

ERIE COUNTY MEDICAL CENTER CORPORATION

BOARD OF DIRECTORS
MINUTES OF THE BUILDING & GROUNDS COMMITTEE MEETING
JUNE 28, 2016
ECMCC EXECUTIVE CONFERENCE ROOM

BOARD MEMBERS PRESENT:	MICHAEL HOFFERT	KEVIN PRANIKOFF, M.D.
BOARD MEMBERS EXCUSED:	FRANK MESIAH	RONALD BENNETT, ESQ.
ALSO PRESENT:	DOUGLAS FLYNN	JARROD JOHNSON CHRISTOPHER CUMMINGS

I. CALL TO ORDER

Michael Hoffert called the meeting to order at 3:17 p.m.

II. APPROVAL OF MAY 31, 2016 B&G MEETING MINUTES:

Moved by Michael Hoffert and seconded by Kevin Pranicoff to receive and file the Buildings and Grounds Committee minutes of May 31, 2016 as presented.

III. UPDATE – Recently Completed Initiatives/Projects

- There are no completed initiatives/projects to report.

IV. UPDATE – IN PROGRESS INITIATIVES/PROJECTS

Joint Commission Preparation Efforts

- Plant Operations continues its three-front effort toward Joint Commission Preparations, including the deployment of a “Remedial Repair Team”, a Fire-Door Repair Crew and a Fire Wall Inspection & Repair Team. These efforts have assumed the #1 priority position; the goal of this initiative is to address all one million square feet that shall be subject to this summer’s survey. Mock surveys are conducted during Environment of Care (EOC) rounds to patient zones to prepare areas for upcoming survey.

Ground Floor Space Consolidations

- The first full phase of this multiple step consolidation effort is complete. This completion permitted the temporary relocation of the HIM staff into the completed first phase area allowing for the start of phase 2 renovations, which are well underway. These renovations will lead to the eventual goal of consolidating multiple separated Patient Financial Service functions in the same general office, vacating needed space for future project initiatives, including but not limited to the new HPD Control Room.

Pathology Renovation

- Despite the extended diversion of staffing to other emergent assignments this project has maintained sporadic progress throughout. Current expectations will have this multiple phase project complete by the end of August.

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V. UPDATE – Pending Initiatives/Projects

Primary Care Renovations @ ECMC Family Health Center

- Cleve Hill Primary Care has changed its name to ECMC Family Health, and will be assuming the space vacated by Dr. Redhead on a permanent basis. A series of miscellaneous renovations have yet to be completed which are required by Residency program. Bids are due this Thursday, work expected to begin in late July.

HPD Control Room & Security System Head-End

- This project will construct a new Police Control Room off of the main lobby, which shall house a new innovative security system that will integrate both new & legacy systems into a single monitoring & alarm network. Bids are due this Thursday, work expected to begin in early August. Chris Cummings, Director of Safety & Security, provided additional information regarding the HPD Control Room to clarify any questions raised at the previous meeting.

Signage & Wayfinding Initiative - Interior Wayfinding

- The start of this project has slipped on multiple occasions however we are confident that our currently forecasted start this summer will be successful. Signage & pathway elements shall be installed by in-house staff after remedial repairs & related upgrades are applied. Work is expected to continue through the fall.

Emergency Department Modernization Project

- The schematic design phase is nearing completion, expected by mid-July, which shall launch the CON application development which is planned for submission late summer-early fall.
- The project schedule has identified a series of critical path issues including, the expediting of a prerequisite sitework package, the relocation of DOC Prisoner Patient Holding Pen, the CON application submission, the procurement of remaining site lighting infrastructure and funding commitment dates.
- The prerequisite sitework package shall include the relocation utilities that fall within the eventual project footprint, and the provision of supplemental parking in order to accommodate both the temporary project need and the permanent loss caused by the project.
- The current Prisoner Hold is in direct conflict with project design intent, which looks to segregate this population from the general public. Time requirements for this effort will be significant so open discussions with DOC officials will need to be expedited.
- Negotiations with National Grid on the envisioned procurement of their remaining site lighting infrastructure are underway.
- Project funding will be the anchor by which the project schedule evolves. The Design & Construction Team will work with Administration in an effort to identify these dates as soon as possible.
- The current schedule having been established with assumed dates for each of the noted variables is targeted for ground breaking in the spring of 2017 and occupancy in the fall of 2018.
- Parking requirements, both temporary and permanent also remain an uncertainty at this time. Focus remains on envisioned temporary parking needs, approximately 500 off-site spaces to be serviced by a shuttle. The permanent parking solution is less definitive however the concept of an on-site ramp is gaining credibility despite being the most costly option.

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VI. OTHER

- Michael Hoffert thanked Chris Cummings for providing information regarding the HPD Control Room, video surveillance systems and access control for the new Emergency Department.

VII. ADJOURNMENT

Michael Hoffert adjourned the Building & Grounds Committee meeting at 4:14 p.m.