in June 2018.

V. UPDATE – PENDING INITIATIVES/PROJECTS

Mr. Turner provided the following pending projects to the committee:

CPEP

 Project contracts have been issued to the contractors. Construction is pending, anticipated to start in late April.

Employee Entrance Ramp and Walkway Canopy

• Fabrication of the canopy structure will be starting in late April-early May, installation to be completed summer 2018.

Parking Lot / Gate Control RFP

• The RFP has been reissued, proposals are anticipated to be received and evaluated in April. New gates will be installed in Patient/Visitor lots (Lot A, B, C), Behavioral Health (Lot D) and Parking Ramp.

Northern Erie Clinic Relocation (NEC)

• Searching for potential locations to relocate NEC.

Staff Dining Room Renovation (In-House Crew)

• Provide new wall finish/painting, counters, flooring and entrance doors.

VI. ADJOURNMENT

Moved by Mr. Bennett and seconded by Mr. Hoffert to adjourn the Buildings & Grounds Committee meeting at 3:59 p.m.