

ERIE COUNTY MEDICAL CENTER CORPORATION

BOARD OF DIRECTORS
MINUTES OF THE BUILDING & GROUNDS COMMITTEE MEETING
SEPTEMBER 27, 2016
ECMCC EXECUTIVE CONFERENCE ROOM

BOARD MEMBERS PRESENT:	MICHAEL HOFFERT	
	RONALD BENNETT, ESQ.	KEVIN PRANIKOFF, M.D.
BOARD MEMBERS EXCUSED:		FRANK MESIAH
ALSO PRESENT:	DOUGLAS FLYNN	JARROD JOHNSON

I. CALL TO ORDER

Michael Hoffert called the meeting to order at 3:19 p.m.

II. APPROVAL OF AUGUST 30, 2016 B&G MEETING MINUTES:

Moved by Michael Hoffert to receive and file the Buildings and Grounds Committee minutes of August 30, 2016 as presented.

III. UPDATE – Recently Completed Initiatives/Projects

Joint Commission – Plan of Corrections

- Earlier this month the work associated with our Plan of Corrections was completed and vetted by JC surveyors on September 12th. Going forward the department will focus on general improvements across the full scope of Environment of Care and Life Safety chapters. This will include sustaining the deployment of our “Remedial Repair Team” which began its post survey efforts on September 1st, with the intent of maintaining a higher level of plant readiness.
- Mike Hoffert inquired if the grounds are surveyed by Joint Commission. Doug Flynn indicated the grounds are not surveyed by JC; however, there is a grounds crew dedicated to daily rounds and maintenance.

Lactation Rooms @ Ground Floor Women’s Locker Room

- Based on the reported need of additional Lactation Rooms, Plant Operations has quickly created two additional private setting for this purpose within the Women’s Locker Room on the ground floor. Users will be able to sign out a key from the nearby Nurse Staffing Office within room G50.

IV. UPDATE – IN PROGRESS INITIATIVES/PROJECTS

Pathology Renovation

- With the increase in staffing this project has made meaningful progress over the last month, with (3) support office spaces, the Grossing Lab, and new Slide & Block Storage being completed and occupied. The last phase of the project, which is in progress, includes the new Pathology Conference Room, and a few miscellaneous ancillary spaces. Substantial completion on the full project is expected within the next two weeks.

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Emergency Department Modernization Project

- A schematic level cost estimate was completed earlier this month, which confirmed the design is currently within budgetary limits. The challenge being to keep it there as refined levels of design are developed.
- With schematic design complete and cost estimates being confirmed within budget, the development of the CON application has effectively begun, with the intent to submit no later than the end of October.
- A design review session has been scheduled for October 12th with the Department of Surgery.
- Design Development meeting series have been for scheduled October 6th, October 19th, & November 2nd.
- The project's environmental impact statement (SEQRA) was disturbed to interested parties as of last Friday. Barring any noted exceptions, ECMCC will be in position for the Board of Directors to resolve an applicable "Negative Declaration" during the October Board Meeting on October 25th.
- Current critical path milestones include the lease of the Kensington Heights property and the establishment of temporary parking prior to the onset of winter conditions.
- At this point a spring 2017 construction start remains a possibility however a fall 2018 completion appears unlikely, an updated schedule shall be developed as these variables become more definitive.

V. UPDATE – Pending Initiatives/Projects

There are no pending projects to report at this time.

VI. ADJOURNMENT

Mike Hoffert adjourned the Building & Grounds Committee meeting at 4:02 p.m.