MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
TUESDAY, SEPTEMBER 26, 2017  
STAFF DINING ROOM

<table>
<thead>
<tr>
<th>Voting Board Members</th>
<th>Bishop Michael Badger</th>
<th>Michael Hoffert</th>
</tr>
</thead>
<tbody>
<tr>
<td>Present:</td>
<td>Ronald Bennett</td>
<td>Kevin Hogan</td>
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<td></td>
<td>Ronald Chapin</td>
<td>Anthony Iacono</td>
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<tr>
<td></td>
<td>Darby Fishkin</td>
<td>Frank Mesiah</td>
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<td></td>
<td>Sharon L. Hanson</td>
<td>Michael A. Seaman</td>
</tr>
<tr>
<td>Voting Board Member</td>
<td>Douglas H. Baker</td>
<td>Kathleen Grimm, M.D.</td>
</tr>
<tr>
<td>Excused:</td>
<td>Jonathan Dandes</td>
<td>Thomas P. Malecki, CPA</td>
</tr>
<tr>
<td>Non-Voting Board</td>
<td>Thomas Quatroche Ph.D.</td>
<td>William Pauly</td>
</tr>
<tr>
<td>Representatives Present:</td>
<td>James Lawicki</td>
<td>Kevin Pranikoff, M.D.</td>
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<tr>
<td>Also Present:</td>
<td>Cynthia Bass</td>
<td>Sara Glenn Smith</td>
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<td></td>
<td>Donna Brown</td>
<td>Susan Gonzalez</td>
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<td></td>
<td>Al Campbell</td>
<td>Alfred Hammonds</td>
</tr>
<tr>
<td></td>
<td>Alexander Collichio</td>
<td>Julia Jacobia</td>
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<td></td>
<td>A.J. Colucci, III, Esq.</td>
<td>Charlene Ludlow</td>
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<td></td>
<td>Janique Curry</td>
<td>Nadine Mund</td>
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<td></td>
<td>Peter Cutler</td>
<td>Brian Murray, M.D.</td>
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<td></td>
<td>Andrew Davis</td>
<td>Lorne Steinhart</td>
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<td></td>
<td>Leslie Feidt</td>
<td>James Turner</td>
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<tr>
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<td>Stephen Gary</td>
<td>Karen Ziemianski</td>
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I. CALL TO ORDER

Chair Sharon L. Hanson called the meeting to order at 4:30P.M.

II. APPROVAL OF MINUTES OF JULY 25, 2017 REGULAR MEETING OF THE BOARD OF DIRECTORS.

Moved by Michael Seaman and seconded by Anthony Iacono.

Motion approved unanimously
III. BOARD PRESENTATION:

WYOMING COUNTY COMMUNITY HOSPITAL PARTNERSHIP
ANDY DAVIS, COO:

Andy Davis provided an overview of our collaboration with Wyoming County Community Health Services. We are working to collaborate, strengthen and enhance WCCHS. The goal is to create efficiencies and growth opportunities to sustain viability, improve quality and widen access for Wyoming County residents.

Current agreements being finalized with ECMCC or Kaleida Health related providers will result in enhanced services at WCCHS in the areas of: ENT including allergy, ED, Nephrology services and general surgery.

IV. ACTION ITEMS

A. Resolution of the Board of Directors Authorizing the Transfer of Funds to Grider Community Gardens, LLC
   Moved by Michael Hoffert and seconded by Anthony Iacono.
   Motion approved unanimously

B. Resolution Approving the 2018 Operating and Capital Budgets for the Corporation
   Moved by Michael Seaman and seconded by Anthony Iacono.
   Motion approved unanimously

C. Approval of August 3, 2017 and September 7, 2017 Medical/Dental Staff Appointments/Re-Appointments
   Moved by Anthony Iacono and seconded by Michael Hoffert.
   Motion approved unanimously

V. BOARD COMMITTEE REPORTS

All reports except that of the Performance Improvement Committee are received and filed in the September 26, 2017 Board book.
VI. REPORTS OF CORPORATION’S MANAGEMENT

President & Chief Executive Officer: Thomas J. Quatroche, Ph.D.

Quality
- OMH performance improvement plan,
- DOH survey nursing services with no findings
- Vizient Mock Survey completed which was very successful
- Antimicrobial Stewardship Program began. We are collaborating with Kaleida to have a standardized process
- Continue to be below the benchmark for central line blood stream infections
- Continue to be below the benchmark in ICU and Med Surg Units for catheter associated urinary tract infections
- Hospital Acquired Infections in all units have gone down
- Surgical site infections continue to drive down

Patient Experience
- Additional Resources added to Transportation Services Department
- Participated in National Patient Experience Efforts – Beryl Institute
- Transplant Patient Experience - A qualitative assessment of patient experience in kidney transplant recipients in how we can improve the transplant process

Culture
- Held “Conversation with the CEO” sessions on all three shifts, very well attended
- Employee Appreciation Luncheon hosted by the Medical/Dental staff
- Continuation of Teammate Huddles – Ambulatory, Nursing and TV to continue to get feedback from employees on how we can do a better job
- Benefits Fair scheduled
- In compliance with NYS Safe Patient Handling
- Cindy Bass named Director of Diversity Inclusion

Operations
- Site preparation for new emergency room starting in October
- Addition of 10 detox beds with an administrative CON due to the opioid crisis
- 3 new parking lots to be completed by November
- Capital Campaign at $4 million
- Building a new stretcher access area for transfers in from nursing homes and other non-emergent transports
- Volumes continues to be very high, 4% ahead of budget and 2.7% ahead of last year
Financial Officer: Stephen Gary

A summary of the financial results through August 31, 2017 and a Quarterly Financial Statement and projected statement of Yearly Cash Flows are attached in the Board Book for review.

VII. RECESS TO EXECUTIVE SESSION – MATTERS MADE CONFIDENTIAL BY LAW
Moved by Michael Hoffert and seconded by James Lawicki to enter into Executive Session at 5:03 P.M. to consider matters made confidential by law, including certain compliance-related matters, strategic investments, and business plans.

Motion approved unanimously

VIII. RECONVENE IN OPEN SESSION
Moved by Anthony Iacono and seconded by James Lawicki to reconvene in Open Session at 5:25 P.M. No action was taken by the Board in Executive Session.

Motion approved unanimously.

IX. ADJOURNMENT
Moved by Kevin Hogan and seconded by Anthony Iacono to adjourn the Board of Directors meeting at 5:25 P.M.

Douglas H. Baker
Corporation Secretary
A Resolution of the Board of Directors Authorizing the Transfer of Funds to Grider Community Gardens, LLC

Approved September 26, 2017

WHEREAS, Erie County Medical Center Corporation (the “Corporation”) is the sole member of Grider Community Gardens, LLC (the “Company”); and

WHEREAS, the Company had need of additional funding in order to cover its general regular operating expenses; and

WHEREAS, as sole member of the Company, the Corporation has determined that it is in the best interests of the Company and the Corporation to provide continued funding for the Company; and

WHEREAS, the Corporation wishes to transfer funds to the Company sufficient to cover its operating expenses.

NOW, THEREFORE, the Board of Directors resolves, as follows:

1. The Corporation is authorized to transfer Fifty Thousand Dollars ($50,000.00) to the Company for purpose of covering the general operating expenses.

2. This resolution shall take effect immediately.

Douglas H. Baker
Corporation Secretary
Resolution Approving the
2018 Operating and Capital Budgets of the Corporation.

Approved September 26, 2017

WHEREAS, the Corporation is required by New York Public Authorities Law to prepare and submit an operating and capital budget annually no later than ninety (90) days before the commencement of the Corporation’s fiscal year, on January 1; and

WHEREAS, New York law and regulations set forth the various elements of an acceptable budget process and requires that an approved budget be publicly filed no later than September 30, 2017 this year; and

WHEREAS, the Corporation’s management team has prepared operating and capital budgets for the year 2018 in accord with regulatory requirements, has presented those budgets, and the assumptions upon which they are based, to the Finance Committee of the Board of Directors on September 19, 2017 and the Finance Committee is recommending approval of the budgets as presented; and

WHEREAS, the Corporation Board of Directors received the operating and capital budgets in advance of the September 26, 2017 regular meeting and a presentation on these budgets was completed at the Corporation’s regular meeting of the Board of Directors on September 26, 2017;

NOW, THEREFORE, the Board of Directors resolves as follows:

1. The 2018 Operating and Capital budgets of the Corporation as presented to the Board of Directors on September 26, 2017 are approved.

2. The Corporation is directed to timely file these budgets in accordance with applicable law and regulation.

3. This resolution shall take effect immediately.

____________________________________
Douglas H. Baker
Corporation Secretary
ERIE COUNTY MEDICAL CENTER CORPORATION

Erie County Medical Center CMO Conference Room
August 3, 2017

CREDSIALS COMMITTEE MEETING MINUTES

Committee Members Present:
Yogesh Bakhai, MD
Richard Hall, MD, DDS, PhD
Mark LiVecchi, MD, DMD, MBA
Brian Murray, MD, CMO (ex-officio)
Mandip Panesar, MD
Richard Skomra, CRNA
Susan Ksiazek, RPh

Medical-Dental Staff Office and Administrative Members Present:
Cara Burton, Medical-Dental Staff Services Manager; Tara Boone, Medical-Dental Staff Services Coordinator;
Judy Fenski, Credentialing Specialist; Kerry Lock, Credentialing Specialist

Guest:
Samuel Cloud, DO

Committee Members Excused:
Robert Glover, Jr., MD
Erik Jensen, MD
Jonathan Marshall, DO

CALL TO ORDER
The meeting was called to order at 3:10 by Dr. Bakhai. The July Credential Committee minutes were reviewed
and approved by the Board of Directors. The Committee was informed that Dr. Xingjia Cui of the Department of
Psychiatry, processed for pending re-appointment for the July 2017 Credentials Committee meeting, was confirmed
to meet criteria for automatic relinquishment of medical staff membership and clinical privileges as defined in the
ECMC Medical-Dental Staff Bylaws Part II, Section 3.1.1.4. Upon review by the Medical Executive Committee,
his re-appointment was extracted from the July Credentials Committee meeting minutes, and the re-appointment
count for the month of July reduced to 49.

The provider below was extracted from the July Credentials Committee meeting minutes under Initial
Appointments and added to August Initial Appointments:

Radiology
Bevilacqua, Thomas MD
Active

FOR
INFORMATION

ADMINISTRATIVE
The Credentials Committee was made aware of recent resignations, application withdrawals, leave requests or
conclusions and presents the following names to the Executive Committee for information.

A. Deceased – none
B. Applications Withdrawn – none
C. Application Processing Cessation – none
D. Automatic Processing Conclusion – (inactive applications > 180 days from date of signature) – none
Erie County Medical Center Corporation

E. Resignations:

- Bezon, Kelsey PA-C  Emergency Medicine  07/26/2017
- Jones, Taylor PA-C  Emergency Medicine  07/05/2017
- Brown, Karen FNP  Internal Medicine  07/31/2017
- Dang, Neha MD  Internal Medicine  09/15/2017
- Luterek, Noelle NP  Internal Medicine  07/22/2017
- Cotter, Daniel MD  Ophthalmology  07/19/2017
- Almeter, Pamela NP  Psychiatry  06/02/2017
- Pell, Brian MD  Psychiatry  06/28/2017
- Khanna, Arati MD  Radiology/Teleradiology  07/11/2017
- Wittman-Klein, Sharon PA-C  Thoracic/Cardiovascular Surgery  04/30/2017

For Information

Change in Staff Category

None

Department Change or Addition

- **Dermatology**
  - Kim, Youn Jea NP  **Adding Internal Medicine**
    - Collaborating Physician: Dr. Sadiq

- **Internal Medicine**
  - Martinez, Anthony MD  **Adding Family Medicine**
    - Suboxone Treatment

For Overall Action

Change or Addition of Collaborating/Supervising Attending

- **Family Medicine**
  - Donahue, Denise ANP
    - Collaborating Physician: Dr. Azadfard

For Overall Action

Privilege Addition/Revision, Recommended – Comments as Indicated

- **Family Medicine**
  - Donahue, Denise, ANP*
    - Collaborating Physician: Dr. Azadfard
    - Obtaining of Samples for culture of throat, blood, sputum or skin
    - **FPPE waivered** – privilege represents core competency

- **Internal Medicine**
  - Yalamanchili, Sandeep FNP*
    - Collaborating Physician: Dr. Tadakamalla
    - Perform EKG

Allied Health Professional

Erie County Medical Center Corporation
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- Suture/Staple Removal
- Limited Interpretation of EKG
- Pelvic (Vaginal) Examination

*FPPE waived – privilege represents core competency

**Orthopaedic Surgery**

Riznyk, Angela DPM
- Endoscopic Plantar Fasciotomy (+/- fluoroscopy)
- Decompression/neurolysis intermetatarsal nerve (+/- fluoroscopy)
- Small Fragment Set/AO-Osteosynthesis, forefoot

**Surgery**

Edwards, Beth PA-C  
*Supervising Physician: Dr. Flynn*
- Abdominal Paracentesis
- Lumbar Puncture
- Arthrocentesis

Patel, Sunil MBBS  
*Active*

- Needle biopsy of kidney, pancreas under ultrasound localization

**FOR OVERALL ACTION**

**PRIVILEGE WITHDRAWAL**

None

**UN ACCREDITED FELLOWSHIPS**

**Addiction Medicine Fellow(s)**

Boxhorn, Christine MD - completed and signed by CMO and President

**Neurosurgery Fellow(s)**

Kukreja, Sunil MD - in process

Kim, Jin Young MD - in process

**FOR INFORMATION**

**APPOINTMENT APPLICATIONS, RECOMMENDED—COMMENTS AS INDICATED**

**INITIAL APPOINTMENTS**

- **Initial Appointments (20)**

  **Family Medicine**
  
  Jawaid, Fahad MD  
  Torres, Alfredo MD  
  Baran, Natalia MD  

  **Internal Medicine – Hospitalist**
  
  Alam, Naheed MD  
  Dockstader, Chantel MD  
  Haskins, Kathryn PA-C  
  Supervising Physician: Dr. Brockman

  **McGuire, Jennifer NP**  
  Collaborating Physician: Dr. Brockman

  **Internal Medicine**

  Swami, Mehak DO  

  **For Allied Health Professional**

  **Collaborating Physician: Dr. Brockman**

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<thead>
<tr>
<th>Field</th>
<th>Name</th>
<th>Status</th>
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<tbody>
<tr>
<td>Family Medicine</td>
<td>Jawaid, Fahad MD</td>
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<td>Torres, Alfredo MD</td>
<td>Active</td>
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<tr>
<td>Internal Medicine – Hospitalist</td>
<td>Baran, Natalia MD</td>
<td>Active</td>
</tr>
<tr>
<td>Internal Medicine</td>
<td>Alam, Naheed MD</td>
<td>Active</td>
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<tr>
<td></td>
<td>Dockstader, Chantel MD</td>
<td>Courtesy, Refer and Follow</td>
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<td>Haskins, Kathryn PA-C</td>
<td>Allied Health Professional</td>
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<td>Supervising Physician: Dr. Brockman</td>
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<td></td>
<td>McGuire, Jennifer NP</td>
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<td>Swami, Mehak DO</td>
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</tbody>
</table>
Thomas, Todd PA-C
  Supervising Physician: Dr. Anillo

**Neurology**
Ansevin, Carl MD
Active

**Orthopaedic Surgery**
Bodo, Jules DPM
Active
Schwartz, Rachel PA-C
  Supervising Physician: Dr. Paterson
Allied Health Professional

**Pathology**
Cheney, Richard MD
Active

**Plastic and Reconstructive Surgery**
Hodgson, Matthew NP
  Collaborating Physician: Dr. Loree
Allied Health Professional

**Psychiatry**
Grudzien, Jessica MD
Active
Lapides, Hannah NP
  Collaborating Physician: Dr. Cummings
Allied Health Professional
Martin, Peter MD
Active
Russell, Joshua MD
Active

**Radiology**
Bevilacqua, Thomas MD*
Active

**Surgery**
Ortolani, John MD
Active

*Refer to Call to Order
Dual Appointments ( 0 )

**FOR OVERALL**

**REAPPOINTMENT APPLICATIONS, RECOMMENDED – COMMENTS AS INDICATED**

**REAPPOINTMENT REVIEW (40)**

**Dentistry**
Colebeck, Amanda DDS
Active

**Emergency Medicine**
Bart, Joseph DO
Active
Krolicky, Steven PA-C
  Supervising Physician: Dr. Manka
Allied Health Professional
Lynch, Derek PA-C
  Supervising Physician: Dr. Manka
Allied Health Professional

**Family Medicine**
Donahue, Denise ANP
  Collaborating Physician: Dr. Azadfard
Allied Health Professional
Marzullo, Shannon ANP
  Collaborating Physician: Dr. Evans
Allied Health Professional

**Internal Medicine**
Ali, Mohamoud MD
Active
Braunschieldel. Denise NP
  Collaborating Physician: Dr. Zizzi
Allied Health Professional
Dashkoff, Neil MD
Forte, Kenton MD
Active
Jacobus, Christopher MD
Active
Steinagle, Gordon DO
Active
Su, Winnie MD
Active
Erie County Medical Center Corporation

Yadav, Nandini MD
**Neurology**
Block, Sandra MD
Roehmholdt, Mary Elizabeth MD
**Neurosurgery**
Snyder, Kenneth MD
**Ophthalmology**
Mattern, Ruth MD, PhD
**Orthopaedic Surgery**
Card, Tiffany PA-C
  *Supervising Physician: Dr. Callahan*
Hooper, Jason PA-C
  *First Assist & Supervising Physician: Dr. Stoeckl*
Kowalski, Joseph MD
**Psychiatry & Behavioral Medicine**
Ghosh, Biswarup MBBS
Gunn, Susan PSYNP
  *Collaborating Physician: Dr. Coggins*
Misir, Devinalini MD
Oliveira, Maria MD
Yu, Hong MD
**Radiology**
DeSouza, Aurea MD
Marshall, Jonathan DO
Ostolski, Penelope PA-C
  *Supervising Physician: Dr. Marshall*
Paul, David MD
Shah, Keyur MD

FOR OVERALL

**Radiology- Teleradiology**
Hecht, Adam MD
Moon, David MD
Newman, Barbara MD
Osborne, Thomas MD
**Surgery**
Edwards, Beth PA-C
  *Supervising Physician: Dr. Flynn*
Miller, Paula PA-C
  *First Assist & Supervising Physician: Dr. Pell*
Patel, Sunil MBBS
**Thoracic/Cardio Surgery**
Zynda, Marcella ANP
  *Collaborating Physician: Dr. Jajkowski*
**Urology**
Tisdale, Britton MD

Dual Appointments (0)
Erie County Medical Center Corporation

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Action

Provisional Appointment Review, Recommended

The following members of the Provisional Staff from the previous year period are presented for movement to the Permanent Staff on the date indicated.

August 2017 Provisional to Permanent Staff

<table>
<thead>
<tr>
<th>Profession</th>
<th>Name</th>
<th>Status</th>
<th>Expires</th>
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<tbody>
<tr>
<td>Anesthesiology</td>
<td>Duffy, Brian MD</td>
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<tr>
<td>Emergency Medicine</td>
<td>Zakrzewski, Sarah PA-C</td>
<td>Allied Health Professional</td>
<td>08/30/2017</td>
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<tr>
<td>Family Medicine</td>
<td>DeNardin, Ann MD</td>
<td>Active</td>
<td>08/30/2017</td>
</tr>
<tr>
<td>Internal Medicine</td>
<td>Conway-Habes, Erin MD</td>
<td>Active</td>
<td>08/30/2017</td>
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<td>Ismail, Mahmoud MD</td>
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<td>08/30/2017</td>
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<tr>
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<td>Kim, Jeong Min MD</td>
<td>Active</td>
<td>08/30/2017</td>
</tr>
<tr>
<td>Internal Medicine – Hospitalist</td>
<td>Neha, Fnu MD</td>
<td>Active</td>
<td>08/30/2017</td>
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<td>Tadakamalla, Ashvin MD</td>
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<tr>
<td>Obstetrics &amp; Gynecology</td>
<td>DeNagy, Joseph DO</td>
<td>Active</td>
<td>08/30/2017</td>
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<tr>
<td>Ophthalmology</td>
<td>Reynolds, Andrew MD</td>
<td>Active</td>
<td>08/30/2017</td>
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The future September 2017 Provisional to Permanent Staff list will be compiled for Chief of Service for review and endorsement.

Action

Automatic Conclusion, Reappointment Expiration, First Notice

<table>
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<th>Profession</th>
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<th>Status</th>
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<tr>
<td>Neurology</td>
<td>Sawyer, Robert MD</td>
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<tr>
<td>Radiology/Teleradiology</td>
<td>Khanna, Arati MD</td>
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Automatic Conclusion, Reappointment Expiration, Second Notice

None

Automatic Conclusion, Reappointment Expiration, Final Notice

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<td>Ophthalmology</td>
<td>Knapp, Russell MD</td>
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<tr>
<td>Surgery</td>
<td>Savo, Mark MD</td>
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FOR OVERALL

Erie County Medical Center Corporation

ACTION

OLD BUSINESS

Office Operations
The MDSO has processed 100 reappointment applications and 49 initial applications during the months of June and July. In addition to the extremely high volume, the MDSO has considerable back log from the computer downtime. The committee thanked the MDSO for their commitment to the organization during these trying times.

Delegated Credentialing
Livanta Audit (Medicare)
The MDSO reviewed and submitted 50 practitioners credentialing data for annual Livanta Audit.

Wellcare Audit
The MDSO is in the process of preparing for submission an 18 file audit by August 11th deadline.

Privilege Forms
- Pathology
  The revised pathology privilege form was presented to the credentials committee for review and endorsement. Modifications consisted of regrouping of privileges under the core cluster format and removing privileges no longer offered at this facility.

- Emergency Department - Allied Health Professional Privilege Form (Attached)
The combined Nurse Practitioner and Physician Assistant form (AHP Privilege Form) for the Emergency Department was presented to the credentials committee for review and endorsement. This form will serve as a general template for other departments. The MDSO will aggressively try to update 2-3 department privilege forms per month. This is a large project that also involves updating our credentialing software privileging templates. Creating the combined forms will decrease our NP/PA privilege forms from 40 to 20.

Death Master File
The Credentials Committee was provided the opinion of ECMC Corporate Compliance regarding the potential regulatory obligation to monitor the SSMDF. Their opinion is that ECMC is not obligated to do so, based on Corporate Compliance review of the referenced regulation and supplemented with their benchmark survey of the Kaleida and Catholic systems. They added that based on the information collected and the exorbitant cost, ECMC will not be adding the SSMDF to its monthly due diligence through K Checks. With the expressed permission of ECMC Corporate Compliance, the Medical-Dental Staff Office has retained this opinion for future reference, such as during delegated credentialing audits.

The Medical-Dental Staff Office Manager was asked by the Credentials Committee to confer with the Medical Staff Office of KH as to whether they check the SSMDF for new applicants to the Medical Staff. ECMC will report back to the Credentials Committee at the September meeting and if needed, align our processes to theirs.

Unaccredited Fellowship Programs
The Committee was updated on the progress made with this new unaccredited fellowship program.

FOR INFORMATION
NEW BUSINESS
The MDSO informed the Credentials Committee of the negative impact of not having the Onboarding Tool operating due to the recent computer downtime. This tool was created to alert various departments of new practitioners coming on board and where they are in the on boarding process (billing, privileging, HR, contracting). Dr. Cloud has had ongoing discussions with the IT department and they will begin working on testing the program and getting it reinstalled shortly.

FOR INFORMATION

OPEN ISSUES
None

OTHER BUSINESS
FPPE-OPPE Report (included in the consent calendar of the Medical-Executive Committee)

**FPPE (Focused Professional Practice Evaluation) (3)**
Emergency Medicine 2
Orthopaedic Surgery 1

**OPPE (Ongoing Professional Practice Evaluation) (0)**
Report from the Patient Safety Office – departments completed since the last report: none

FOR INFORMATION

ADJOURNMENT
With no other business, a motion to adjourn was received and carried at 3:50 PM.
Respectfully submitted,

Yogesh Bakhai, MD
Chairman, Credentials Committee

Att.
CREDENTIALS COMMITTEE MEETING MINUTES

Committee Members Present:
Mark LiVecchi, MD, DMD, MBA  Brian Murray, MD, CMO (ex-officio)
Robert Glover, Jr., MD  Susan Ksiazek, RPh

Medical-Dental Staff Office and Administrative Members Present:
Cara Burton, Medical-Dental Staff Services Manager; Tara Boone, Medical-Dental Staff Services Coordinator; Judy Fenski, Credentialing Specialist; Kerry Lock, Credentialing Specialist

Guest:
Samuel Cloud, DO

Committee Members Excused:
Yogesh Bakhai, MD  Jonathan Marshall, DO
Richard Hall, MD, DDS, PhD  Mandip Panesar, MD
Erik Jensen, MD  Richard Skomra, CRNA

CALL TO ORDER
The meeting was called to order at 3:05. In the absence of the Credentials Chair Dr. Bakhai, committee member Dr. LiVecchi presided over the meeting. With no Board of Directors meeting in August; the 8/3/17 Credentials Committee meeting minutes, endorsed by the MEC at its August meeting, will be presented at the September BOD meeting. Temporary privileges were issued for practitioners with an initial start date before the next Board meeting on September 26th.

FOR INFORMATION

ADMINISTRATIVE
The Credentials Committee was made aware of recent resignations, application withdrawals, leave requests or conclusions and presents the following names to the Executive Committee for information.

F. Deceased – none
G. Applications Withdrawn – none
H. Application Processing Cessation – none
I. Automatic Processing Conclusion – (inactive applications > 180 days from date of signature) – none
J. Resignations

<table>
<thead>
<tr>
<th>Name</th>
<th>Specialty</th>
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<tr>
<td>Imam, Hannan PA-C</td>
<td>Internal Medicine</td>
<td>09/01/2017</td>
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<td>Lis, Tracy NP</td>
<td>Internal Medicine</td>
<td>08/01/2017</td>
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<tr>
<td>Miori, Daniel PA-C</td>
<td>Internal Medicine</td>
<td>08/19/2017</td>
</tr>
<tr>
<td>Wronecki, Mark PA-C</td>
<td>Internal Medicine</td>
<td>06/19/2017</td>
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<tr>
<td>Dimopoulos, Vassilios MD</td>
<td>Neurosurgery</td>
<td>09/01/2017</td>
</tr>
<tr>
<td>Medina, Rafael MD</td>
<td>Ophthalmology</td>
<td>08/16/2017</td>
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<tr>
<td>McLeron, Kathleen PA-C</td>
<td>Orthopaedic Surgery</td>
<td>08/23/2017</td>
</tr>
<tr>
<td>Rigual, Nestor MD</td>
<td>Plastic &amp; Reconstructive Surgery</td>
<td>08/26/2017</td>
</tr>
<tr>
<td>Tirone, Charles MD</td>
<td>Radiology</td>
<td>09/02/2017</td>
</tr>
<tr>
<td>Bardini, John MD</td>
<td>Radiology/Teleradiology</td>
<td>04/24/2017</td>
</tr>
</tbody>
</table>
### Change in Staff Category

<table>
<thead>
<tr>
<th>Department</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Medicine</td>
<td>Braen, George MD, Active to Emeritus</td>
</tr>
<tr>
<td>Oral and Maxillofacial Surgery</td>
<td>Nagai, Michael DDS MD, Active to Courtesy, Refer and Follow</td>
</tr>
</tbody>
</table>

### Department Change or Addition

<table>
<thead>
<tr>
<th>Department</th>
<th>Change or Addition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Medicine</td>
<td>Anand, Dimple FNP, Removing Internal Medicine</td>
</tr>
<tr>
<td>Rehabilitation Medicine</td>
<td>Radziwon, Christopher PhD, Adding Internal Medicine</td>
</tr>
</tbody>
</table>

### Action for Overall

### Change or Addition of Collaborating/Supervising Attending

- None

### Privilege Addition/Revision, Recommended – Comments as Indicated

- None

### Privilege Withdrawal

<table>
<thead>
<tr>
<th>Department</th>
<th>Privilege Withdrawal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Medicine</td>
<td>Martinez, Anthony MD, Admitting and Medical Marijuana privileges (possesses within Internal Medicine)</td>
</tr>
<tr>
<td>Internal Medicine – Hospitalist</td>
<td>Yang, Hyehwan NP, Collaborating Physician: Dr. Tadakamalla, Buccal smears for chromosome analysis, Samples for culture</td>
</tr>
</tbody>
</table>

### Information

### Unaccredited Fellowships

- Neurosurgery Fellow(s)
  - Kukreja, Sunil MD, Completed
  - Kim, Jin Young MD, in process; anticipated start date 2018

### Appointment Applications, Recommended – Comments as Indicated

### Initial Appointments

<table>
<thead>
<tr>
<th>Initial Appointments (19)</th>
<th>Anesthesia</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Plata, Edward MD, Active</td>
</tr>
<tr>
<td></td>
<td>Watson, Michael MD, Active</td>
</tr>
</tbody>
</table>
**Family Medicine**
Amidon, Jeffrey DO  
Ramadan, Fadi MD  
**Internal Medicine**
Bantle, Ann Marie ANP  
*Supervising Physician: Dr. R. Sadiq*
Bryson, Melissa NP  
*Collaborating Physician: Dr. Brockman*
Chemaly, Elie MD  
Kulyk, Iryna MD  
Marks, Donald MD  
Wener, Gregory PA-C  
*Supervising Physician: Dr. Anillo*
Young, Melissa NP  
*Collaborating Physician: Dr. Brockman*

**Neurology**
Guyot, Anne MD  
Shnecker, Bassel MD  
Velici, Simona MD  

**Neurosurgery**
Morr, Simon MD  

**Obstetrics and Gynecology**
Ogburn Jr., Paul MD  

**Ophthalmology**
Weiner, Asher MD  

**Pathology**
George, Mary MD  

**Plastic and Reconstructive Surgery**
Santillo, Alexis PA-C  
*Supervising Physician: Dr. Loree*

FOR OVERALL

**REAPPOINTMENT APPLICATIONS, RECOMMENDED – COMMENTS AS INDICATED**

**REAPPOINTMENT REVIEW (37)**

**Anesthesia**
Skowron, Ali CRNA  
Allied Health Professional

**Emergency Medicine**
Moscati, Ronald MD  
Active

**Family Medicine**
Boyce, Jennifer FNP  
*Collaborating Physician: Dr. Azadfar*
Hennessy, Kevin, FNP  
*Collaborating Physician: Dr. Evans*
Nowell, Colleen FNP  
*Collaborating Physician: Dr. Evans*
Ohira, Masashi MD  
Active

**Internal Medicine**
Anwar, Sara MD  
Active
Aquilina, Alan, MD  
Courtesy, Refer & Follow
Hasham, Alia MD  
Active
Krawczyk, Justine MD  
Kuettel, Michael MD, PhD  
Mann, Kuldeep ANP  
  Collaborating Physician: Dr. Tadakamalla  
Metta, V.V.S. Ramesh MND  
Musielak, Pia PA-C  
  Supervising Physician: Dr. Orlick  
Tangeman, John MD  
Yalamanchili, Sandeep FNP  
  Collaborating Physician: Dr. Tadakamalla

**Neurology**
Sawyer, Robert MD  
**Neurosurgery**
D’Angelo, Melanie PA-C  
  Supervising Physician/First Assist: Dr. Castiglia
Suddaby, Loubert MD

**Obstetrics & Gynecology**
Aabove, Tova MD

**Oral & Maxillofacial Surgery**
Bracci, Andrew DMD

**Orthopaedic Surgery**
Anain, Joseph DPM  
Clark, Lindsey MD  
McGrath, Brian MD  
Moy, Owen MD  
Smolinski, Robert MD

**Pathology**
Ondracek, Theodore MD

**Psychiatry & Behavioral Health**
Smith, Beth MD

**Radiology**
Iqbal, Azher MD  
**Radiology Teleradiology**
Jednacz, Jeffrey MD  
Kaplan, Liat MD

**Rehabilitation Medicine**
Cichocki, Kevin DC  
LiVecchi, Mark MD

**Surgery**
Guo, Weidun MD  
Rajendran, Lakshmanan MD

**Thoracic/Cardiovascular Surgery**
Carlson, Russell MD

**Urology**
Burkhard, Valerie MD

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**OVERALL ACTION**

**PROVISIONAL APPOINTMENT REVIEW, RECOMMENDED**
The following members of the Provisional Staff from the previous year period are presented for movement to the Permanent Staff on the date indicated.
Provisional to Permanent Staff
09/27/2017

Provisional Period Expires

**Family Medicine**
Malik, Sarah MD
Marzullo, Shannon ANP

Active
Allied Health Professional

Rejewski, Cheryl ANP

Allied Health Professional

**Internal Medicine**
Brown, Mary Ellen NP
Dahal, Suraj MD
Hasham, Alia MD

Active

**Orthopaedic Surgery**
Gill, Elise PA-C
Kuechle, Joseph MD

Allied Health Professional
Active

**Radiology/Teleradiology**
Casey, Kristin MD
Osborne, Thomas MD

Active
Active

The future November 2017 Provisional to Permanent Staff list will be compiled for Chief of Service for review and endorsement.

FOR OVERALL ACTION

<table>
<thead>
<tr>
<th>AUTOMATIC CONCLUSION, REAPPOINTMENT EXPIRATION, FIRST NOTICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Singh, Harpreet MD-Internal Medicine</td>
</tr>
<tr>
<td>Active</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AUTOMATIC CONCLUSION, REAPPOINTMENT EXPIRATION, SECOND NOTICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Katz, Leonard MD – Internal Medicine</td>
</tr>
<tr>
<td>Courtesy, Refer &amp; Follow</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AUTOMATIC CONCLUSION, REAPPOINTMENT EXPIRATION, FINAL NOTICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
</tr>
</tbody>
</table>

FOR OVERALL ACTION

OLD BUSINESS

Office Operations
With the help of the medical leadership and the IT Department the on-boarding tool is again functional. The impact of its unavailability during the systems outage was felt by all involved in the recruitment and on-boarding of providers. With the considerable amount of turnover within end user departments a re-launch of the tool is needed. Previously requested changes to the tool are necessary in order to entice end users to enter information into the tool. Again, the support of the medical leadership is requested from the Medical-Dental Staff.

FOR INFORMATION

Privilege Forms
Family Medicine AHP Privilege Form – refer to attached
Orthopaedic Surgery AHP Privilege Form – refer to attached
Radiology AHP Privilege Form – reformatted to a combined NP/PA format with additions highlighted below

<table>
<thead>
<tr>
<th>Radiology LEVEL II PRIVILEGES ***</th>
<th>Request</th>
<th>Recommend</th>
<th>If Yes, indicate any requirements; If No, provide details.</th>
<th>See p. 4</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>YES</td>
<td>NO</td>
<td></td>
</tr>
</tbody>
</table>

These functions can only be performed with the supervising radiologist physically present.

- Ultrasound/CT Guided Biopsies and Drainages
- Thoracentesis
- Paracentesis
- Myelogram/ Lumbar Puncture
- Ultrasound/CT Guided Abscess Drainage
- Joint Injections

*** ONLY THE LEVEL II PROCEDURAL ACTIVITY THAT IS DEFINED AND GRANTED ABOVE MAY BE PERFORMED AND ONLY WITH THE PHYSICAL PRESENCE OF THE RADIOLOGIST ***

Practitioners may request the addition of privileges to their departmental form. Separate justification must be submitted in writing, endorsed by the Chief of Service, recommended by the Credentials Committee, approved through the MEC and granted by the governing body in order to be incorporated onto the privilege form.

Orthopaedic Surgery MD Privilege Form- as highlighted below

<table>
<thead>
<tr>
<th>Requested</th>
<th>Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>by Applicant</td>
<td>by Chief of Service</td>
</tr>
<tr>
<td>Yes / No</td>
<td>Yes / No</td>
</tr>
</tbody>
</table>

- ADMITTING PRIVILEGES
- OR ASSIST PRIVILEGES
- AMBULATORY NON PROCEDURAL PRIVILEGES

Temporary Privileges
The temporary privileges tracker was reviewed for the committee, noting the privileges granted since the last meeting. The quality control checks confirmed that all were executed in full compliance with policy.

FOR OVERALL ACTION

NEW BUSINESS
Schumacher WellnessWorks Launch
Sue Ksiazek reviewed a new initiative launched at ECMC. It is anticipated that increased activity in the Ambulatory areas will result in onboarding of new practitioners.

Request for Medical Leave
A request for medical leave has been processed on behalf of Joseph Zizzi Jr., MD from the Department of Internal Medicine. The request has been reviewed and endorsed by the Chief of Service, Chief Medical Officer and President of the Medical-Dental Staff and transmitted to the Medical Executive Committee and Board of Directors as defined in policy.

FOR INFORMATION

OPEN ISSUES
Social Security Master Death File
Upon request of the Credentials Committee the Medical-Dental Staff Office Manager confirmed that Kaleida Health Medical Staff Office does not check the SSMDF on new appointments. Close Item

FOR INFORMATION
OTHER BUSINESS

FPPE-OPPE Report (included in the consent calendar of the Medical-Executive Committee)
The Committee approved the cover letter endorsed by the CMO, Medical Dental Staff President and the Chiefs of Service, to be sent to Supervising and Collaborating physicians for Allied Health Professionals that need to have their FPPE’s completed. The Medical-Dentalt Staff Office will put the letter into production immediately.

Vizient Mock Survey September 2017
S. Ksiazek has requested time to meet with the Vizient surveyor to discuss FPPE/OPPE processes. The outcome will be presented to the Credentials Committee at next meeting. Sue Ksiazek signed up for a webinar on FPPE/OPPE best practices in order to provide benchmark information for ECMC’s efforts.

FPPE (Focused Professional Practice Evaluation) (9)
Family Medicine (2)
Internal Medicine – Hospitalist (3)
Orthopaedic Surgery (1)
Pathology (2)
Surgery, Bariatric Division (1)

OPPE (Ongoing Professional Practice Evaluation) (19)
Chemical Dependency (11)
Dermatology (1)
Laboratory Medicine (1)
Neurology (1)
Surgery (5)

FOR INFORMATION

ADJOURNMENT

With no other business, a motion to adjourn was received and carried at 4:10 PM.

Respectfully submitted,

Mark LiVecchi, MD, DMD, MBA
Credentials Committee Member