

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
TUESDAY, FEBRUARY 28, 2017
STAFF DINING ROOM

Voting Board Members Present:	Bishop Michael Badger Douglas H. Baker Ronald Bennett Kevin E. Cichocki, D.C. Jonathan Dandes Darby Fishkin	Kathleen Grimm, M.D. Michael Hoffert Anthony Iacono Frank Mesiah Michael A. Seaman
Voting Board Members Excused:	Ronald Chapin Sharon L. Hanson	Kevin M. Hogan, Esq Thomas P. Malecki, CPA
Non-Voting Board Representatives Present:	Bill Pauly Kevin Prantikoff, M.D.	Thomas Quatroche
Also Present:	Donna Brown A.J. Colucci, III, Esq. Janique Curry Peter Cutler Leslie Feidt Stephen Gary	Al Hammonds Julia Culkin-Jacobia Jarrod Johnson Brian Murray Lorne Steinhart James Turner Karen Ziemianski

I. CALL TO ORDER

Chair Elect, Jon Dandes called the meeting to order at 4:40 P.M.

II. APPROVAL OF MINUTES OF JANUARY 31, 2017 REGULAR BOARD MEETING.

Moved by Michael Seaman and seconded by Kevin Cichocki, D.C.

Motion approved unanimously.

APPROVAL OF MINUTES OF FEBRUARY 10, 2017 SPECIAL BOARD MEETING.

Moved by Michael Seaman and seconded by Kevin Cichocki, D.C.

Motion approved unanimously.

III. ACTION ITEMS

A. Approval of February 10, 2017 Medical/Dental Staff Appointments/Re-Appointments.

Moved by Kathleen Grimm, M.D. and seconded by Darby Fishkin.

Motion Approved Unanimously.

IV. BOARD COMMITTEE REPORTS

All reports except that of the Performance Improvement Committee are received and filed in the February 28, 2017 Board book.

V. REPORTS FROM STANDING COMMITTEES:

A. President & CEO Report: Thomas J. Quatroche, Ph.D.

Quality

- Successfully completed the NYSDOH Validation for Infection Prevention
- Internal score from Leapfrog released
- Preparing for 6 surveys in the second quarter
 - Terrace View – NYS
 - Lab – NYS and Joint Commission
 - Blood Bank – AABB
 - Rehab – CARF
 - Transplant – UNOS
- 2 Medicine Residents PI Projects to be presented at National meeting – American College of Physicians
- Environmental services ATP audits for cleanliness exceed 95%

Patient Experience

- Successful Patient Family Caregiver Summit – over 100 attended
- Received 70 Daisy Award nominations from the national program to recognize nurses
- Valentine’s Day recognition for employees and patients. Flowers were given to inpatients and employees received “goody” bags

Culture

- Behavioral Health hosted a Mindful and Evidence Based Approach to Treating Eating Disorders – 62 people attended.
- Let’s Not Meet by Accident – presented to 180 Clarence High School students.

- EMT Orientation program presented to 78 Hamburg High School students.
- “Who Takes the Pie?” contest – 14 nominations
- Nurse Recognition Committee nominated Beth Weslow, RN, for Outstanding Staff Nurse Award and Paula Quesinberry, RN, for Nurse of Distinction Award (Professional Nurses Association)
- 350 people attended the Springfest Gift-Gathering luncheon

Operations

- Received a \$1 million gift from Russell Salvatore for the capital campaign. We have raised nearly \$3 million to date.
- Sustained LOS reduction of at least ½ day.
- Sub-acute program has resulted in 95% occupancy at Terrace View
- Hospitalist service resources added due to increased volume
- Discharges are up from prior year by over 5%
- Case Mix is down slightly
- Inpatient general surgeries are up while outpatients general surgeries are down
- ED visits up by almost 4%
- Outpatients visits up by 7%

B. Chief Financial Officer: Stephen Gary

A summary of the financial results through January 31, 2017 and a Quarterly Financial Statement and projected statement of Yearly Cash Flows are attached in the Board Book for review.

VI. RECESS TO EXECUTIVE SESSION – MATTERS MADE CONFIDENTIAL BY LAW

Moved by Michael Seaman and seconded by Kevin Cichocki, D.C. to enter into Executive Session at 4:55 p.m. to consider matters made confidential by law, including certain personnel-related matters, strategic investments, and business plans.

Motion approved unanimously.

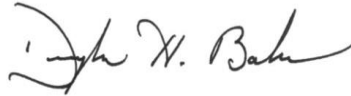
VII. RECONVENE IN OPEN SESSION

Moved by Kevin Cichocki, D.C. and seconded by Bishop Michael Badger to reconvene in Open Session at 5:15p.m. No action was taken in Executive Session.

Motion approved unanimously.

VIII. ADJOURNMENT

Moved by Michael Hoffert and seconded by Anthony Iacono to adjourn the Board of Directors meeting at 5:15 p.m.



Douglas H. Baker
Corporation Secretary

CREDENTIALS COMMITTEE MEETING MINUTES

Committee Members Present:

Yogesh Bakhai, MD, Chair
Mark LiVecchi, MD, DMD, MBA
Mandip Panesar, MD

Brian Murray, MD, CMO (ex-officio)
Richard Skromra, CRNA
Susan Ksiazek, RPh

Medical-Dental Staff Office and Administrative Members Present:

Cara Burton, Medical-Dental Staff Services Manager Judith Fenski, Credentialing Specialist
Tara Boone, Medical-Dental Staff Services Coordinator Kerry Lock, Credentialing Specialist

Committee Members Excused:

Richard Hall, MD, DDS, PhD
Erik Jensen, MD

Jonathan Marshall, DO

CALL TO ORDER

The meeting was called to order at 3:10 PM by Dr. Bakhai. The proceedings from the previous meeting of November 3, 2016 were reviewed as accepted by the Medical Executive Committee and Board of Directors.

ADMINISTRATIVE

The Credentials Committee was made aware of recent resignations, application withdrawals, leave requests or conclusions and presents the following names to the Executive Committee for information.

- A. Deceased – none
- B. Applications Withdrawn – none
- C. Application Processing Cessation – none
- D. Automatic Processing Conclusion – (inactive applications > 180 days from date of signature) – none
- E. Resignations

DeSouza, Anthony, FNP	Anesthesiology	06/30/2016
Atwaibi, Mohamed, MD	Internal Medicine	09/22/2016
Phillians, Lisa, PA-C	Internal Medicine	11/16/2016
Ahmad, Misbah, MD	Internal Medicine-Hospitalist	10/26/2016
Armentrout, Catharine, NP	Internal Medicine-Hospitalist	11/28/2016
Khokhar, Imtiaz, MD	Internal Medicine-Hospitalist	11/16/2016
Lam, Pang, MD	Internal Medicine-Hospitalist	10/26/2016
Linares, Humberto, MD	Internal Medicine-Hospitalist	10/26/2016
Malayala, Srikrishna, MD	Internal Medicine-Hospitalist	10/26/2016
Shadzeka, Edwin, MD	Internal Medicine-Hospitalist	10/26/2016
Shah, Sooraj, MD	Internal Medicine-Hospitalist	10/26/2016
Sun, Jihong, MD	Pathology	09/23/2016
Gambino, John, MD	Teleradiology	11/04/2016
Kommana, Harisha, MD	Teleradiology	11/18/2016

FOR

INFORMATION

CHANGE IN STAFF CATEGORY

Oral & Maxillofacial Surgery

Halliwel-Kemp, Tara, MD, DDS

Active to Associate

Psychiatry and Behavioral Medicine

Cervantes, Ana, MD
Refer and Follow

Active to Courtesy,
FOR OVERALL ACTION

DEPARTMENT CHANGE or ADDITION

None

CHANGE OR ADDITION OF COLLABORATING/SUPERVISING ATTENDING

None

PRIVILEGE ADDITION/REVISION, recommended – comments as indicated

Emergency Medicine

Golz, Rachel, PA-C Allied Health
Professional

Supervising Physician: Dr. Hlubik

-Vaginal Delivery

Bezon, Kelsey, PA-C Allied Health
Professional

Supervising Physician: Dr. Igoe

-Arterial Puncture

Internal Medicine

Shirley Chang, MD Active

-Pancreas Transplant Management

- Consultation- Pancreas Transplant Management

Oral & Maxillofacial Surgery

Halliwell-Kemp, Tara, DDS, MD Associate

-Arthroscopy of temporomandibular joint, diagnostic

-Arthroscopic or operative repair of disc or bony abnormality

-Total temporomandibular joint replacement with costochondral graft and prosthetic joint

Radiology

Shields, Gregory, MD Active

-Cisternography

-Discography

Surgery

Schwaitzberg, Steven, MD Active

-Esophagus-plastic repair, stricture, fistula etc.

-Ligate artery or vein

-Bronchoscopy-Rigid

Urology

Danforth, Teresa, MD Active

-Anterior, posterior and apical female pelvic prolapsed repair, with or without graft material, transvaginal or laparoscopic approach.

**FOR
OVERALL ACTION**

PRIVILEGE WITHDRAWAL

None

INFORMATION

FOR

APPOINTMENT APPLICATIONS, recommended – comments as indicated

Initial Appointments (1)

Neurosurgery

Kansal, Narendra, MD

Active
FOR

OVERALL ACTION

Dual Appointments (0)

REAPPOINTMENT APPLICATIONS, recommended – comments as indicated

Reappointment Review (40)

Anesthesiology

Durante, Shelley, CRNA

Allied Health

Professional

Mason, Molly, CRNA

Allied Health

Professional

Moscato, Carla, CRNA

Allied Health

Professional

Emergency Medicine

Bezon, Kelsey, PA-C

Allied Health

Professional

Supervising Physician: Dr. Igoe

Brong, Nycole, PA-C

Allied Health

Professional

Supervising Physician: Dr. Clemency

Cohen, Elizabeth, PA-C

Allied Health

Professional

Supervising Physician: Dr. Hlubik

Golz, Rachel, PA-C

Allied Health

Professional

Supervising Physician: Dr. Hlubik

Spano, Kristen, PA-C

Allied Health

Professional

Supervising Physician: Dr. Moscato

Szetela, Deborah, PA-C

Allied Health

Professional

Supervising Physician: Dr. Hughes

Family Medicine

DiStefano, Mary, ANP

Allied Health

Professional

Collaborating Physician: Dr. Evans

McVey, Joanne, NP

Allied Health

Professional

Collaborating Physician: Dr. Ghazi

Sacks, Dawn, ANP

Allied Health

Professional

Collaborating Physician: Dr. Evans

Internal Medicine

Chaudhuri, Ajay, MD

Active

Crane, John, MD

Active

Khan Mohammad, MD

Active

Kohli, Romesh, MD	Active
Leddy, John, MD & Follow	Courtesy, Refer
Lohr, Noelle, ANP Professional	Allied Health
<i>Collaborating Physician: Dr. Achakzai</i>	
Shah, Dhiren, MD	Active
Speta, Kathleen, FNP Professional	Allied Health
<i>Collaborating Physician: Dr. Farry</i>	
Ventresca, Edward, MD	Active
Yedlapati, Siva Harsha, MD	Active
<u>Ophthalmology</u>	
Lema, Gareth, MD	Active
<u>Oral & Max Surgery</u>	
Halliwell-Kemp, Tara, DDS, MD	Associate
<u>Orthopaedic Surgery</u>	
Above, Robert, MD	Active
DeFrancis, Roy, DPM	Active
LaCivita, Michael, DPM	Active
<u>Pathology</u>	
Brandwein-Gensler, Margaret, MD	Active
<u>Psychiatry & Behavioral Medicine</u>	
Canzoneri, Joan, NP Professional	Allied Health
<i>Collaborating Physician: Dr. Bakhai</i>	
Chapin, V. Thomas, PNP Professional	Allied Health
<i>Collaborating Physician: Dr. Coggins</i>	
Elberg, Zhanna, MD	Active
Leidenfrost, Corey, PhD Professional	Allied Health
Ruggieri, Matthew, MD	Active
<u>Radiology</u>	
Notino, Anthony, MD	Active
Tabone, Michael, DO	Active
<u>Surgery</u>	
Caruana, Joseph, MD	Active
Schwaitzberg, Steven, MD	Active
<u>Urology</u>	
Danforth, Teresa, MD	Active
Dual Reappointments (2)	
Parikh, Sandhyaben, PA-C Professional	Allied Health
Family Medicine	
<i>Supervising Physician: Dr. Sidiq</i>	
Internal Medicine	

Supervising Physician: Dr. Azadfard
 Chang, Shirley, MD
Internal Medicine
Surgery
OVERALL ACTION

Active
FOR

PROVISIONAL APPOINTMENT REVIEW, recommended

The following members of the Provisional Staff from the previous year period are presented for movement to the Permanent Staff on the date indicated.

December 2016 Provisional to Permanent Staff **Provisional Period**

Expires

Family Medicine

Donahue, Denise, ANP Allied Health Professional 12/15/2016
Collaborating Physician: Richard Blondell, MD

Internal Medicine

Ezenwa, Chinyere, MD Active Staff 12/15/2016

Ferloin, Keira, ANP Allied Health Professional 12/15/2016

Collaborating Physician: Ashvin Tadakamalla, MD

Khokhar, Intiaz, MD Active Staff 12/15/2016

Luterek, Noelle, ANP Allied Health Professional 12/15/2016

Collaborating Physician: Ashvin Tadakamalla, MD

Metta, VVS Ramesh, MD Active Staff 12/15/2016

Phillians, Lisa, PA-C Allied Health Professional 12/15/2016

Supervising Physician: Riffat Sadiq, MD

Pisano, Heather, ANP Allied Health Professional 12/15/2016

Collaborating Physician: Ashvin Tadakamalla, MD

Ribbeck, Amanda, MD Active Staff 12/15/2016

Shah, Sooraj, MD Active Staff 12/15/2016

Simon, Marie, PA-C Allied Health Professional 12/15/2016

Supervising Physician: Ashvin Tadakamalla, MD

Singh, Harpreet, MD Active Staff 12/15/2016

Yadav, Nandini, MD Active Staff 12/15/2016

Yalamanchili, Sandeep, ANP Allied Health Professional 12/15/2016

Collaborating Physician: Ashvin Tadakamalla, MD

Surgery

Edwards, Beth, PA-C Allied Health Professional 12/15/2016

Supervising Physician: William J. Flynn Jr, MD

The future February 2017 Provisional to Permanent Staff list will be compiled for Chief of Service review and endorsement.

FOR OVERALL ACTION

AUTOMATIC CONCLUSION, Reappointment Expiration, FIRST NOTICE

Orthopaedic Surgery

Butler, Michael DPM Active

Surgery

Schultz, Raymond, MD Active

AUTOMATIC CONCLUSION, Reappointment Expiration, SECOND NOTICE

None

AUTOMATIC CONCLUSION, Reappointment Expiration, FINAL NOTICE

None

OLD BUSINESS

Office Operations

- Members of the Medical Leadership tested the WebView reappointment online application. While the concept is fully endorsed, due to software limitations that may pose accreditation (Joint Commission) and regulatory risks, the Credentials Committee advocates delaying the implementation of the online application until product enhancements are made and compliance questions answered.
- Ongoing quality control monitoring has noted an opportunity to improve PSV verification for applicants enrolled in a residency or fellowship program at time of presentation to the credentials committee. This has been addressed this has been addressed with a revision to the internal quality control checklist.

Joint Commission Survey

- S. Ksiazek updated the committee that the physician and AHP FPPE templates have been developed for all but two departments. Approximately 60 templates needed to be developed in order to meet the Joint Commission plan of correction. Over 70 FPPEs have been prepared for distribution to the Chiefs of Service.

Delegated Credentialing

- No Response to the 2016 Wellcare audit has been received to date.
- The 2016 Fidelis audit has been postponed. The MDSO has prepared all of the files; will advise committee when new date is announced. Also awaiting clarification of Fidelis policy regarding the monthly compliance checks.

Application Due Diligence

- At the November meeting the MDSO discussed with the committee a recently received application that had multiple inconsistencies. As directed, the MDSO completed the primary source verifications to gather more detail. No useful information was identified from the further due diligence. The committee recommended that the file be reviewed with the Credentials Chair prior to archiving.

Privilege Forms

- Bariatric Surgery**

We are awaiting written confirmation from the Surgery COS that the intragastric balloon procedure requested by the Bariatric Service be delineated as a separate privilege and if there should be credentialing criteria specific to the procedure. The Credentials Committee recommended additional follow up with the COS.

- Radiology**

- o Atherectomy – The consensus of the committee was to endorse the proposed revision to the Radiology Privilege form:

SPECIALTY INTERVENTIONAL PRIVILEGES (require fellowship in Interventional or Vascular Radiology)					
Therapeutic Intervention (includes but not limited to atherectomy)*					

In addition the following corresponding revision to the Department of Surgery privilege form will be made:

VII. Endovascular Procedures (See criteria pp. 14-15)

_____ Angioplasty, endovascular stenting, atherectomy to extremities

No additional credentialing criteria is proposed for atherectomy beyond that already specified on the departmental forms.

- o Kyphoplasty - Since the last meeting, an inquiry was received from Radiology regarding the addition of Kyphoplasty to the privilege form. The Credentials Committee agreed that this may be a privilege that crosses departmental lines and may have patient care and reimbursement implications. The item was deferred with the recommendation that the

CMO follow-up with the involved departments and report back at the January 2017 meeting.

▪ **Internal Medicine**

The Credentials Committee discussed the combined NP/PA IM privilege form. The concept dates back to 2014 and questions of whether it is still relevant and consistent with plans for harmonization with KH were raised. As the work done on FPPE has identified a strong need to update the AHP privilege forms, the MDSO will add this agenda item to its project list for 2017 and report back to the committee.

▪ **Orthopaedic Surgery**

Per the Chief of Orthopaedics, it is not necessary to add “Topaz” as a separate delineated privilege to the Orthopaedic’s privilege form or the First Assist form.

Temporary Privileges

Refer to the attached tracker of Urgent and Temporary Privilege issuance and expiration. All temporary privileges issued since the last meeting, with the justification of need for each, were reviewed for the committee. The quality control checks confirmed that all were executed in full compliance with policy.

**FOR OVERALL
ACTION**

NEW BUSINESS

Credentials Committee Composition for 2017

Robert F. Glover, Jr. MD has agreed to sit on the Credentials Committee for 2017. The list of committee dates and times will be sent to Dr. Glover to ensure his schedule will accommodate.

Podiatry

The Orthopaedic COS has again expressed an interest in having Podiatry privileges reviewed and endorsed by a podiatrist prior to his signature and will reach out to a member of the Podiatry Division. The credentials committee will await further direction from the Orthopaedic Chief and will forward to the Medical Executive Committee accordingly.

Temporary Privilege Requests

In rare circumstances it may be necessary to grant temporary privileges not delineated on an existing form to meet urgent patient care needs. Given that such a clinical determination cannot be made by the MDSO, it has been agreed that in such circumstances administrative approval must be provided in writing by the CMO.

Leave of Absence

A member of the Medical-Dental Staff has submitted written notification of leave for maternity. The request has been approved by the CMO and Medical-Dental Staff President as per policy.

FOR OVERALL ACTION

OPEN ISSUES

- Expireables – impact of HR policy change for physicals and PPDs; contract options to provide care in development. Per Chief Safety Officer, they will still offer influenza vaccine to ALL;
Action: The CMO is working with Executive Management on this issue and will report back.
- Dues - One delinquent, final notice sent on 11/4 per committee request. Awaiting response
- Dues Increase – the letter is being drafted by MDSO Presidents and will be attached to the 2/2017 dues notice.

- Hospitalist Group - will continue to work with hospitalist group to ensure monthly provider lists are accurate and up to date. Close from agenda.
- FPPE for practitioner with OPMC: monitoring records have been forwarded for filing as per plan. Close from agenda.

FOR INFORMATION

OTHER BUSINESS

FPPE-OPPE Report (included in the consent calendar of the Medical-Executive Committee)

FPPE (Focused Professional Practice Evaluation) (0)

OPPE (Ongoing Professional Practice Evaluation) (41)

Report from the PSO – OPPE’s completed since last report:

Teleradiology (41)

FOR INFORMATION

ADJOURNMENT

With no other business, a motion to adjourn was received and carried at 4:05 PM.

Respectfully submitted,



Yogesh Bakhai, MD
Chairman, Credentials Committee

CREREDENTIALS COMMITTEE MEETING MINUTES

Committee Members Present:

Robert Glover, Jr., MD
Mark LiVecchi, MD, DMD, MBA
Jonathan Marshall, DO
Brian Murray, MD, CMO (ex-officio)

Mandip Panesar, MD
Richard Skromra, CRNA
Susan Ksiazek, RPh

Medical-Dental Staff Office and Administrative Members Present:

Cara Burton, Medical-Dental Staff Services Manager Judith Fenski, Credentialing Specialist
Tara Boone, Medical-Dental Staff Services Coordinator Kerry Lock, Credentialing Specialist

Committee Members Excused:

Yogesh Bakhai, MD, Chair
Richard Hall, MD, DDS, PhD
Erik Jensen, MD

CALL TO ORDER

The meeting was called to order at 3:05. Due to Dr. Bakhai's absence, Dr. LiVecchi served in the capacity as Credential Committee Chair. The Committee welcomed and thanked Dr. Robert Glover, Jr., who has agreed to serve on the Credentials Committee.

ADMINISTRATIVE

The Credentials Committee was made aware of recent resignations, application withdrawals, leave requests or conclusions and presents the following names to the Executive Committee for information.

- F. Deceased – none
- G. Applications Withdrawn – Chanda Agro, FNP and S. Jane Albert, FNP – Internal Medicine
- H. Application Processing Cessation – none
- I. Automatic Processing Conclusion – (inactive applications > 180 days from date of signature) – none
- J. Resignations:

Ward, Jennifer, FNP	Family Medicine	12/16/2016
Ferloin, Keira, ANP	Internal Medicine-Hospitalist	10/15/2015
Keicher, Mallorie, PA-C	Plastic & Reconstructive Surgery	06/01/2017
Birzon, Lawrence, DC	Rehabilitation Medicine	12/16/2016
Fung, Tat, MD	Rehabilitation Medicine	12/10/2016
Illes-Rector, Jennifer, DC	Rehabilitation Medicine	12/01/2016

FOR

INFORMATION

CHANGE IN STAFF CATEGORY

None

DEPARTMENT CHANGE or ADDITION

None

CHANGE OR ADDITION OF COLLABORATING/SUPERVISING ATTENDING

Internal Medicine – Hospitalist

Ankomah-Vabi, Mercedes, FNP

Collaborating Physician: Dr. Ashvin Tadakamalla

Internal Medicine - Cardiology

Meng, Jennifer, PA-C

Supervising Physician: Dr. Robert Glover, Jr.

PRIVILEGE ADDITION/REVISION, recommended – comments as indicated

Internal Medicine

Ahmed, Mohamed, MD

Active

Ambulatory Care*

**Waive FPPE; location delineation vs. new clinical privilege*

Maloney, Michael, PA-C

Allied Health

Professional

Supervising Physician: Dr. Tadakamalla

Assist with Cardioversion

Moderate Sedation/Analgesia

Radiology

Quinn, Marie, MD

Active

Lumbar Puncture

Surgery

Cavaretta, Mark, MD

Active

Ambulatory Surgery – Bariatric Surgery*

**Waive FPPE; location delineation vs. new clinical privilege*

**FOR
OVERALL ACTION**

PRIVILEGE WITHDRAWAL

Internal Medicine

Roland, Todd, PA-C

Allied Health

Professional

All ICU privileges

Urology

Danforth, Teresa MD

Active

Anterior, posterior and apical female pelvic prolapsed repair, with or without graft material *laparoscopic** approach

**Urology form revision recommended to allow practitioners to select laparoscopic technique separately; awaiting endorsement by Chief of Service.*

FOR

INFORMATION

APPOINTMENT APPLICATIONS, recommended– comments as indicated

Initial Appointments (10)

Dermatology

Kim, Youn Jea (Ashley), ARNP

Allied Health

Professional

Collaborating Physician: Dr. Sinha

Emergency Medicine

Zent, Christopher, FNP

Allied Health

Professional

Collaborating Physician: Dr. Manka

Internal Medicine

Ahmed, Awais, MD

Active

Anand, Dimple, FNP
Professional Allied Health

Collaborating Physician: Dr. Fudyma

Internal Medicine – Hospitalist

Adham, Hanaw, MD Active

Wehling, Loren, ANP Allied Health

Professional

Collaborating Physician: Dr. Tadakamalla

Neurology

Buttaccio, Rebecca, PA-C Allied Health

Professional

Collaborating Physician: Dr. Ferguson

Rehabilitation Medicine

Miller, David, DC Allied Health

Professional

Thoracic/Cardiovascular Surgery

Drullard, Ian, PA-C Allied Health

Professional

Supervising Physician: Dr. Ashraf

Hennon, Mark, MD* Active

**waive FPPE; return to staff after brief resignation*

FOR OVERALL

ACTION

REAPPOINTMENT APPLICATIONS, recommended – comments as indicated

Reappointment Review (31)

Anesthesia

Schwannekamp, Karen, CRNA Allied Health

Professional

Emergency Medicine

Borton, Jason, MD Active

Clemency, Brian, DO Active

Ratchuk, Jill, FNP Allied Health

Professional

Collaborating Physician: Dr. Igoe

Family Medicine

Azadfard, Mohammad, MD Active

Jones, Glenda, FNP Allied Health

Professional

Collaborating Physician: Dr. Evans

Internal Medicine

Addagatla, Sujatha, MD Courtesy, Refer &

Follow

Ahmed, Mohamed, MD, PhD Active

Ankomah-Vabi, Mercedes, FNP Allied Health

Professional

Collaborating Physician: Dr. Tadakamalla

Kothari, Nirmal, MD Courtesy, Refer &

Follow

Maloney, Michael, PA Professional <i>Supervising Physician: Dr. Tadakamalla</i>	Allied Health
Troen, Bruce, MD	Active
<u>Orthopaedic Surgery</u>	
Bisson, Leslie, MD	Active
Butler, Michael, DPM	Active
Carrel, Jeffrey, DPM	Active
<u>Otolaryngology</u>	
Belles, William, MD	Active
<u>Pathology</u>	
Hannahoe, Brigid, MD	Active
Huang, Ying, MD, PhD	Active
<u>Plastic & Reconstructive Surgery</u>	
Loree, Thom, MD	Active
Marczak, Juliet, ANP Professional <i>First Assist & Collaborating Physician: Dr. Loree</i>	Allied Health
<u>Psychiatry & Behavioral Medicine</u>	
Guppenberger, Michael, MD	Active
Kaye, David, MD	Active
<u>Radiology</u>	
Hampton, William, MD	Active
Quinn, Marie, MD	Active
Shields, Gregory, MD	Active
Silber, Michael, MD	Active

Radiology-Teleradiology

Cooney, Michael, MD Active
Giovannetti, Mark, MD Active

Surgery

Cavaretta, Mark, MD Active

Thoracic/Cardiovascular Surgery

Picone, Anthony, MD Active

Urology

Turecki, James, MD Active

FOR

OVERALL ACTION

PROVISIONAL APPOINTMENT REVIEW, recommended

The following members of the Provisional Staff from the previous year period are presented for movement to the Permanent Staff on the date indicated.

January 2017 Provisional to Permanent Staff **Provisional**
Period Expires

Internal Medicine/Hospitalists

Ankomah-Vabi, Mercedes, FNP Allied Health Professional
01/31/2017

Collaborating Physician: Dr. Tadakamalla

Rashed, Abdulqwai, MD Active
01/31/2017

Orthopaedic Surgery

Castonguay, Andrea, PA-C Allied Health Professional
01/31/2017

Supervising Physician: Dr. William Wind

McKenney, Matthew, PA-C Allied Health Professional
01/31/2017

Supervising Physician: Dr. Geoffrey Bernas

Radiology/Teleradiology

Awwad, Reem, MD Active
01/31/2017

Davis, Steven, MD Active
01/31/2017

Dunst, Diane, MD Active
01/31/2017

Paydar, Amir, MD Active
01/31/2017

The future March 2017 Provisional to Permanent Staff list has been prepared for Chief of Service review and endorsement.

FOR OVERALL ACTION

AUTOMATIC CONCLUSION, Reappointment Expiration, FIRST NOTICE

Family Medicine

Leiser, Elizabeth, ANP Allied Health
Professional

Collaborating Physician: Dr. Evans

AUTOMATIC CONCLUSION, Reappointment Expiration, SECOND NOTICE

Surgery

Schultz, Raymond, MD

Active

AUTOMATIC CONCLUSION, Reappointment Expiration, FINAL NOTICE

None

OLD BUSINESS

Delegated Credentialing Audits

- Wellcare – Still awaiting results of the 2016 audit
- Fidelis – MDSO has been notified that ECMC has opted to terminate the delegated credentialing agreement effective March 2017. Therefore the audit no longer needs to be completed. The Professional Billing Department will need to credential each provider individually. This may impact the MDSO. A meeting with the supervisor of Professional Billing was offered to assist with this transition.
- Corvel – A notice was received for roster of practitioners for file selection; audit is schedule for this month via desk audit.

Privilege Forms/Privilege Requests

Bariatric Surgery

Intragastric Balloon Procedure update: The Chief of Service recommends that the Bariatric Division provide additional benchmark information regarding the credentialing criteria.

Orthopaedics

After further review, the Chief of Service will not pursue any changes to the sign off process for podiatry practitioners.

Radiology

Kyphoplasty – Additional perspective was supplied by the Chief of Radiology. The Credentials Committee continues to endorse that the matter be addressed offline with the Chief Medical Officer.

Thoracic/Cardiothoracic Surgery and Cardiology Module of Internal Medicine

Pursuant to the December 8, 2016 letter from the Commissioner of Health the Thoracic/Cardiovascular Surgery and Internal Medicine Cardiology module form were reviewed for potential privilege deletions.

Per the Chief of Thoracic Cardiovascular Surgery, the following deletion was recommended and endorsed by the Credentials Committee:

CORE PRIVILEGES - Thoracic/Cardiovascular Surgery

Pacemaker (insertion, revision, replacement)*

~~AICD (Automatic Implantable Cardiac Defibrillators) (insertion, revision, replacement, laser)~~

~~*REQUIRES MODERATE SEDATION IF DONE OUTSIDE OF THE OR~~

Per the Chief of Internal Medicine with input from R. Glover, Jr. MD the following deletions were recommended and endorsed by the Credentials Committee:

INTERNAL MEDICINE - CARDIOLOGY

LEVEL II PROCEDURAL PRIVILEGES

Temporary Transvenous Pacemaker/ ~~ICD Placement~~

PACING and ELECTROPHYSIOLOGY CARDIOLOGY PROCEDURES

~~Electrophysiology diagnostic studies: endocardial mapping, HIS bundle electrocardiography, sinus node recovery time, ventricular stimulation~~

~~Catheter conduction pathway ablation~~

~~ICD Implantation, permanent with management, with or without pacemaker~~

ICD Replacement

VOLUME AND/OR CREDENTIALING CRITERIA FOR INITIAL APPOINTMENT AND REAPPOINTMENT

CARDIOLOGY: ICD IMPLANTATION

1. Physician must meet criteria for pacemaker implantation (see above).
2. Physician must EP fellowship trained (1992 on), and training must have included training in ICDs and implantation (see reference below for details).
3. Physician must be Board Eligible/Certified in Clinical Cardiac Electrophysiology.
4. During training, physician must have performed at least 25 ICD implants and at least 10 replacement/revision of ICD.
5. Current competence must be demonstrated by documentation of at least 10 ICD implants/year.
6. Physician must submit procedure lists and complications for last 3 years if in practice during that time. If in practice for less than 3 years, submit all data available.
7. If EP fellowship before 1992 and Board Certified in Clinical Cardiac Electrophysiology, physician must provide documentation of training in ICD (e.g.: courses attended) and list of procedures and complications for last 3 years.

Reference: Curtis AB, Langberg JJ, Tracy CM. North American Society of Pacing and Electrophysiology. Clinical competency statement: implantation and follow up of cardioverter defibrillators. *Journal of Cardiovascular Electrophysiology*. 12(2):280-4, 2001 (also available at: http://www.naspe.org/pdf_files/ICDCompetency.pdf)

The MDSO will discuss with the credentials chair the manner of implementation/notification of providers possessing these privileges once no longer offered at ECMC.

Plastic and Reconstructive Surgery Privilege Form

The MDSO clarified with the Chief of Service that the case volumes for all privilege bundles are at initial application only. Refer to the recommended changes, example below.

HEAD and NECK PROCEDURAL Level 1 CORE PRIVILEGES Documentation required for INITIAL Requests	Physician Request	Recommend		Special Requirements
		YES	NO	
General procedures including bone marrow aspiration and biopsy, thoracentesis / pneumothorax management, pericardiocentesis, aspiration of subcutaneous tissues or masses, aspiration and drainage of abscesses, lumbar puncture, arterial and venous punctures and cannulations, IJV, SCV central venous permanent and temporary lines including right heart catheterization, temporary pacemaker insertion, insertion of intra-arterial and venous ports, pumps and catheters, tracheostomy, cricothyrotomy, skin grafting, peripheral vein cutdown, tracheostomy tube replacement, EKG interpretation.				AT INITIAL REQUEST: 50 patients total with head and neck surgical procedures over the past two years. Case logs or attestation letter acceptable at the discretion of the Chief of Service

Combined AHP form

A draft template for the Emergency Department has been developed and will be reviewed with the COS. If the format is endorsed, the template will be presented to the Chiefs of Service for their feedback. Work plan to evolve the format for the other 21 departments will be developed based on MDSO staffing resources.

Temporary Privileges

Refer to the attached. All temporary privileges issued since the last meeting, with the justification of need for each, were reviewed for the committee. The quality control checks confirmed that all were executed in full compliance with policy.

FOR OVERALL ACTION

NEW BUSINESS

Employed AHPs

A meeting was called at the request of a provider to address the potential need for a formalized training program of a new AHP. This again raised an issue previously brought to the Credentials Chair regarding the training and supervision of recent graduate health professionals. After much discussion, the Credentials Committee agreed that further deliberation on this matter be at the administrative level.

FOR INFORMATION

OPEN ISSUES

Expireables – There has been no progress on the issue of the impact of the proposed HR policy change for the provision of physicals and tuberculin testing for non employed members of the Medical-Dental Staff. The option of contracting this to an in-house clinic has been proposed as one of the options. The matter continues to be addressed administratively.

Dues – There is only one delinquent dues for 2016. The diligence of the MDSO and the Credentials Committee is evident in the reduction of the number of delinquent dues. As defined in the Bylaws the involved practitioner was issued a standard letter signed by the Credentials Chair and CMO. Payment not received by due date. As this is the first time that delinquent dues have not been remediated the Credentials Committee recommends the matter be addressed at the January MEC meeting before any action taken.

Dues Increase – The letter drafted by the President of MDSO was presented and a suggestion was made to include the amount of the increase. The letter will be attached to the 2017 dues notice.

FOR INFORMATION

OTHER BUSINESS

FPPE-OPPE Report (included in the consent calendar of the Medical-Executive Committee)

FPPE (Focused Professional Practice Evaluation) (13)

- Emergency Medicine (2)
- Family Medicine (6)
- Internal Medicine (1)
- Orthopaedic Surgery (2)
- Psychiatry (2)

Based on experience with the revised FPPE format, there appears to be an opportunity to streamline the process and remain fully compliant with the Joint Commission interpretation of the standard. The Joint Commission states that privileges utilizing the same technique may be bundled versus evaluated independently. Therefore, if an existing provider is granted a privilege that utilizes the same technique as privileges already possessed, the Chief of Service could have the latitude to document such under the “bundle” concept and waive the FPPE. The Credentials Committee concurred. Refer to the proposed revision to the FPPE case form:

Directions: To be completed at the time of initial appointment and when new privileges are added to existing privileges. Any combination of the list below may be utilized. For FPPE conducted for other reasons, the number of cases will be determined by the Chief of Service. **Attach a list of at least two (2) related medical record numbers and a brief note on practitioner performance for each new privilege or if applicable, bundled like privileges designated above. If the newly requested privilege(s) utilize similar skill sets to existing privileges, please note such on the form and the Chief of Service can determine if case review may be waived.**

- Newly granted privilege(s) share same skill set as existing privilege(s) as specified below:

Chief of Service: _____ Waive FPPE Date: _____

OPPE (Ongoing Professional Practice Evaluation)

Report from Patient Safety Office: Total (33)

Cardiothoracic (11)

Dentistry (1)

Lab (1)

Neurology (1)

Neurosurgery (1)

OMFS (18)

FOR INFORMATION

ADJOURNMENT

With no other business, a motion to adjourn was received and carried at 4:05 PM.

Respectfully submitted,



Yogesh Bakhai, MD
Chairman, Credentials Committee

Att.