ERIE COUNTY MEDICAL CENTER CORPORATION

BOARD OF DIRECTORS MINUTES OF THE BUILDING & GROUNDS COMMITTEE MEETING AUGUST 30, 2016 ECMCC EXECUTIVE CONFERENCE ROOM

| Michael Hoffert Ronald Bennett, Esq. | Kevin Pranikoff, M.D. Frank Mesiah |
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| | |
| Douglas Flynn | JARROD JOHNSON |
| | Ronald Bennett, Esq. |

I. CALL TO ORDER

Ronald Bennett called the meeting to order at 3:06 p.m.

II. APPROVAL OF JUNE 28, 2016 B&G MEETING MINUTES:

Moved by Frank Mesiah and seconded by Michael Hoffert to receive and file the Buildings and Grounds Committee minutes of June 28, 2016 as presented.

III. UPDATE – Recently Completed Initiatives/Projects

Ground Floor Space Consolidations

Since our last meeting this project has reached substantial completion with the Physicians returning today to their upgraded Lounge in Room G35. This will be followed by the final associated occupancy of the Paralegal group who is relocating from the first floor to their new home in Room G34. This project has successfully consolidated multiple, separate Patient Financial Service functions within the same general office, which has in turn vacated needed space for other project initiatives, including the in-progress HPD Control Room, & the potential future, Education/Training Center.

IV. UPDATE – IN PROGRESS INITIATIVES/PROJECTS

Joint Commission Preparation Efforts

• With the Joint Commission survey completed we have transitioned from our prior "Preparation" efforts to our applicable "Plan of Corrections" effort. Associated deadlines are aggressive requiring priority attention on multiple staffing fronts. Going forward in an effort to sustain a higher level of plant readiness the department will be maintaining the "Remedial Repair Team" approach utilized during our earlier preparation efforts on a full time basis.

Pathology Renovation

 Despite the extended diversion of staffing to other emergent assignments this project has made meaningful progress over the past month, with the completion of the new Grossing Lab and the Slide & Block Storage Rooms. Work continues on the new Pathology Conference room, with renovations to the Registrar, and Transcription offices to follow. Full project completion including corridor painting and access control is planned for the end of September.

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Emergency Department Modernization Project

- The schematic design (floor plan attached) is currently being estimated. Once complete the design & construction team will be in position to value engineer the design as may be necessary to get to within budget before moving on to the next phase of design.
- A near future design presentation to a wider group of physicians is anticipated before moving into next phase of design.
- Negotiations with BMHA for the lease of the Kensington Heights property are underway; this site is being viewed as the favorite for temporary staff parking during the pending project.
- At this point a spring 2017 construction start remains a possibility; however, a fall 2018 completion appears unlikely. An updated schedule shall be developed as remaining variables begin to solidify.
- There were some inquiries regarding the ambulance bay design. Douglas Flynn indicated Cannon Design provided a stacked parking option for the ambulance bay.

Primary Care Renovations @ ECMC Family Health Center

Renovations at the FHC began earlier this month and are expected to be completed this fall. These renovations are based on the residency program requiring dedicated spaces including reception, waiting, as well as a few others. This work was contracted with HPD control room and is being completed on an off-shift basis as to minimize the impact on surrounding clinical functions.

HPD Control Room & Security System Head-End

Renovations on this project also began earlier this month which shall construct a new Police Control Room off of the main hospital lobby, which shall house a new innovative security system that will integrate both new & legacy systems into a single monitoring & alarm network. This work is also planned to be complete later this fall.

V. UPDATE – Pending Initiatives/Projects

Signage & Wayfinding Initiative - Interior Wayfinding

The start of this project has slipped on multiple occasions; however, we are confident that our currently forecasted start of October 1st will be successful. Signage & pathway elements shall be installed by inhouse staff after remedial repairs & related upgrades are applied. Work is expected to continue through to the end of the year.

Cardiology Clinic @ 3rd Floor Ambulatory Center

 Construction documents are being finalized for a variety of renovations to 3rd floor Ambulatory Center. These renovations are intended to accommodate a new clinical Cardiology service line later this fall.

Urology Table Replacement @ Urology Department

• A replacement urology table was recently ordered, with related renovation coordination efforts just underway. We are targeting the development of an applicable renovation scope within the next few weeks.

CPEP Patient Processing Renovations

Detailed plans for envisioned modifications to the CPEP unit shall be developed for pricing. These
renovations are intended to better serve the processing of incoming patients. Confirmed plans should be
available for pricing by the end of September. Donated funds of \$225,000 are reportedly available for
these renovations.

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VI. OTHER

Douglas Flynn will advise the B&G Committee of the next ED/Cannon Design meeting.

VII. ADJOURNMENT

Ronald Bennett adjourned the Building & Grounds Committee meeting at 3:48 p.m.