MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
TUESDAY, FEBRUARY 28, 2017
STAFF DINING ROOM

Voting Board Members Present:
Bishop Michael Badger
Douglas H. Baker
Ronald Bennett
Kevin E. Cichocki, D.C.
Jonathan Dandes
Darby Fishkin
Kathleen Grimm, M.D.
Michael Hoffert
Anthony Iacono
Frank Mesiah
Michael A. Seaman

Voting Board Members Excused:
Ronald Chapin
Sharon L. Hanson
Kevin M. Hogan, Esq
Thomas P. Malecki, CPA

Non-Voting Board Representatives Present:
Bill Pauly
Kevin Pranikoff, M.D.
Thomas Quatroche

Also Present:
Donna Brown
A.J. Colucci, III, Esq.
Janique Curry
Peter Cutler
Leslie Feidt
Stephen Gary
Al Hammonds
Julia Culkin-Jacobia
Jarrod Johnson
Brian Murray
Lorne Steinhart
James Turner
Karen Ziemianski

I. CALL TO ORDER
Chair Elect, Jon Dandes called the meeting to order at 4:40 P.M.

II. APPROVAL OF MINUTES OF JANUARY 31, 2017 REGULAR BOARD MEETING.
Moved by Michael Seaman and seconded by Kevin Cichocki, D.C.
Motion approved unanimously.

APPROVAL OF MINUTES OF FEBRUARY 10, 2017 SPECIAL BOARD MEETING.
Moved by Michael Seaman and seconded by Kevin Cichocki, D.C.
Motion approved unanimously.
III. **ACTION ITEMS**

A. **Approval of February 10, 2017 Medical/Dental Staff Appointments/Re-Appointments.**
   Moved by Kathleen Grimm, M.D. and seconded by Darby Fishkin.
   **Motion Approved Unanimously.**

IV. **BOARD COMMITTEE REPORTS**

All reports except that of the Performance Improvement Committee are received and filed in the February 28, 2017 Board book.

V. **REPORTS FROM STANDING COMMITTEES:**

A. **President & CEO Report:** Thomas J. Quatroche, Ph.D.

   **Quality**
   - Successfully completed the NYSDOH Validation for Infection Prevention
   - Internal score from Leapfrog released
   - Preparing for 6 surveys in the second quarter
     - Terrace View – NYS
     - Lab – NYS and Joint Commission
     - Blood Bank – AABB
     - Rehab – CARF
     - Transplant – UNOS
   - 2 Medicine Residents PI Projects to be presented at National meeting – American College of Physicians
   - Environmental services ATP audits for cleanliness exceed 95%

   **Patient Experience**
   - Successful Patient Family Caregiver Summit – over 100 attended
   - Received 70 Daisy Award nominations from the national program to recognize nurses
   - Valentine’s Day recognition for employees and patients. Flowers were given to inpatients and employees received “goody” bags

   **Culture**
   - Behavioral Health hosted a Mindful and Evidence Based Approach to Treating Eating Disorders – 62 people attended.
   - Let’s Not Meet by Accident – presented to 180 Clarence High School students.
• EMT Orientation program presented to 78 Hamburg High School students.
• “Who Takes the Pie?” contest – 14 nominations
• Nurse Recognition Committee nominated Beth Weslow, RN, for Outstanding Staff Nurse Award and Paula Quesinberry, RN, for Nurse of Distinction Award (Professional Nurses Association)
• 350 people attended the Springfest Gift-Gathering luncheon

Operations

• Received a $1 million gift from Russell Salvatore for the capital campaign. We have raised nearly $3 million to date.
• Sustained LOS reduction of at least ½ day.
• Sub-acute program has resulted in 95% occupancy at Terrace View
• Hospitalist service resources added due to increased volume
• Discharges are up from prior year by over 5%
• Case Mix is down slightly
• Inpatient general surgeries are up while outpatients general surgeries are down
• ED visits up by almost 4%
• Outpatients visits up by 7%

B. Chief Financial Officer: Stephen Gary

A summary of the financial results through January 31, 2017 and a Quarterly Financial Statement and projected statement of Yearly Cash Flows are attached in the Board Book for review.

VI. Recess to Executive Session – Matters Made Confidential by Law

Moved by Michael Seaman and seconded by Kevin Cichocki, D.C. to enter into Executive Session at 4:55 p.m. to consider matters made confidential by law, including certain personnel-related matters, strategic investments, and business plans.

Motion approved unanimously.

VII. Reconvene in Open Session

Moved by Kevin Cichocki, D.C. and seconded by Bishop Michael Badger to reconvene in Open Session at 5:15p.m. No action was taken in Executive Session.

Motion approved unanimously.
VIII. ADJOURNMENT

Moved by Michael Hoffert and seconded by Anthony Iacono to adjourn the Board of Directors meeting at 5:15 p.m.

Douglas H. Baker
Corporation Secretary
CREDENTIALS COMMITTEE MEETING MINUTES

Committee Members Present:
Yogesh Bakhai, MD, Chair
Mark LiVecchi, MD, DMD, MBA
Mandip Panesar, MD

Brian Murray, MD, CMO (ex-officio)
Richard Skromra, CRNA
Susan Ksiazek, RPh

Medical-Dental Staff Office and Administrative Members Present:
Cara Burton, Medical-Dental Staff Services Manager
Tara Boone, Medical-Dental Staff Services Coordinator

Judith Fenski, Credentialing Specialist
Kerry Lock, Credentialing Specialist

Committee Members Excused:
Richard Hall, MD, DDS, PhD
Erik Jensen, MD
Jonathan Marshall, DO

CALL TO ORDER
The meeting was called to order at 3:10 PM by Dr. Bakhai. The proceedings from the previous meeting of November 3, 2016 were reviewed as accepted by the Medical Executive Committee and Board of Directors.

ADMINISTRATIVE
The Credentials Committee was made aware of recent resignations, application withdrawals, leave requests or conclusions and presents the following names to the Executive Committee for information.

A. Deceased – none
B. Applications Withdrawn – none
C. Application Processing Cessation – none
D. Automatic Processing Conclusion – (inactive applications > 180 days from date of signature) – none
E. Resignations
   DeSouza, Anthony, FNP
   Atwaibi, Mohamed, MD
   Phillians, Lisa, PA-C
   Ahmad, Misbah, MD
   Armentrout, Catharine, NP
   Khokhar, Imtiaz, MD
   Lam, Pang, MD
   Linares, Humberto, MD
   Malayala, Srikrishna, MD
   Shadzeka, Edwin, MD
   Shah, Sooraj, MD
   Sun, Jihong, MD
   Gambino, John, MD
   Kommana, Harisha, MD

Anesthesiology
Internal Medicine
Internal Medicine
Internal Medicine-Hospitalist
Internal Medicine-Hospitalist
Internal Medicine-Hospitalist
Internal Medicine-Hospitalist
Internal Medicine-Hospitalist
Internal Medicine-Hospitalist
Pathology
Teleradiology
Teleradiology

06/30/2016
09/22/2016
11/16/2016
10/26/2016
11/28/2016
11/16/2016
10/26/2016
10/26/2016
10/26/2016
09/23/2016
11/04/2016
11/18/2016

FOR INFORMATION

CHANGE IN STAFF CATEGORY

Oral & Maxillofacial Surgery
Halliwell-Kemp, Tara, MD, DDS
Active to Associate

Psychiatry and Behavioral Medicine
Cervantes, Ana, MD  
Active to Courtesy,  
Refer and Follow  

FOR OVERALL ACTION

# DEPARTMENT CHANGE or ADDITION
None

# CHANGE OR ADDITION OF COLLABORATING/SUPERVISING ATTENDING
None

# PRIVILEGE ADDITION/REVISION, recommended – comments as indicated

<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
<th>Status</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Medicine</td>
<td>Golz, Rachel, PA-C</td>
<td>Active</td>
<td></td>
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</tbody>
</table>
|                                          |                                            |              | **Supervising Physician:** Dr. Hlubik  
|                                          |                                            |              | - Vaginal Delivery  
|                                          | Bezon, Kelsey, PA-C                        | Active       | **Supervising Physician:** Dr. Igoe  
|                                          |                                            |              | - Arterial Puncture  
| Internal Medicine                        | Shirley Chang, MD                         | Active       |  
|                                          |                                            |              | - Pancreas Transplant Management  
|                                          |                                            |              | - Consultation- Pancreas Transplant Management  
| Oral & Maxillofacial Surgery             | Halliwell-Kemp, Tara, DDS, MD              | Associate    |  
|                                          |                                            |              | - Arthroscopy of temporomandibular joint, diagnostic  
|                                          |                                            |              | - Arthroscopic or operative repair of disc or bony abnormality  
|                                          |                                            |              | - Total temporomandibular joint replacement with costochondral graft and prosthetic joint  
| Radiology                                | Shields, Gregory, MD                      | Active       |  
|                                          |                                            |              | - Cisternography  
|                                          |                                            |              | - Discography  
| Surgery                                  | Schwaitzberg, Steven, MD                  | Active       |  
|                                          |                                            |              | - Esophagus-plastic repair, stricture, fistula etc.  
|                                          |                                            |              | - Ligate artery or vein  
|                                          |                                            |              | - Bronchoscopy-Rigid  
| Urology                                  | Danforth, Teresa, MD                      | Active       |  
|                                          |                                            |              | - Anterior, posterior and apical female pelvic prolapsed repair, with or without graft material, transvaginal or laparoscopic approach.  

FOR OVERALL ACTION

# PRIVILEGE WITHDRAWAL
None

# INFORMATION

# APPOINTMENT APPLICATIONS, recommended– comments as indicated

Initial Appointments (1)
Neurosurgery
Kansal, Narendra, MD

Dual Appointments (0)

REAPPOINTMENT APPLICATIONS, recommended – comments as indicated

Reappointment Review (40)

Anesthesiology
Durante, Shelley, CRNA
Professional
Mason, Molly, CRNA
Professional
Moscato, Carla, CRNA
Professional

Emergency Medicine
Bezon, Kelsey, PA-C
Professional
Supervising Physician: Dr. Igoe
Brong, Nycole, PA-C
Professional
Supervising Physician: Dr. Clemency
Cohen, Elizabeth, PA-C
Professional
Supervising Physician: Dr. Hlubik
Golz, Rachel, PA-C
Professional
Supervising Physician: Dr. Hlubik
Spano, Kristen, PA-C
Professional
Supervising Physician: Dr. Moscati
Szetela, Deborah, PA-C
Professional
Supervising Physician: Dr. Hughes

Family Medicine
DiStefano, Mary, ANP
Professional
Collaborating Physician: Dr. Evans
McVey, Joanne, NP
Professional
Collaborating Physician: Dr. Ghazi
Sacks, Dawn, ANP
Professional
Collaborating Physician: Dr. Evans

Internal Medicine
Chaudhuri, Ajay, MD
Active
Crane, John, MD
Active
Khan Mohammad, MD
Active

OVERALL ACTION
Kohli, Romesh, MD
Leddy, John, MD
Lohr, Noelle, ANP
Professional
  Collaborating Physician: Dr. Achakzai
Shah, Dhiren, MD
Speta, Kathleen, FNP
Professional
  Collaborating Physician: Dr. Farry
Ventresca, Edward, MD
Yedlapati, Siva Harsha, MD
**Ophthalmology**
Lema, Gareth, MD
**Oral & Max Surgery**
Halliwell-Kemp, Tara, DDS, MD
**Orthopaedic Surgery**
Ablow, Robert, MD
DeFrancis, Roy, DPM
LaCivita, Michael, DPM
**Pathology**
Brandwein-Gensler, Margaret, MD
**Psychiatry & Behavioral Medicine**
Canzoneri, Joan, NP
Professional
  Collaborating Physician: Dr. Bakhai
Chapin, V. Thomas, PNP
Professional
  Collaborating Physician: Dr. Coggins
Elberg, Zhanna, MD
Leidenfrost, Corey, PhD
Professional
Ruggieri, Matthew, MD
**Radiology**
Notino, Anthony, MD
Tabone, Michael, DO
**Surgery**
Caruana, Joseph, MD
Schwaitzberg, Steven, MD
**Urology**
Danforth, Teresa, MD
**Dual Reappointments (2)**
Parikh, Sandhyaben, PA-C
Professional
**Family Medicine**
  Supervising Physician: Dr. Sidiq
**Internal Medicine**
PROVISIONAL APPOINTMENT REVIEW, recommended

The following members of the Provisional Staff from the previous year period are presented for movement to the Permanent Staff on the date indicated.

December 2016 Provisional to Permanent Staff

<table>
<thead>
<tr>
<th>Family Medicine</th>
<th>Provisional Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donahue, Denise, ANP</td>
<td>12/15/2016</td>
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<tr>
<td>Collaborating Physician: Richard Blondell, MD</td>
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<table>
<thead>
<tr>
<th>Internal Medicine</th>
<th>Provisional Period</th>
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</thead>
<tbody>
<tr>
<td>Ezenwa, Chinnyere, MD</td>
<td>12/15/2016</td>
</tr>
<tr>
<td>Ferlino, Keira, ANP</td>
<td>12/15/2016</td>
</tr>
<tr>
<td>Collaborating Physician: Ashvin Tadakamalla, MD</td>
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<tr>
<td>Khokhar, Imtiiaz, MD</td>
<td>12/15/2016</td>
</tr>
<tr>
<td>Luterek, Noelle, ANP</td>
<td>12/15/2016</td>
</tr>
<tr>
<td>Collaborating Physician: Ashvin Tadakamalla, MD</td>
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<tr>
<td>Metta, VVS Ramesh, MD</td>
<td>12/15/2016</td>
</tr>
<tr>
<td>Phillians, Lisa, PA-C</td>
<td>12/15/2016</td>
</tr>
<tr>
<td>Collaborating Physician: Riffat Sadiq, MD</td>
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</tr>
<tr>
<td>Pisano, Heather, ANP</td>
<td>12/15/2016</td>
</tr>
<tr>
<td>Collaborating Physician: Ashvin Tadakamalla, MD</td>
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<tr>
<td>Ribbeck, Amanda, MD</td>
<td>12/15/2016</td>
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<tr>
<td>Shah, Sooraj, MD</td>
<td>12/15/2016</td>
</tr>
<tr>
<td>Simon, Marie, PA-C</td>
<td>12/15/2016</td>
</tr>
<tr>
<td>Collaborating Physician: Ashvin Tadakamalla, MD</td>
<td></td>
</tr>
<tr>
<td>Singh, Harpreet, MD</td>
<td>12/15/2016</td>
</tr>
<tr>
<td>Yadav, Nandini, MD</td>
<td>12/15/2016</td>
</tr>
<tr>
<td>Yalamanchili, Sandeep, ANP</td>
<td>12/15/2016</td>
</tr>
<tr>
<td>Collaborating Physician: Ashvin Tadakamalla, MD</td>
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<table>
<thead>
<tr>
<th>Surgery</th>
<th>Provisional Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edwards, Beth, PA-C</td>
<td>12/15/2016</td>
</tr>
<tr>
<td>Collaborating Physician: William J. Flynn Jr, MD</td>
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</tbody>
</table>

The future February 2017 Provisional to Permanent Staff list will be compiled for Chief of Service review and endorsement.

FOR OVERALL ACTION

AUTOMATIC CONCLUSION, Reappointment Expiration, FIRST NOTICE

**Orthopaedic Surgery**

| Butler, Michael DPM | Active |

**Surgery**

| Schultz, Raymond, MD | Active |

AUTOMATIC CONCLUSION, Reappointment Expiration, SECOND NOTICE

None

AUTOMATIC CONCLUSION, Reappointment Expiration, FINAL NOTICE

None

OLD BUSINESS

Office Operations
Members of the Medical Leadership tested the WebView reappointment online application. While the concept is fully endorsed, due to software limitations that may pose accreditation (Joint Commission) and regulatory risks, the Credentials Committee advocates delaying the implementation of the online application until product enhancements are made and compliance questions answered.

Ongoing quality control monitoring has noted an opportunity to improve PSV verification for applicants enrolled in a residency or fellowship program at time of presentation to the credentials committee. This has been addressed this has been addressed with a revision to the internal quality control checklist.

Joint Commission Survey
- S. Ksiazek updated the committee that the physician and AHP FPPE templates have been developed for all but two departments. Approximately 60 templates needed to be developed in order to meet the Joint Commission plan of correction. Over 70 FPPEs have been prepared for distribution to the Chiefs of Service.

Delegated Credentialing
- No Response to the 2016 Wellcare audit has been received to date.
- The 2016 Fidelis audit has been postponed. The MDSO has prepared all of the files; will advise committee when new date is announced. Also awaiting clarification of Fidelis policy regarding the monthly compliance checks.

Application Due Diligence
- At the November meeting the MDSO discussed with the committee a recently received application that had multiple inconsistencies. As directed, the MDSO completed the primary source verifications to gather more detail. No useful information was identified from the further due diligence. The committee recommended that the file be reviewed with the Credentials Chair prior to archiving.

Privilege Forms
- Bariatric Surgery
  We are awaiting written confirmation from the Surgery COS that the intragastric balloon procedure requested by the Bariatric Service be delineated as a separate privilege and if there should be credentialing criteria specific to the procedure. The Credentials Committee recommended additional follow up with the COS.

- Radiology
  - Atherectomy – The consensus of the committee was to endorse the proposed revision to the Radiology Privilege form:

    | SPECIALTY INTERVENTIONAL PRIVILEGES (require fellowship in Interventional or Vascular Radiology) |
    |-Therapeutic Intervention (includes but not limited to atherectomy)* |

In addition the following corresponding revision to the Department of Surgery privilege form will be made:

**VII. Endovascular Procedures** (See criteria pp. 14-15)

Angioplasty, endovascular stenting, atherectomy to extremities

No additional credentialing criteria is proposed for atherectomy beyond that already specified on the departmental forms.

- Kyphoplasty - Since the last meeting, an inquiry was received from Radiology regarding the addition of Kyphoplasty to the privilege form. The Credentials Committee agreed that this may be a privilege that crosses departmental lines and may have patient care and reimbursement implications. The item was deferred with the recommendation that the
CMO follow-up with the involved departments and report back at the January 2017 meeting.

- **Internal Medicine**
  The Credentials Committee discussed the combined NP/PA IM privilege form. The concept dates back to 2014 and questions of whether it is still relevant and consistent with plans for harmonization with KH were raised. As the work done on FPPE has identified a strong need to update the AHP privilege forms, the MDSO will add this agenda item to its project list for 2017 and report back to the committee.

- **Orthopaedic Surgery**
  Per the Chief of Orthopaedics, it is not necessary to add “Topaz” as a separate delineated privilege to the Orthopaedic’s privilege form or the First Assist form.

**Temporary Privileges**
Refer to the attached tracker of Urgent and Temporary Privilege issuance and expiration. All temporary privileges issued since the last meeting, with the justification of need for each, were reviewed for the committee. The quality control checks confirmed that all were executed in full compliance with policy.

**FOR OVERALL ACTION**

**NEW BUSINESS**

**Credentials Committee Composition for 2017**
Robert F. Glover, Jr. MD has agreed to sit on the Credentials Committee for 2017. The list of committee dates and times will be sent to Dr. Glover to ensure his schedule will accommodate.

**Podiatry**
The Orthopaedic COS has again expressed an interest in having Podiatry privileges reviewed and endorsed by a podiatrist prior to his signature and will reach out to a member of the Podiatry Division. The credentials committee will await further direction from the Orthopaedic Chief and will forward to the Medical Executive Committee accordingly.

**Temporary Privilege Requests**
In rare circumstances it may be necessary to grant temporary privileges not delineated on an existing form to meet urgent patient care needs. Given that such a clinical determination cannot be made by the MDSO, it has been agreed that in such circumstances administrative approval must be provided in writing by the CMO.

**Leave of Absence**
A member of the Medical-Dental Staff has submitted written notification of leave for maternity. The request has been approved by the CMO and Medical-Dental Staff President as per policy.

**FOR OVERALL ACTION**

**OPEN ISSUES**

- **Expireables** – impact of HR policy change for physicals and PPDs; contract options to provide care in development. Per Chief Safety Officer, they will still offer influenza vaccine to ALL;
  **Action:** The CMO is working with Executive Management on this issue and will report back.

- **Dues** - One delinquent, final notice sent on 11/4 per committee request. Awaiting response

- **Dues Increase** – the letter is being drafted by MDSO Presidents and will be attached to the 2/2017 dues notice.
Hospitalist Group - will continue to work with hospitalist group to ensure monthly provider lists are accurate and up to date. Close from agenda.

FPPE for practitioner with OPMC: monitoring records have been forwarded for filing as per plan. Close from agenda.

FOR INFORMATION

OTHER BUSINESS
FPPE-OPPE Report (included in the consent calendar of the Medical-Executive Committee)

FPPE (Focused Professional Practice Evaluation) (0)
OPPE (Ongoing Professional Practice Evaluation) (41)
Report from the PSO – OPPE’s completed since last report:
  Teleradiology (41)

FOR INFORMATION

ADJOURNMENT
With no other business, a motion to adjourn was received and carried at 4:05 PM.
Respectfully submitted,

Yogesh Bakhai, MD
Chairman, Credentials Committee
Committee Members Present:
Robert Glover, Jr., MD  
Mark LiVecchi, MD, DMD, MBA  
Jonathan Marshall, DO  
Brian Murray, MD, CMO (ex-officio)  
Mandip Panesar, MD  
Richard Skromra, CRNA  
Susan Ksiazek, RPh

Medical-Dental Staff Office and Administrative Members Present:
Cara Burton, Medical-Dental Staff Services Manager  
Judith Fenski, Credentialing Specialist  
Tara Boone, Medical-Dental Staff Services Coordinator  
Kerry Lock, Credentialing Specialist

Committee Members Excused:
Yogesh Bakhai, MD, Chair  
Richard Hall, MD, DDS, PhD  
Erik Jensen, MD

CALL TO ORDER
The meeting was called to order at 3:05. Due to Dr. Bakhai’s absence, Dr. LiVecchi served in the capacity as Credential Committee Chair. The Committee welcomed and thanked Dr. Robert Glover, Jr., who has agreed to serve on the Credentials Committee.

ADMINISTRATIVE
The Credentials Committee was made aware of recent resignations, application withdrawals, leave requests or conclusions and presents the following names to the Executive Committee for information.

F. Deceased – none  
G. Applications Withdrawn – Chanda Agro, FNP and S. Jane Albert, FNP – Internal Medicine  
H. Application Processing Cessation – none  
I. Automatic Processing Conclusion – (inactive applications > 180 days from date of signature) – none  
J. Resignations:  
  Ward, Jennifer, FNP  
  Ferloin, Keira, ANP  
  Keicher, Mallorie, PA-C  
  Birzon, Lawrence, DC  
  Fung, Tat, MD  
  Illes-Rector, Jennifer, DC  
  Family Medicine  
  Internal Medicine-Hospitalist  
  Plastic & Reconstructive Surgery  
  Rehabilitation Medicine  
  Rehabilitation Medicine  
  12/16/2016  
  10/15/2015  
  06/01/2017  
  12/16/2016  
  12/10/2016  

INFORMATION
CHANGE IN STAFF CATEGORY
None

DEPARTMENT CHANGE or ADDITION
None

CHANGE OR ADDITION OF COLLABORATING/SUPERVISING ATTENDING
Internal Medicine – Hospitalist  
Ankomah-Vabi, Mercedes, FNP  
Collaborating Physician: Dr. Ashvin Tadakamalla

Internal Medicine - Cardiology
Meng, Jennifer, PA-C  
Supervising Physician: Dr. Robert Glover, Jr.

(PRIVILEGE ADDITION/REVISION, recommended – comments as indicated)

<table>
<thead>
<tr>
<th>Medical Specialty</th>
<th>Physician Name</th>
<th>Status</th>
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<tbody>
<tr>
<td>Internal Medicine</td>
<td>Ahmed, Mohamed, MD</td>
<td>Active</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ambulatory Care*</td>
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<td></td>
<td>Sup. Dr. Robert Glover, Jr.</td>
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<td></td>
<td>Maloney, Michael, PA-C</td>
<td>Allied Health</td>
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<tr>
<td></td>
<td>Supervising Physician: Dr. Tadakamalla</td>
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<tr>
<td></td>
<td>Assist with Cardioversion</td>
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<td></td>
<td>Moderate Sedation/Analgesia</td>
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<tr>
<td>Radiology</td>
<td>Quinn, Marie, MD</td>
<td>Active</td>
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<td>Lumbar Puncture</td>
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<tr>
<td>Surgery</td>
<td>Cavaretta, Mark, MD</td>
<td>Active</td>
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<tr>
<td></td>
<td>Ambulatory Surgery – Bariatric Surgery*</td>
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<td>Sup. Dr. Tadakamalla</td>
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(PRIVILEGE WITHDRAWAL)

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<td>Roland, Todd, PA-C</td>
<td>Allied Health</td>
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<td></td>
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<td>All ICU privileges</td>
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<tr>
<td>Urology</td>
<td>Danforth, Teresa MD</td>
<td>Active</td>
</tr>
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<td></td>
<td></td>
<td>Anterior, posterior and apical female pelvic prolapsed repair, with or without graft material laparoscopic* approach</td>
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<td></td>
<td>Sup. Dr. Sinha</td>
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<td>Urology form revision recommended to allow practitioners to select laparoscopic technique separately; awaiting endorsement by Chief of Service.</td>
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(INFORMATION)

(APPOINTMENT APPLICATIONS, recommended – comments as indicated)

<table>
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<tr>
<th>Medical Specialty</th>
<th>Physician Name</th>
<th>Status</th>
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<tr>
<td>Dermatology</td>
<td>Kim, Youn Jea (Ashley), ARNP</td>
<td>Allied Health</td>
</tr>
<tr>
<td></td>
<td>Sup. Dr. Sinha</td>
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</tbody>
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(Emergency Medicine)

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<th>Professional</th>
<th>Zent, Christopher, FNP</th>
<th>Allied Health</th>
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<tbody>
<tr>
<td>Collaborating Physician: Dr. Manka</td>
<td></td>
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</tr>
</tbody>
</table>

(Internal Medicine)

<table>
<thead>
<tr>
<th>Physician Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ahmed, Awais, MD</td>
<td>Active</td>
</tr>
<tr>
<td>Collaborating Physician: Dr. Manka</td>
<td></td>
</tr>
</tbody>
</table>
Anand, Dimple, FNP
Professional
*Collaborating Physician: Dr. Fudyma
**Internal Medicine – Hospitalist**
Adham, Hanaw, MD
Wehling, Loren, ANP
Professional
*Collaborating Physician: Dr. Tadakamalla
**Neurology**
Buttaccio, Rebecca, PA-C
Professional
*Collaborating Physician: Dr. Ferguson
**Rehabilitation Medicine**
Miller, David, DC
Professional
**Thoracic/Cardiovascular Surgery**
Drullard, Ian, PA-C
Professional
*Supervising Physician: Dr. Ashraf
Hennon, Mark, MD*
*waive FPPE; return to staff after brief resignation

**ACTIONS**

<table>
<thead>
<tr>
<th>REAPPOINTMENT APPLICATIONS, recommended – comments as indicated</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Reappointment Review (31)</strong></td>
</tr>
<tr>
<td><strong>Anesthesia</strong></td>
</tr>
<tr>
<td>Schwannekamp, Karen, CRNA</td>
</tr>
<tr>
<td>Professional</td>
</tr>
<tr>
<td><strong>Emergency Medicine</strong></td>
</tr>
<tr>
<td>Borton, Jason, MD</td>
</tr>
<tr>
<td>Clemency, Brian, DO</td>
</tr>
<tr>
<td>Ratchuk, Jill, FNP</td>
</tr>
<tr>
<td>Professional</td>
</tr>
<tr>
<td>*Collaborating Physician: Dr. Igoe</td>
</tr>
<tr>
<td><strong>Family Medicine</strong></td>
</tr>
<tr>
<td>Azadfard, Mohammad, MD</td>
</tr>
<tr>
<td>Jones, Glenda, FNP</td>
</tr>
<tr>
<td>Professional</td>
</tr>
<tr>
<td>*Collaborating Physician: Dr. Evans</td>
</tr>
<tr>
<td><strong>Internal Medicine</strong></td>
</tr>
<tr>
<td>Addagatla, Sujatha, MD</td>
</tr>
<tr>
<td>Follow</td>
</tr>
<tr>
<td>Ahmed, Mohamed, MD, PhD</td>
</tr>
<tr>
<td>Ankomah-Vabi, Mercedes, FNP</td>
</tr>
<tr>
<td>Professional</td>
</tr>
<tr>
<td>*Collaborating Physician: Dr. Tadakamalla</td>
</tr>
<tr>
<td>Kothari, Nirmit, MD</td>
</tr>
<tr>
<td>Follow</td>
</tr>
</tbody>
</table>
Maloney, Michael, PA  Allied Health 
Professional  
_Supervising Physician:  Dr. Tadakamalla_

Troen, Bruce, MD  Active 
**Orthopaedic Surgery**
Bisson, Leslie, MD  Active 
Butler, Michael, DPM  Active 
Carrel, Jeffrey, DPM  Active 
**Otolaryngology**
Belles, William, MD  Active 
**Pathology**
Hannahoe, Brigid, MD  Active 
Huang, Ying, MD, PhD  Active 
**Plastic & Reconstructive Surgery**
Loree, Thom, MD  Active 
Marczak, Juliet, ANP  Allied Health 
Professional  
_First Assist & Collaborating Physician:  Dr. Loree_
**Psychiatry & Behavioral Medicine**
Guppenberger, Michael, MD  Active 
Kaye, David, MD  Active 
**Radiology**
Hampton, William, MD  Active 
Quinn, Marie, MD  Active 
Shields, Gregory, MD  Active 
Silber, Michael, MD  Active
Radiology-Teleradiology
Cooney, Michael, MD  Active
Giovannetti, Mark, MD  Active

Surgery
Cavaretta, Mark, MD  Active

Thoracic/Cardiovascular Surgery
Picone, Anthony, MD  Active

Urology
Turecki, James, MD  Active

OVERALL ACTION

PROVISIONAL APPOINTMENT REVIEW, recommended
The following members of the Provisional Staff from the previous year period are presented for movement to the Permanent Staff on the date indicated.

January 2017 Provisional to Permanent Staff  Provisional

Period Expires
Internal Medicine/Hospitalists
Ankomah-Vabi, Mercedes, FNP  Allied Health Professional
01/31/2017

Collaborating Physician: Dr. Tadakamalla
Rashed, Abdulqwai, MD  Active
01/31/2017

Orthopaedic Surgery
Castonguay, Andrea, PA-C  Allied Health Professional
01/31/2017

Supervising Physician: Dr. William Wind
McKenney, Matthew, PA-C  Allied Health Professional
01/31/2017

Supervising Physician: Dr. Geoffrey Bernas
Radiology/Teleradiology
Awwad, Reem, MD  Active
01/31/2017
Davis, Steven, MD  Active
01/31/2017
Dunst, Diane, MD  Active
01/31/2017
Paydar, Amir, MD  Active
01/31/2017

The future March 2017 Provisional to Permanent Staff list has been prepared for Chief of Service review and endorsement.

FOR OVERALL ACTION

AUTOMATIC CONCLUSION, Reappointment Expiration, FIRST NOTICE

Family Medicine
Leiser, Elizabeth, ANP  Allied Health Professional

Collaborating Physician: Dr. Evans
AUTOMATIC CONCLUSION, Reappointment Expiration, SECOND NOTICE

Surgery
Schultz, Raymond, MD Active

AUTOMATIC CONCLUSION, Reappointment Expiration, FINAL NOTICE
None

OLD BUSINESS

Delegated Credentialing Audits

- Wellcare – Still awaiting results of the 2016 audit
- Fidelis – MDSO has been notified that ECMC has opted to terminate the delegated credentialing agreement effective March 2017. Therefore the audit no longer needs to be completed. The Professional Billing Department will need to credential each provider individually. This may impact the MDSO. A meeting with the supervisor of Professional Billing was offered to assist with this transition.
- Corvel – A notice was received for roster of practitioners for file selection; audit is schedule for this month via desk audit.

Privilege Forms/Privilege Requests

Bariatric Surgery
Intragastric Balloon Procedure update: The Chief of Service recommends that the Bariatric Division provide additional benchmark information regarding the credentialing criteria.

Orthopaedics
After further review, the Chief of Service will not pursue any changes to the sign off process for podiatry practitioners.

Radiology
Kyphoplasty – Additional perspective was supplied by the Chief of Radiology. The Credentials Committee continues to endorse that the matter be addressed offline with the Chief Medical Officer.

Thoracic/Cardiothoracic Surgery and Cardiology Module of Internal Medicine
Pursuant to the December 8, 2016 letter from the Commissioner of Health the Thoracic/Cardiovascular Surgery and Internal Medicine Cardiology module form were reviewed for potential privilege deletions.

Per the Chief of Thoracic Cardiovascular Surgery, the following deletion was recommended and endorsed by the Credentials Committee:

CORE PRIVILEGES - Thoracic/Cardiovascular Surgery
Pacemaker (insertion, revision, replacement)*
AICD (Automatic Implantable Cardiac Defibrillators) (insertion, revision, replacement, laser)
*REQUIRES MODERATE SEDATION IF DONE OUTSIDE OF THE OR

Per the Chief of Internal Medicine with input from R. Glover, Jr. MD the following deletions were recommended and endorsed by the Credentials Committee:

INTERNAL MEDICINE - CARDIOLOGY
LEVEL II PROCEDURAL PRIVILEGES
Temporary Transvenous Pacemaker/ ICD Placement
PACING and ELECTROPHYSIOLOGY CARDIOLOGY PROCEDURES
Electrophysiology diagnostic studies: endocardial mapping, HIS bundle electrocardiography, sinus node recovery time, ventricular stimulation
Catheter conduction pathway ablation
ICD Implantation, permanent with management, with or without pacemaker
ICD Replacement

VOLUME AND/OR CREDENTIALING CRITERIA FOR INITIAL APPOINTMENT AND REAPPOINTMENT
CARDIOLOGY: ICD IMPLANTATION
1. Physician must meet criteria for pacemaker implantation (see above).
2. Physician must be EP fellowship trained (1992 on), and training must have included training in ICDs and implantation (see reference below for details).
3. Physician must be Board Eligible/Certified in Clinical Cardiac Electrophysiology
4. During training, physician must have performed at least 25 ICD implants and at least 10 replacement/revision of ICD.
5. Current competence must be demonstrated by documentation of at least 10 ICD implants/year.
6. Physician must submit procedure lists and complications for last 3 years if in practice during that time. If in practice for less than 3 years, submit all data available.
7. If EP fellowship before 1992 and Board Certified in Clinical Cardiac Electrophysiology, physician must provide documentation of training in ICD (e.g., courses attended) and list of procedures and complications for last 3 years.


The MDSO will discuss with the credentials chair the manner of implementation/notification of providers possessing these privileges once no longer offered at ECMC.

Plastic and Reconstructive Surgery Privilege Form
The MDSO clarified with the Chief of Service that the case volumes for all privilege bundles are at initial application only. Refer to the recommended changes, example below.

<table>
<thead>
<tr>
<th>HEAD and NECK PROCEDURAL Level 1 CORE PRIVILEGES</th>
<th>Physician Request</th>
<th>Recommend</th>
<th>Special Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Documentation required for INITIAL Requests</td>
<td></td>
<td>YES</td>
<td>NO</td>
</tr>
<tr>
<td>General procedures including bone marrow aspiration and biopsy, thoracentesis / pneumothorax management, pericardiocentesis, aspiration of subcutaneous tissues or masses, aspiration and drainage of abscesses, lumbar puncture, arterial and venous punctures and cannulations, IJV, SCV central venous permanent and temporary lines including right heart catheterization, temporary pacemaker insertion, insertion of intra-arterial and venous ports, pumps and catheters, tracheostomy, cricothyrotomy, skin grafting, peripheral vein cutdown, tracheostomy tube replacement, EKG interpretation.</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

Combined AHP form
A draft template for the Emergency Department has been developed and will be reviewed with the COS. If the format is endorsed, the template will be presented to the Chiefs of Service for their feedback. Work plan to evolve the format for the other 21 departments will be developed based on MDSO staffing resources.

Temporary Privileges
Refer to the attached. All temporary privileges issued since the last meeting, with the justification of need for each, were reviewed for the committee. The quality control checks confirmed that all were executed in full compliance with policy.

FOR OVERALL ACTION

NEW BUSINESS
Employed AHPs
A meeting was called at the request of a provider to address the potential need for a formalized training program of a new AHP. This again raised an issue previously brought to the Credentials Chair regarding the training and supervision of recent graduate health professionals. After much discussion, the Credentials Committee agreed that further deliberation on this matter be at the administrative level.

**FOR INFORMATION**

**OPEN ISSUES**

Expireables – There has been no progress on the issue of the impact of the proposed HR policy change for the provision of physicals and tuberculin testing for non employed members of the Medical-Dental Staff. The option of contracting this to an in-house clinic has been proposed as one of the options. The matter continues to be addressed administratively.

Dues – There is only one delinquent dues for 2016. The diligence of the MDSO and the Credentials Committee is evident in the reduction of the number of delinquent dues. As defined in the Bylaws the involved practitioner was issued a standard letter signed by the Credentials Chair and CMO. Payment not received by due date. As this is the first time that delinquent dues have not been remediated the Credentials Committee recommends the matter be addressed at the January MEC meeting before any action taken.

Dues Increase – The letter drafted by the President of MDSO was presented and a suggestion was made to include the amount of the increase. The letter will be attached to the 2017 dues notice.

**FOR INFORMATION**

**OTHER BUSINESS**

**FPPE-OPPE Report (included in the consent calendar of the Medical-Executive Committee)**

**FPPE (Focused Professional Practice Evaluation) (13)**
- Emergency Medicine (2)
- Family Medicine (6)
- Internal Medicine (1)
- Orthopaedic Surgery (2)
- Psychiatry (2)

Based on experience with the revised FPPE format, there appears to be an opportunity to streamline the process and remain fully compliant with the Joint Commission interpretation of the standard. The Joint Commission states that privileges utilizing the same technique may be bundled versus evaluated independently. Therefore, if an existing provider is granted a privilege that utilizes the same technique as privileges already possessed, the Chief of Service could have the latitude to document such under the “bundle” concept and waive the FPPE. The Credentials Committee concurred. Refer to the proposed revision to the FPPE case form:

**Directions:** To be completed at the time of initial appointment and when new privileges are added to existing privileges. Any combination of the list below may be utilized. For FPPE conducted for other reasons, the number of cases will be determined by the Chief of Service. Attach a list of at least two (2) related medical record numbers and a brief note on practitioner performance for each new privilege or if applicable, bundled like privileges designated above. If the newly requested privilege(s) utilize similar skill sets to existing privileges, please note such on the form and the Chief of Service can determine if case review may be waived.

- Newly granted privilege(s) share same skill set as existing privilege(s) as specified below:

Chief of Service: ____________________________ Waive FPPE Date: ____________________________

**OPPE (Ongoing Professional Practice Evaluation)**

Erie County Medical Center Corporation
Minutes of Board of Directors Regular Meeting of Tuesday, February 28, 2017
**Report from Patient Safety Office: Total (33)**

- Cardiothoracic (11)
- Dentistry (1)
- Lab (1)
- Neurology (1)
- Neurosurgery (1)
- OMFS (18)

**FOR INFORMATION**

**ADJOURNMENT**

With no other business, a motion to adjourn was received and carried at 4:05 PM.

Respectfully submitted,

Yogesh Bakhai, MD
Chairman, Credentials Committee

Att.