I. CALL TO ORDER

Chair Sharon L. Hanson called the meeting to order at 5:20 P.M.

II. APPROVAL OF MINUTES OF NOVEMBER 29, 2016 REGULAR BOARD MEETING.
Moved by Michael Seaman and seconded by Anthony Iacono
Motion approved unanimously
III. ACTION ITEMS

A. Approval of December 1, 2016 Medical-Dental Staff Appointments and Re-Appointments.
   Moved by Anthony Iacono and seconded by Bishop Michael Badger.
   **Motion approved unanimously.**

B. Approval of January 5, 2017 Medical-Dental Staff Appointments and Re-Appointments.
   Moved by Kevin Cichocki, D.C. and seconded by Anthony Iacono.
   **Motion approved unanimously.**

C. Appointments/Re-Appointments Chief of Service and Associate Chief of Service
   Moved by Michael Seaman and seconded by Kevin Cichocki, D.C.
   **Motion approved unanimously.**

D. Approval of Quality Improvement & Patient Safety Plan 2017
   Moved by Michael Seaman and seconded by Anthony Iacono
   **Receive and File**

IV. BOARD PRESENTATION: FRONT LOBBY RE-DESIGN, ANDY DAVIS, COO

Andy Davis provided a detailed overview of the main entrance expansion and renovation.
Listed below are short-term and long term solutions

- Short Term Solution:
  - Appropriate staffing levels will be maintained.
  - Expand greeting stations.
  - Re-configure lobby entrance
  - Retain badge system

- Long Term Solution:
  - Create a new and welcoming entrance
  - Extended lobby space with registration space
  - Covered drop-off

V. BOARD COMMITTEE REPORTS

All reports except that of the Performance Improvement Committee are received and filed in the January 31, 2017 Board book.
VI. REPORTS OF CORPORATION’S MANAGEMENT

Chief Financial Officer: Stephen Gary

A summary of the financial results through December 31, 2016 and a Quarterly Financial Statement and projected statement of Yearly Cash Flows are attached in the Board Book for review.

Chief Medical Officer: Brian Murray, MD provided a summary of the presentations at a recent Quality Improvement Committee meeting:

- Lucy Rossi, Ambulatory Services, and Dr. Shyamal Majithia, Chief Resident - Family Medicine, were recognized by the NCQA in awarding the 2016 Patient Centered Medical Home. This is the first ECMC clinic to receive this designation.
- Hospital re-admission reduction is being achieved, in part, because of partnering among ECMC inpatient and outpatient resources. Volumes are growing and exceed previous year month-to-month comparisons.
- Judy Dobson, NP provided an update on the improvements pertaining to the reduction of patient falls. Fall prevention initiatives include staff education/fall corner, signs of awareness, pre-shift huddle, fall champions identified, hourly rounding, “no pass zone” program, progressively, mobility, post fall huddles and patient safety companions. The total acute care fall rates for 2016 were presented and show rates progressively below the benchmark.
- Charlene Ludlow, Chief Safety Officer, presented the 2017 ECMC Quality Assurance, Performance Improvement (QAPI) plan.
- Dr. Joseph Izzo, Internal Medicine, provided a report on the process of mortality and morbidity review within the Department of Internal Medicine.
- Donna Brown, Patient Experience, and Karen Ziemianski, RN, SVP-Nursing Services, presented initiatives to improve patient experience. Survey data was presented showing an increased trend in patient satisfaction.

VI. RECESS TO EXECUTIVE SESSION – MATTERS MADE CONFIDENTIAL BY LAW

Moved by Anthony Iacono and seconded by Michael Hoffert to enter into Executive Session at 6:10 P.M. to consider matters made confidential by law, including certain compliance-related matters, strategic investments and business plans.

Motion approved unanimously

VII. RECONVENE IN OPEN SESSION

Moved by Anthony Iacono and seconded by Michael Hoffert to reconvene in Open Session at 6:30 P.M. No action was taken by the Board in Executive Session.

Motion approved unanimously.
VIII. ADJOURNMENT

Moved by Frank Mesiah and seconded by Kathleen Grimm, M.D. to adjourn the Board of Directors meeting at 6:30 P.M.

Douglas H. Baker
Corporation Secretary
Committee Members Present:
Yogesh Bakhai, MD, Chair
Mark LiVecchi, MD, DMD, MBA
Mandip Panesar, MD
Brian Murray, MD, CMO (ex-officio)
Richard Skromra, CRNA
Susan Ksiazek, RPh

Medical-Dental Staff Office and Administrative Members Present:
Cara Burton, Medical-Dental Staff Services Manager
Tara Boone, Medical-Dental Staff Services Coordinator
Judith Fenski, Credentialing Specialist
Kerry Lock, Credentialing Specialist

Committee Members Excused:
Richard Hall, MD, DDS, PhD
Erik Jensen
Jonathan Marshall, DO

CALL TO ORDER
The meeting was called to order at 3:10 PM by Dr. Bakhai. The proceedings from the previous meeting of November 3, 2016 were reviewed as accepted by the Medical Executive Committee and Board of Directors.

ADMINISTRATIVE
The Credentials Committee was made aware of recent resignations, application withdrawals, leave requests or conclusions and presents the following names to the Executive Committee for information.

A. Deceased – none
B. Applications Withdrawn – none
C. Application Processing Cessation – none
D. Automatic Processing Conclusion – (inactive applications > 180 days from date of signature) – none
E. Resignations

DeSouza, Anthony, FNP  Anesthesiology  06/30/2016
Atwaibi, Mohamed, MD  Internal Medicine  09/22/2016
Phillians, Lisa, PA-C  Internal Medicine  11/16/2016
Ahmad, Misbah, MD  Internal Medicine-Hospitalist  10/26/2016
Armentrout, Catharine, NP  Internal Medicine-Hospitalist  11/28/2016
Khokhar, Imtiaz, MD  Internal Medicine-Hospitalist  11/16/2016
Lam, Pang, MD  Internal Medicine-Hospitalist  10/26/2016
Linares, Humberto, MD  Internal Medicine-Hospitalist  10/26/2016
Malayala, Srikrishna, MD  Internal Medicine-Hospitalist  10/26/2016
Shadzeka, Edwin, MD  Internal Medicine-Hospitalist  10/26/2016
Shah, Sooraj, MD  Internal Medicine-Hospitalist  10/26/2016
Sun, Jihong, MD  Pathology  09/23/2016
Gambino, John, MD  Teleradiology  11/04/2016
Kommana, Harisha, MD  Teleradiology  11/18/2016

FOR

INFORMATION

CHANGE IN STAFF CATEGORY

Oral & Maxillofacial Surgery
Halliwell-Kemp, Tara, MD, DDS  Active to Associate

Psychiatry and Behavioral Medicine
Cervantes, Ana, MD  Active to Courtesy, Refer and Follow
FOR OVERALL ACTION

DEPARTMENT CHANGE or ADDITION
None

CHANGE OR ADDITION OF COLLABORATING/SUPERVISING ATTENDING
None

PRIVILEGE ADDITION/REVISION, recommended – comments as indicated

Emergency Medicine
Golz, Rachel, PA-C
Professional
Supervising Physician: Dr. Hlubik
-Vaginal Delivery
Bezon, Kelsey, PA-C
Professional
Supervising Physician: Dr. Igoe
-Arterial Puncture

Internal Medicine
Shirley Chang, MD
-Pancreas Transplant Management
-Consultation- Pancreas Transplant Management

Oral & Maxillofacial Surgery
Halliwell-Kemp, Tara, DDS, MD
Associate
-Arthroscopy of temporomandibular joint, diagnostic
-Arthroscopic or operative repair of disc or bony abnormality
-Total temporomandibular joint replacement with costochondral graft and prosthetic joint

Radiology
Shields, Gregory, MD
Active
-Cisternography
-Discography

Surgery
Schwaitzberg, Steven, MD
Active
-Esophagus-plastic repair, stricture, fistula etc.
-Ligate artery or vein
-Bronchoscopy-Rigid

Urology
Danforth, Teresa, MD
Active
-Anterior, posterior and apical female pelvic prolapsed repair, with or without graft material, transvaginal or laparoscopic approach.

FOR OVERALL ACTION

PRIVILEGE WITHDRAWAL
None

INFORMATION

APPOINTMENT APPLICATIONS, recommended– comments as indicated
Initial Appointments (1)
Neurosurgery
Kansal, Narendra, MD
Active
**ACTIONS**

**FOR OVERALL**

**DUAL APPOINTMENTS (0)**

**REAPPOINTMENT APPLICATIONS, recommended – comments as indicated**

**Reappointment Review (40)**

**Anesthesiology**
- Durante, Shelley, CRNA
- Mason, Molly, CRNA
- Moscato, Carla, CRNA

**Emergency Medicine**
- Bezon, Kelsey, PA-C
- Brong, Nycole, PA-C
- Cohen, Elizabeth, PA-C
- Golz, Rachel, PA-C
- Spano, Kristen, PA-C
- Szetela, Deborah, PA-C

**Family Medicine**
- DiStefano, Mary, ANP
- McVey, Joanne, NP
- Sacks, Dawn, ANP

**Internal Medicine**
- Chaudhuri, Ajay, MD
- Crane, John, MD
- Khan Mohammad, MD
- Kohli, Romesh, MD

Allied Health

Active
Leddy, John, MD  
Follow  
Lohr, Noelle, ANP  
Professional  
Collaborating Physician: Dr. Achakzai

Shah, Dhiren, MD  
Speta, Kathleen, FNP  
Professional  
Collaborating Physician: Dr. Farry

Ventresca, Edward, MD  
Yedlapati, Siva Harsha, MD  
Ophthalmology

Lema, Gareth, MD  
Oral & Max Surgery

Halliwell-Kemp, Tara, DDS, MD  
Orthopaedic Surgery

Ablove, Robert, MD  
DeFrancis, Roy, DPM  
LaCivita, Michael, DPM  
Pathology

Brandwein-Gensler, Margaret, MD  
Psychiatry & Behavioral Medicine

Canzoneri, Joan, NP  
Professional  
Collaborating Physician: Dr. Bakhai

Chapin, V. Thomas, PNP  
Professional  
Collaborating Physician: Dr. Coggins

Elberg, Zhanna, MD  
Leidenfrost, Corey, PhD  
Professional

Ruggieri, Matthew, MD  
Courtesey, Refer &

Allied Health

Active

Associate

Active

Allied Health

Active
**PROVISIONAL APPOINTMENT REVIEW, recommended**

The following members of the Provisional Staff from the previous year period are presented for movement to the Permanent Staff on the date indicated.

**December 2016 Provisional to Permanent Staff**

**Family Medicine**
- Donahue, Denise, ANP
  - Allied Health Professional
  - 12/15/2016

**Internal Medicine**
- Ezenwa, Chinyere, MD
  - Active Staff
  - 12/15/2016
- Ferloin, Keira, ANP
  - Allied Health Professional
  - 12/15/2016
- Khokhar, Imtiaz, MD
  - Active Staff
  - 12/15/2016
- Luterek, Noelle, ANP
  - Allied Health Professional
  - 12/15/2016
- Metta, VVS Ramesh, MD
  - Active Staff
  - 12/15/2016
- Phillians, Lisa, PA-C
  - Allied Health Professional
  - 12/15/2016

**Surgery**
- Ribbeck, Amanda, MD
  - Active Staff
  - 12/15/2016
- Shah, Sooraj, MD
  - Active Staff
  - 12/15/2016
- Simon, Marie, PA-C
  - Allied Health Professional
  - 12/15/2016
- Singh, Harpreet, MD
  - Active Staff
  - 12/15/2016
- Yadav, Nandini, MD
  - Active Staff
  - 12/15/2016
- Yalamanchili, Sandeep, ANP
  - Allied Health Professional
  - 12/15/2016

**PROVISIONAL APPOINTMENT REVIEW, recommended**

The future February 2017 Provisional to Permanent Staff list will be compiled for Chief of Service review and endorsement.
FOR OVERALL ACTION

<table>
<thead>
<tr>
<th>AUTOMATIC CONCLUSION, Reappointment Expiration, FIRST NOTICE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Orthopaedic Surgery</strong></td>
</tr>
<tr>
<td>Butler, Michael DPM Active</td>
</tr>
<tr>
<td><strong>Surgery</strong></td>
</tr>
<tr>
<td>Schultz, Raymond, MD Active</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AUTOMATIC CONCLUSION, Reappointment Expiration, SECOND NOTICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AUTOMATIC CONCLUSION, Reappointment Expiration, FINAL NOTICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
</tr>
</tbody>
</table>

OLD BUSINESS

**Office Operations**

- Members of the Medical Leadership tested the WebView reappointment online application. While the concept is fully endorsed, due to software limitations that may pose accreditation (Joint Commission) and regulatory risks, the Credentials Committee advocates delaying the implementation of the online application until product enhancements are made and compliance questions answered.
- Ongoing quality control monitoring has noted an opportunity to improve PSV verification for applicants enrolled in a residency or fellowship program at time of presentation to the credentials committee. This has been addressed with a revision to the internal quality control checklist.

**Joint Commission Survey**

- S. Ksiazek updated the committee that the physician and AHP FPPE templates have been developed for all but two departments. Approximately 60 templates needed to be developed in order to meet the Joint Commission plan of correction. Over 70 FPPEs have been prepared for distribution to the Chiefs of Service.

**Delegated Credentialing**

- No Response to the 2016 Wellcare audit has been received to date.
- The 2016 Fidelis audit has been postponed. The MDSO has prepared all of the files; will advise committee when new date is announced. Also awaiting clarification of Fidelis policy regarding the monthly compliance checks.

**Application Due Diligence**

- At the November meeting the MDSO discussed with the committee a recently received application that had multiple inconsistencies. As directed, the MDSO completed the primary source verifications to gather more detail. No useful information was identified from the further due diligence. The committee recommended that the file be reviewed with the Credentials Chair prior to archiving.

**Privilege Forms**

- **Bariatric Surgery**
  
  We are awaiting written confirmation from the Surgery COS that the intragastric balloon procedure requested by the Bariatric Service be delineated as a separate privilege and if there should be credentialing criteria specific to the procedure. The Credentials Committee recommended additional follow up with the COS.

- **Radiology**
  
  - Atherectomy – The consensus of the committee was to endorse the proposed revision to the Radiology Privilege form:

<table>
<thead>
<tr>
<th>SPECIALTY INTERVENTIONAL PRIVILEGES (require fellowship in Interventional or Vascular Radiology)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Therapeutic Intervention <em>(includes but not limited to atherectomy)</em></td>
</tr>
</tbody>
</table>
In addition the following corresponding revision to the Department of Surgery privilege form will be made:

**VII. Endovascular Procedures** (See criteria pp. 14-15)

Angioplasty, endovascular stenting, atherectomy to extremities

No additional credentialing criteria is proposed for atherectomy beyond that already specified on the departmental forms.

- Kyphoplasty - Since the last meeting, an inquiry was received from Radiology regarding the addition of Kyphoplasty to the privilege form. The Credentials Committee agreed that this may be a privilege that crosses departmental lines and may have patient care and reimbursement implications. The item was deferred with the recommendation that the CMO follow-up with the involved departments and report back at the January 2017 meeting.

- **Internal Medicine**
  The Credentials Committee discussed the combined NP/PA IM privilege form. The concept dates back to 2014 and questions of whether it is still relevant and consistent with plans for harmonization with KH were raised. As the work done on FPPE has identified a strong need to update the AHP privilege forms, the MDSO will add this agenda item to its project list for 2017 and report back to the committee.

- **Orthopaedic Surgery**
  Per the Chief of Orthopaedics, it is not necessary to add “Topaz” as a separate delineated privilege to the Orthopaedic’s privilege form or the First Assist form.

Temporary Privileges
Refer to the attached tracker of Urgent and Temporary Privilege issuance and expiration. All temporary privileges issued since the last meeting, with the justification of need for each, were reviewed for the committee. The quality control checks confirmed that all were executed in full compliance with policy.

**FOR OVERALL ACTION**

**NEW BUSINESS**

**Credentials Committee Composition for 2017**
Robert F. Glover, Jr. MD has agreed to sit on the Credentials Committee for 2017. The list of committee dates and times will be sent to Dr. Glover to ensure his schedule will accommodate.

**Podiatry**
The Orthopaedic COS has again expressed an interest in having Podiatry privileges reviewed and endorsed by a podiatrist prior to his signature and will reach out to a member of the Podiatry Division. The credentials committee will await further direction from the Orthopaedic Chief and will forward to the Medical Executive Committee accordingly.

**Temporary Privilege Requests**
In rare circumstances it may be necessary to grant temporary privileges not delineated on an existing form to meet urgent patient care needs. Given that such a clinical determination cannot be made by the MDSO, it has been agreed that in such circumstances administrative approval must be provided in writing by the CMO.

**Leave of Absence**
A member of the Medical-Dental Staff has submitted written notification of leave for maternity. The request has been approved by the CMO and Medical-Dental Staff President as per policy.

**FOR OVERALL ACTION**

**OPEN ISSUES**

- Expireables – impact of HR policy change for physicals and PPDs; contract options to provide care in development. Per Chief Safety Officer, they will still offer influenza vaccine to ALL;
**Action:** The CMO is working with Executive Management on this issue and will report back.

- **Dues** - One delinquent, final notice sent on 11/4 per committee request. Awaiting response
- **Dues Increase** – the letter is being drafted by MDSO Presidents and will be attached to the 2/2017 dues notice.
- **Hospitalist Group** - will continue to work with hospitalist group to ensure monthly provider lists are accurate and up to date. Close from agenda.
- **FPPE for practitioner with OPMC:** monitoring records have been forwarded for filing as per plan. Close from agenda.

**FOR INFORMATION**

**OTHER BUSINESS**

**FPPE-OPPE Report** (included in the consent calendar of the Medical-Executive Committee)

**FPPE** (Focused Professional Practice Evaluation) (0)

**OPPE** (Ongoing Professional Practice Evaluation) (41)

Report from the PSO – OPPE’s completed since last report:

- Teleradiology (41)

**FOR INFORMATION**

**ADJOURNMENT**

With no other business, a motion to adjourn was received and carried at 4:05 PM.

Respectfully submitted,

[Signature]

Yogesh Bakhai, MD

Chairman, Credentials Committee

Att.
CREDENTIALS COMMITTEE MEETING MINUTES

Committee Members Present:
Robert Glover, Jr., MD
Mark LiVecchi, MD, DMD, MBA
Jonathan Marshall, DO
Brian Murray, MD, CMO (ex-officio)

Mandip Panesar, MD
Richard Skromra, CRNA
Susan Ksiazek, RPh

Medical-Dental Staff Office and Administrative Members Present:
Cara Burton, Medical-Dental Staff Services Manager
Tara Boone, Medical-Dental Staff Services Coordinator

Judith Fenski, Credentialing Specialist
Kerry Lock, Credentialing Specialist

Committee Members Excused:
Yogesh Bakhai, MD, Chair
Richard Hall, MD, DDS, PhD
Erik Jensen, MD

CALL TO ORDER
The meeting was called to order at 3:05. Due to Dr. Bakhai’s absence, Dr. LiVecchi served in the capacity as Credential Committee Chair. The Committee welcomed and thanked Dr. Robert Glover, Jr., who has agreed to serve on the Credentials Committee.

ADMINISTRATIVE
The Credentials Committee was made aware of recent resignations, application withdrawals, leave requests or conclusions and presents the following names to the Executive Committee for information.

F. Deceased – none
G. Applications Withdrawn – Chanda Agro, FNP and S. Jane Albert, FNP – Internal Medicine
H. Application Processing Cessation – none
I. Automatic Processing Conclusion – (inactive applications > 180 days from date of signature) – none
J. Resignations:
   Ward, Jennifer, FNP – Family Medicine, 12/16/2016
   Ferloin, Keira, ANP – Internal Medicine-Hospitalist, 10/15/2015
   Keicher, Mallorie, PA-C – Plastic & Reconstructive Surgery, 06/01/2017
   Birzon, Lawrence, DC – Rehabilitation Medicine, 12/16/2016
   Fung, Tat, MD – Rehabilitation Medicine, 12/10/2016
   Illes-Rector, Jennifer, DC – Rehabilitation Medicine, 12/01/2016

INFORMATION

CHANGE IN STAFF CATEGORY
None

DEPARTMENT CHANGE or ADDITION
None

CHANGE OR ADDITION OF COLLABORATING/SUPERVISING ATTENDING

Internal Medicine – Hospitalist
Ankomah-Vabi, Mercedes, FNP
Collaborating Physician: Dr. Ashvin Tadakamalla

Internal Medicine - Cardiology
Meng, Jennifer, PA-C  
Supervising Physician: Dr. Robert Glover, Jr.

**PRIVILEGE ADDITION/REVISION, recommended – comments as indicated**

<table>
<thead>
<tr>
<th>Medical Specialty</th>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internal Medicine</td>
<td>Ahmed, Mohamed, MD</td>
<td>Active</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Maloney, Michael, PA-C</td>
<td>Allied Health Professional</td>
</tr>
<tr>
<td></td>
<td>Supervising Physician: Dr. Tadakamalla</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Assist with Cardioversion</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Moderate Sedation/Analgesia</td>
<td></td>
</tr>
<tr>
<td>Radiology</td>
<td>Quinn, Marie, MD</td>
<td>Active</td>
</tr>
<tr>
<td></td>
<td>Lumbar Puncture</td>
<td></td>
</tr>
<tr>
<td>Surgery</td>
<td>Cavaretta, Mark, MD</td>
<td>Active</td>
</tr>
<tr>
<td></td>
<td>Ambulatory Surgery – Bariatric Surgery*</td>
<td></td>
</tr>
</tbody>
</table>

*Waive FPPE; location delineation vs. new clinical privilege

**FOR OVERALL ACTION**

—

**PRIVILEGE WITHDRAWAL**

<table>
<thead>
<tr>
<th>Medical Specialty</th>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internal Medicine</td>
<td>Roland, Todd, PA-C</td>
<td>Allied Health Professional</td>
</tr>
<tr>
<td></td>
<td>All ICU privileges</td>
<td></td>
</tr>
<tr>
<td>Urology</td>
<td>Danforth, Teresa MD</td>
<td>Active</td>
</tr>
<tr>
<td></td>
<td>Anterior, posterior and apical female pelvic prolapsed repair, with or without graft material laparoscopic* approach</td>
<td></td>
</tr>
</tbody>
</table>

*Urology form revision recommended to allow practitioners to select laparoscopic technique separately; awaiting endorsement by Chief of Service.

**FOR INFORMATION**

**APPOINTMENT APPLICATIONS, recommended – comments as indicated**

<table>
<thead>
<tr>
<th>Medical Specialty</th>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial Appointments (10)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dermatology</td>
<td>Kim, Youn Jea (Ashley), ARNP</td>
<td>Allied Health Professional</td>
</tr>
<tr>
<td></td>
<td>Collaborating Physician: Dr. Sinha</td>
<td></td>
</tr>
<tr>
<td>Emergency Medicine</td>
<td>Zent, Christopher, FNP</td>
<td>Allied Health Professional</td>
</tr>
<tr>
<td></td>
<td>Collaborating Physician: Dr. Manka</td>
<td></td>
</tr>
<tr>
<td>Internal Medicine</td>
<td>Ahmed, Awais, MD</td>
<td>Active</td>
</tr>
<tr>
<td></td>
<td>Anand, Dimple, FNP</td>
<td>Allied Health Professional</td>
</tr>
<tr>
<td>Internal Medicine – Hospitalist</td>
<td>Adham, Hanaw, MD</td>
<td>Active</td>
</tr>
</tbody>
</table>

ERIE COUNTY MEDICAL CENTER CORPORATION
MINUTES OF BOARD OF DIRECTORS REGULAR MEETING
OF TUESDAY, JANUARY 31, 2017
Wehling, Loren, ANP  
Collaborating Physician: Dr. Tadakamalla  
Allied Health Professional

**Neurology**
Buttaccio, Rebecca, PA-C  
Collaborating Physician: Dr. Ferguson  
Allied Health Professional

**Rehabilitation Medicine**
Miller, David, DC  
Allied Health Professional

**Thoracic/Cardiovascular Surgery**
Druillard, Ian, PA-C  
Supervising Physician: Dr. Ashraf  
Active

Hennon, Mark, MD*  
*waive FPPE; return to staff after brief resignation

**REAPPOINTMENT APPLICATIONS, recommended – comments as indicated**

**Reappointment Review (31)**

**Anesthesia**
Schwannekamp, Karen, CRNA  
Allied Health Professional

**Emergency Medicine**
Borton, Jason, MD  
Active

Clemency, Brian, DO  
Active

Ratchuk, Jill, FNP  
Allied Health Professional

Collaborating Physician: Dr. Igoe

**Family Medicine**
Azadfard, Mohammad, MD  
Active

Jones, Glenda, FNP  
Allied Health Professional

Collaborating Physician: Dr. Evans

**Internal Medicine**
Addagatla, Sujatha, MD  
Courtesy, Refer & Follow

Ahmed, Mohamed, MD, PhD  
Active

Ankomah-Vabi, Mercedes, FNP  
Allied Health Professional

Collaborating Physician: Dr. Tadakamalla

Kothari, Nirmat, MD  
Courtesy, Refer & Follow

Maloney, Michael, PA  
Allied Health Professional

Supervising Physician: Dr. Tadakamalla

Troen, Bruce, MD  
Active

**Orthopaedic Surgery**
Bisson, Leslie, MD  
Active

Butler, Michael, DPM  
Active

Carrel, Jeffrey, DPM  
Active

**Otolaryngology**
Belles, William, MD  
Active

**Pathology**
Hannahoe, Brigid, MD  
Active

Huang, Ying, MD, PhD  
Active

**Plastic & Reconstructive Surgery**
Loree, Thom, MD  
Active

Marczak, Juliet, ANP  
Allied Health Professional

First Assist & Collaborating Physician: Dr. Loree
Psychiatry & Behavioral Medicine
Guppenberger, Michael, MD  Active
Kaye, David, MD  Active

Radiology
Hampton, William, MD  Active
Quinn, Marie, MD  Active
Shields, Gregory, MD  Active
Silber, Michael, MD  Active

Radiology-Teleradiology
Cooney, Michael, MD  Active
Giovannetti, Mark, MD  Active

Surgery
Cavaretta, Mark, MD  Active

Thoracic/Cardiovascular Surgery
Picone, Anthony, MD  Active

Urology
Turecki, James, MD  Active

FOR OVERALL ACTION

PROVISIONAL APPOINTMENT REVIEW, recommended

The following members of the Provisional Staff from the previous year period are presented for movement to the Permanent Staff on the date indicated.

January 2017 Provisional to Permanent Staff  Provisional Period
Expires

Internal Medicine/Hospitalists
Ankomah-Vabi, Mercedes, FNP  Allied Health Professional 01/31/2017
Collaborating Physician: Dr. Tadakamalla
Rashed, Abdulqwai, MD  Active 01/31/2017

Orthopaedic Surgery
Castonguay, Andrea, PA-C  Allied Health Professional 01/31/2017
Supervising Physician: Dr. William Wind
McKenney, Matthew, PA-C  Allied Health Professional 01/31/2017
Supervising Physician: Dr. Geoffrey Bernas

Radiology/Teleradiology
Awwad, Reem, MD  Active 01/31/2017
Davis, Steven, MD  Active 01/31/2017
Dunst, Diane, MD  Active 01/31/2017
Paydar, Amir, MD  Active 01/31/2017

The future March 2017 Provisional to Permanent Staff list has been prepared for Chief of Service review and endorsement.

FOR OVERALL ACTION

AUTOMATIC CONCLUSION, Reappointment Expiration, FIRST NOTICE

Family Medicine
Leiser, Elizabeth, ANP  Allied Health
Professional
Collaborating Physician: Dr. Evans

ERIE COUNTY MEDICAL CENTER CORPORATION
MINUTES OF BOARD OF DIRECTORS REGULAR MEETING
OF TUESDAY, JANUARY 31, 2017

ERIE COUNTY MEDICAL CENTER CORPORATION 16
AUTOMATIC CONCLUSION, Reappointment Expiration, SECOND NOTICE

Surgery
Schultz, Raymond, MD
Active

AUTOMATIC CONCLUSION, Reappointment Expiration, FINAL NOTICE

None

OLD BUSINESS

Delegated Credentialing Audits

- Wellcare – Still awaiting results of the 2016 audit
- Fidelis – MDSO has been notified that ECMC has opted to terminate the delegated credentialing agreement effective March 2017. Therefore the audit no longer needs to be completed. The Professional Billing Department will need to credential each provider individually. This may impact the MDSO. A meeting with the supervisor of Professional Billing was offered to assist with this transition.
- Corvel – A notice was received for roster of practitioners for file selection; audit is schedule for this month via desk audit.

Privilege Forms/Privilege Requests

Bariatric Surgery
Intragastric Balloon Procedure update: The Chief of Service recommends that the Bariatric Division provide additional benchmark information regarding the credentialing criteria.

Orthopaedics
After further review, the Chief of Service will not pursue any changes to the sign off process for podiatry practitioners.

Radiology
Kyphoplasty – Additional perspective was supplied by the Chief of Radiology. The Credentials Committee continues to endorse that the matter be addressed offline with the Chief Medical Officer.

Thoracic/Cardiothoracic Surgery and Cardiology Module of Internal Medicine
Pursuant to the December 8, 2016 letter from the Commissioner of Health the Thoracic/Cardiovascular Surgery and Internal Medicine Cardiology module form were reviewed for potential privilege deletions.

Per the Chief of Thoracic Cardiovascular Surgery, the following deletion was recommended and endorsed by the Credentials Committee:

CORE PRIVILEGES - Thoracic/Cardiovascular Surgery
Pacemaker (insertion, revision, replacement)*
AICD (Automatic Implantable Cardiac Defibrillators) (insertion, revision, replacement, laser)
*REQUIRES MODERATE SEDATION IF DONE OUTSIDE OF THE OR

Per the Chief of Internal Medicine with input from R. Glover, Jr. MD the following deletions were recommended and endorsed by the Credentials Committee:

INTERNAL MEDICINE - CARDIOLOGY
LEVEL II PROCEDURAL PRIVILEGES
Temporary Transvenous Pacemaker/ ICD Placement
PACING and ELECTROPHYSIOLOGY CARDIOLOGY PROCEDURES
Electrophysiology diagnostic studies: endocardial mapping, HIS bundle electrocardiography, sinus node recovery time, ventricular stimulation
Catheter conduction pathway ablation
ICD Implantation, permanent with management, with or without pacemaker
ICD Replacement

VOLUME AND/OR CREDENTIALING CRITERIA FOR INITIAL APPOINTMENT AND REAPPOINTMENT
CARDIOLOGY: ICD IMPLANTATION
1. Physician must meet criteria for pacemaker implantation (see above).
2. Physician must EP fellowship trained (1992 on), and training must have included training in ICDs and implantation (see reference below for details).
3. Physician must be Board Eligible/Certified in Clinical Cardiac Electrophysiology.
4. During training, physician must have performed at least 25 ICD implants and at least 10 replacement/revision of ICD.
5. Current competence must be demonstrated by documentation of at least 10 ICD implants/year.
6. Physician must submit procedure lists and complications for last 3 years if in practice during that time. If in practice for less than 3 years, submit all data available.
7. If EP fellowship before 1992 and Board Certified in Clinical Cardiac Electrophysiology, physician must provide documentation of training in ICD (e.g.: courses attended) and list of procedures and complications for last 3 years.


The MDSO will discuss with the credentials chair the manner of implementation/notification of providers possessing these privileges once no longer offered at ECMC.

Plastic and Reconstructive Surgery Privilege Form
The MDSO clarified with the Chief of Service that the case volumes for all privilege bundles are at initial application only. Refer to the recommended changes, example below.

<table>
<thead>
<tr>
<th>HEAD and NECK PROCEDURAL Level 1 CORE PRIVILEGES</th>
<th>Physician Request</th>
<th>Recommend</th>
<th>Special Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Documentation required for INITIAL Requests</td>
<td></td>
<td>YES</td>
<td>NO</td>
</tr>
<tr>
<td>General procedures including bone marrow aspiration and biopsy, thoracentesis / pneumothorax management, pericardiocentesis, aspiration of subcutaneous tissues or masses, aspiration and drainage of abscesses, lumbar puncture, arterial and venous punctures and cannulations, IJV, SCV central venous permanent and temporary lines including right heart catheterization, temporary pacemaker insertion, Insertion of intra-arterial and venous ports, pumps and catheters, tracheostomy, cricothyrotomy, skin grafting, peripheral vein cutdown, tracheostomy tube replacement, EKG interpretation.</td>
<td></td>
<td>YES</td>
<td>NO</td>
</tr>
</tbody>
</table>

Combined AHP form
A draft template for the Emergency Department has been developed and will be reviewed with the COS. If the format is endorsed, the template will be presented to the Chiefs of Service for their feedback. Work plan to evolve the format for the other 21 departments will be developed based on MDSO staffing resources.

Temporary Privileges
Refer to the attached. All temporary privileges issued since the last meeting, with the justification of need for each, were reviewed for the committee. The quality control checks confirmed that all were executed in full compliance with policy.

FOR OVERALL ACTION

NEW BUSINESS

Employed AHPs
A meeting was called at the request of a provider to address the potential need for a formalized training program of a new AHP. This again raised an issue previously brought to the Credentials Chair regarding the training and
supervision of recent graduate health professionals. After much discussion, the Credentials Committee agreed that further deliberation on this matter be at the administrative level.

**FOR INFORMATION**

**OPEN ISSUES**

Expireables – There has been no progress on the issue of the impact of the proposed HR policy change for the provision of physicals and tuberculin testing for non-employed members of the Medical-Dental Staff. The option of contracting this to an in-house clinic has been proposed as one of the options. The matter continues to be addressed administratively.

Dues – There is only one delinquent dues for 2016. The diligence of the MDSO and the Credentials Committee is evident in the reduction of the number of delinquent dues. As defined in the Bylaws the involved practitioner was issued a standard letter signed by the Credentials Chair and CMO. Payment not received by due date. As this is the first time that delinquent dues have not been remediated the Credentials Committee recommends the matter be addressed at the January MEC meeting before any action taken.

Dues Increase – The letter drafted by the President of MDSO was presented and a suggestion was made to include the amount of the increase. The letter will be attached to the 2017 dues notice.

**FOR INFORMATION**

**OTHER BUSINESS**

**FPPE-OPPE Report (included in the consent calendar of the Medical-Executive Committee)**

**FPPE** (Focused Professional Practice Evaluation) (13)
- Emergency Medicine (2)
- Family Medicine (6)
- Internal Medicine (1)
- Orthopaedic Surgery (2)
- Psychiatry (2)

Based on experience with the revised FPPE format, there appears to be an opportunity to streamline the process and remain fully compliant with the Joint Commission interpretation of the standard. The Joint Commission states that privileges utilizing the same technique may be bundled versus evaluated independently. Therefore, if an existing provider is granted a privilege that utilizes the same technique as privileges already possessed, the Chief of Service could have the latitude to document such under the “bundle” concept and waive the FPPE. The Credentials Committee concurred. Refer to the proposed revision to the FPPE case form:

**Directions**: To be completed at the time of initial appointment and when new privileges are added to existing privileges. Any combination of the list below may be utilized. For FPPE conducted for other reasons, the number of cases will be determined by the Chief of Service. Attach a list of at least two (2) related medical record numbers and a brief note on practitioner performance for each new privilege or if applicable, bundled like privileges designated above. If the newly requested privilege(s) utilize similar skill sets to existing privileges, please note such on the form and the Chief of Service can determine if case review may be waived.

- [ ] Newly granted privilege(s) share same skill set as existing privilege(s) as specified below:

  Chief of Service: ___________________________  Waive FPPE  Date: ___________________________

**OPPE** (Ongoing Professional Practice Evaluation)

Report from Patient Safety Office: Total (33)
- Cardiotoracic (11)
Dentistry (1)
Lab (1)
Neurology (1)
Neurosurgery (1)
OMFS (18)

**ADJOURNMENT**

With no other business, a motion to adjourn was received and carried at 4:05 PM.
Respectfully submitted,

Yogesh Bakhai, MD
Chairman, Credentials Committee

Att.
CMO Memorandum

To: BOARD OF DIRECTORS
CC: MEDICAL EXECUTIVE COMMITTEE
From: BRIAN M. MURRAY, MD, CMO

Date: January 23, 2017

Re: APPOINTMENTS/REAPPOINTMENTS CHIEF OF SERVICE AND ASSOCIATE CHIEF OF SERVICE
APPOINTMENT OF CHIEF OF SERVICE AND ASSOCIATE CHIEF OF SERVICE

Each Chief of Service shall be and remain physician members in good standing of the Active Staff, shall have demonstrated ability in at least one of the clinical areas covered by the department, and shall be willing and able to faithfully discharge the functions of his/her office. Each Chief of Service shall be certified by an appropriate specialty board, or affirmatively establish comparable competence through the credentialing process.

1. Appointment: Each Chief of Service and Associate Chief of Service shall be appointed by the Board for a one to three (1-3) year term.

2. Term of Office: The Chief of Service and Associate Chief of Service shall serve the appointment term defined by the Board and be eligible to succeed himself.

3. Removal: Removal of a Chief of Service from office may be made by the Board acting upon its own recommendation or a petition signed by fifty percent (50%) of the Active department members with ratification by the Medical Executive Committee and the Board as outlined in Section 4.1.6 for Removal of Medical Staff Officers within the Medical/Dental Staff Bylaws.

4. Vacancy: Upon a vacancy in the office of Chief of Service, the Associate or Assistant Director, or division chief of the department shall become Chief of Service or other such practitioner named by the Board until a successor is named by the Board.

The following physician members are currently members in good standing of our Active Medical/Dental Staff and are being recommended for the position of Chief of Service within their departments:

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>NAME</th>
<th>TERM</th>
<th>APPT</th>
<th>REVIEW DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anesthesiology</td>
<td>Erik Jensen, MD</td>
<td>3 YRS</td>
<td>JUN 2017</td>
<td>DEC 2019</td>
</tr>
<tr>
<td>Cardiothoracic Surgery</td>
<td>Mark Jajkowski, MD</td>
<td>3 YRS</td>
<td>JAN 2017</td>
<td>DEC 2019</td>
</tr>
<tr>
<td>Dentistry</td>
<td>Maureen Sullivan-Nasca, DDS</td>
<td>3 YRS</td>
<td>JAN 2017</td>
<td>DEC 2019</td>
</tr>
<tr>
<td>Dermatology</td>
<td>Animesh Sinha, MD</td>
<td>3 YRS</td>
<td>JUL 2016</td>
<td>DEC 2019</td>
</tr>
<tr>
<td>Emergency Medicine</td>
<td>Michael Manka, MD</td>
<td>3 YRS</td>
<td>JAN 2017</td>
<td>DEC 2019</td>
</tr>
<tr>
<td>Family Medicine</td>
<td>Andrea Manyon, MD</td>
<td>3 YRS</td>
<td>JAN 2017</td>
<td>DEC 2019</td>
</tr>
<tr>
<td>Internal Medicine</td>
<td>Joseph Izzo, Jr., MD</td>
<td>3 YRS</td>
<td>JAN 2017</td>
<td>DEC 2019</td>
</tr>
<tr>
<td>Laboratory Medicine</td>
<td>Daniel Amsterdam, PhD</td>
<td>3 YRS</td>
<td>JAN 2017</td>
<td>DEC 2019</td>
</tr>
<tr>
<td>Neurology</td>
<td>Richard Ferguson, MD</td>
<td>3 YRS</td>
<td>JAN 2017</td>
<td>DEC 2019</td>
</tr>
<tr>
<td>Neurosurgery</td>
<td>Gregory Castiglia, MD</td>
<td>3 YRS</td>
<td>JAN 2017</td>
<td>DEC 2019</td>
</tr>
<tr>
<td>Obstetrics &amp; Gynecology</td>
<td>Vanessa Barnabei, MD</td>
<td>3 YRS</td>
<td>JAN 2017</td>
<td>DEC 2019</td>
</tr>
</tbody>
</table>
The following physician members are currently members in good standing of our Active Medical/Dental Staff and are being recommended for the position of ASSOCIATE Chief of Service within their departments:

(Bold depicts new appointments)