

ERIE COUNTY MEDICAL CENTER CORPORATION

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS

TUESDAY, JULY 26, 2016

STAFF DINING ROOM

Voting Board Members
Present:

Bishop Michael Badger
Douglas H. Baker
Ronald Bennett
Ronald Chapin
Kevin Cichocki, D.C.
Jonathan Dandes
Darby Fishkin
Kathleen Grimm, M.D.

Sharon L. Hanson
Michael Hoffert
Kevin Hogan
Anthony Iacono
Frank Mesiah
Thomas P. Malecki, CPA
Michael A. Seaman

Non-Voting Board
Representatives Present:

Thomas Quatroche Ph.D.

Kevin Pranicoff, M.D.

Also Present:

Samuel Cloud, D.O.
A.J. Colucci, III, Esq.
Stephen Gary

Susan Gonzalez
Jarrod Johnson
Brian Murray, M.D.

I. CALL TO ORDER

Chair Sharon L. Hanson called the meeting to order at 4:30 P.M.

II. APPROVAL OF MINUTES OF JUNE 28, 2016 REGULAR MEETING OF THE BOARD OF DIRECTORS.

Moved by Jonathan Dandes and seconded by Bishop Michael Badger.

Motion approved unanimously

III. ACTION ITEMS

A. Resolution of the Board of Directors Approving the Appointment of a Chief Operating Officer

Moved by Jonathan Dandes and seconded by Douglas Baker.

Motion approved unanimously

B. Resolution of the Board of Directors Authorizing CCV Transaction

Moved by Kevin Cichocki, D.C. and seconded by Douglas Baker

Motion approved unanimously

C. Approval of July 7, 2016 Medical/Dental Staff Appointments/Re-Appointments

Moved by Kevin Cichocki, D.C. and seconded by Jonathan Dandes.

Motion approved unanimously

V. **BOARD COMMITTEE REPORTS**

All reports except that of the Performance Improvement Committee are received and filed in the July 26, 2016 Board book.

VI. **REPORTS OF CORPORATION'S MANAGEMENT**

A summary of the financial results through June 30, 2016 and a Quarterly Financial Statement and projected statement of Yearly Cash Flows are attached in the Board Book for review.

VII. **RECESS TO EXECUTIVE SESSION – MATTERS MADE CONFIDENTIAL BY LAW**

Moved by Kevin Cichocki, D.C. and seconded by Bishop Michael Badger to enter into Executive Session at 4:35 P.M. to consider matters made confidential by law, including certain compliance-related matters, strategic investments, and business plans.

Motion approved unanimously

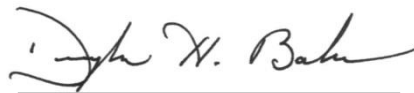
VIII. **RECONVENE IN OPEN SESSION**

Moved by Douglas Baker and seconded by Jonathan Dandes to reconvene in Open Session at 5:50 P.M. No action was taken by the Board in Executive Session.

Motion approved unanimously.

IX. **ADJOURNMENT**

Moved by Douglas Baker and seconded by Michael Hoffert to adjourn the Board of Directors meeting at 5:55 P.M.



Douglas H. Baker
Corporation Secretary

**Resolution Approving the Appointment
Of a Chief Operating Officer**

Approved July 26, 2016

WHEREAS, the Corporation is authorized by section 3630 (21) of the New York Public Authorities Law to appoint such officers and employees as the Corporation may require for the performance of its duties and is further required by its By-Laws to reserve to the Corporation's Board of Directors the authority to appoint a Chief Operating Officer of the Corporation; and

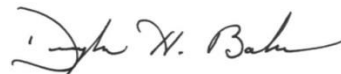
WHEREAS, over the past few months, a volunteer search committee appointed by the Corporation has completed a national search for qualified candidates to fill the position of Chief Operating Officer and has received and evaluated over seventy (70) applications from interested individuals; and

WHEREAS, candidates have been interviewed by search committee members, by individual members of the Corporation's Board of Directors, by senior level executives of the Corporation, and by community leaders and other members of the Corporation's family; and as a result of these and other evaluative steps, a candidate has been identified for consideration by the Corporation's Board of Directors; and

WHEREAS, the Corporation and the proposed candidate prefer that the identity of the candidate remain confidential until an offer of employment has been made and accepted;

NOW, THEREFORE, in consideration of the premises, the Board of Directors resolves as follows:

1. The Corporation is authorized to appoint Candidate 1 as the Chief Operating Officer of the Corporation pursuant to the terms and conditions of a written employment agreement.
2. As soon as Candidate 1 has accepted the appointment, the phrase "Candidate1" shall be stricken from this Resolution and the candidate's name shall be added thereafter.
3. The Corporation's Executive Compensation Committee shall determine the terms and conditions of employment of the incoming Chief Operating Officer, consistent with the By-Laws of the Corporation.
4. The Corporation's Chief Executive Officer is authorized to conduct negotiation with the pending appointee to finalize the terms and conditions of an employment agreement, and thereafter, to execute that agreement on behalf of the Corporation following approval of the agreement by the Corporation's General Counsel.
5. This resolution shall take effect immediately.



Douglas H. Baker
Corporation Secretary

ERIE COUNTY MEDICAL CENTER CORPORATION

**Resolution Authorizing
CCV Transaction**

Approved July 26, 2016

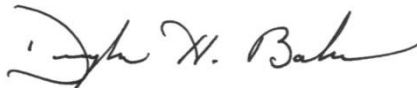
WHEREAS, the Corporation is a member of Collaborative Care Ventures LLC and has participated through Collaborative Care Ventures LLC in the purchase and ownership of other businesses; and

WHEREAS, Collaborative Care Ventures LLC has proposed to purchase certain assets of Innovative Health Services of America, Inc. and to assume certain liabilities of that company all in relation to the operation of the urgent care business known as MASH Urgent Care and related clinical support services; and

WHEREAS, the Corporation's Chief Executive Officer and General Counsel have been actively involved in the negotiations for this transaction, favor the transaction if favorable terms can be negotiated, and recommend granting authority to the Corporation to enter into the appropriate definitive agreements to accomplish the transaction;

NOW, THEREFORE, in consideration of the foregoing, the Board of Directors resolves as follows:

1. The Corporation is authorized to exercise its rights as a member of Collaborative Care Ventures LLC to enter into one or more definitive agreements for the purchase of certain assets and the assumption of certain liabilities of Innovative Health Services of America, Inc., relating to the ownership and operation of MASH Urgent Care and related clinical support services.
2. The Corporation is not authorized, at this time, to assume liabilities for Collaborative Care Ventures LLC or otherwise to become indebted as a result of the transaction or to become a guarantor of Collaborative Care Ventures LLC, unless and until the further approval by the Board of Directors.
3. The Corporation's Chief Executive Officer is authorized to execute any necessary documents incidental to the foregoing after review and approval as to form by the Corporation's General Counsel.
4. This resolution shall take effect immediately.



Douglas Baker
Corporation Secretary

CREDENTIALS COMMITTEE MEETING

Committee Members Present:

Yogesh Bakhai, MD, Chair
Mark LiVecchi, DMD MD MBA
Richard Hall, MD, DDS, PhD
Brian Murray, MD, CMIO (ex-officio)
Richard Skomra, CRNA
Susan Ksiazek, RPh

Medical-Dental Staff Office and Administrative Members Present:

Tara Boone, Medical-Dental Staff Services Coordinator
Judith Fenski, Credentialing Specialist
Riley Reiford, Medical-Dental Staff Office Systems Coordinator
Kerry Lock, Credentialing Specialist

Committee Members Excused:

Erik Jensen, MD
Jonathan Marshall, DO
Mandip Panesar, MD

CALL TO ORDER

The meeting was called to order at 3:02 PM by Dr. Bakhai. The proceedings from the previous meeting of June 2, 2016 were reviewed as accepted by the Medical Executive Committee and Board of Directors.

ADMINISTRATIVE

The Credentials Committee was made aware of recent resignations, application withdrawals, leave requests or conclusions and presents the following names to the Executive Committee for information.

- A. Deceased – none
- B. Applications Withdrawn – Clark, Colleen, NP Internal Medicine
- C. Application Processing Cessation – none
- D. Automatic Processing Conclusion – (inactive applications > 180 days from date of signature) - none
- E. Resignations
 - Kwaizer, Anna, CRNA Anesthesiology 06/16/2016
 - Raczka, Michelle, MD Anesthesiology 07/01/2016
 - Bruni, Cristina, PA-C Emergency Medicine 08/01/2016
 - DeAngelis, John, MD Emergency Medicine 07/01/2016
 - Perese, Kerime, FNP Family Medicine 06/06/2016
 - Yates, Charles, MD Family Medicine 06/16/2016
 - Asiedu, Stephen, MD Internal Medicine/Hospitalist 06/27/2016
 - Banas, Anne, MD Internal Medicine 06/01/2016
 - Calkins, Bethany, MD Internal Medicine 06/11/2016
 - Denall, Kelly, ANP Internal Medicine 06/01/2016
 - Farrell, Megan, MD Internal Medicine 06/01/2016
 - Heyden, Amy, ANP Internal Medicine 06/21/2016

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Linder, Christine, FNP	Internal Medicine	06/07/2016
Riegel, Brian, MD	Internal Medicine	06/28/2016
Smith, Amelia, PA-C	Internal Medicine/Hospitalist	06/04/2016
Dolensek, Christian, DO	Obstetrics and Gynecology	07/01/2016
Swenson, Krista, MD	Obstetrics and Gynecology	06/10/2016
McCunn, Kara, MD	Psychiatry	06/07/2016
Stomboly, Janine, ANP	Psychiatry	07/06/2016
Switzer, Kyle, PA	Psychiatry	06/26/2016
Ohson, Aspan, MD	Radiology/Teleradiology	07/05/2016
Meilman, Jeffrey, MD	Surgery	06/27/2016
Wiles, John, MD	Surgery	07/15/2016
Bell-Thomson, John, MD	Thoracic/Cardiovascular Surgery	06/30/2016
Wittman-Klein, Sharon PA-C	Thoracic/Cardiovascular Surgery	06/30/2016
Swiantek, Philip, MD	Urology	06/04/2016

FOR INFORMATION

CHANGE IN STAFF CATEGORY

Internal Medicine

Banifatemi, Reza MD Active to Courtesy, Refer and Follow

Oral & Maxillofacial Surgery

Boyd, Barry DDS, MD Active to Courtesy, Refer and Follow

Ophthalmology

Reidy, James MD Active to Emeritus

FOR INFORMATION

DEPARTMENT CHANGE or ADDITION

None

CHANGE OR ADDITION OF COLLABORATING/SUPERVISING ATTENDING

Family Medicine

Arnet-June, Willa, ANP

Collaborating Physician: from Charles Yates, MD to Steven Buslovich, MD

FOR INFORMATION

PRIVILEGE ADDITION/REVISION, recommended – comments as indicated

Internal Medicine

Beintrexler, Heidi MD

Internal Medicine

-Ambulatory Care Privileges

**FPPE waived; location expansion only*

Okel, Hannah PA-C

Supervising Physician: M. Achakzai MD

-External Pacer Placement

-Internal Jugular Puncture

-NG Tube Insertion with Guide Wire

- Pneumothorax Management, including emergency needle
- Tracheostomy Tube Replacement
- Ventilator Management
- Gastric Lavage
- Assist with Cardioversion

**FPPE waived, as these were assessed as part of the focused ICU training (record on file and confirmed at 6/17/16 meeting of CMO, COS, Acting Hospitalist Program Director, and ICU Trainer)*

FOR OVERALL ACTION

PRIVILEGE WITHDRAWAL

Emergency Medicine

Roland, Todd PA-C withdrawing all ED privileges/department assignment

Plastic and Reconstructive Surgery

Marczak, Juliet, ANP

Privilege add at last re-appointment; no activity: throat/neck-biopsy of mass and laceration repair

Identified with FPPE follow up; not exercising these privileges

FOR

INFORMATION

APPOINTMENT APPLICATIONS, recommended– comments as indicated

A. Initial Appointment Review (24)

Emergency Medicine

Caldwell, Jennifer, DO

Active

Franzek, Elizabeth, MD

Active

Gibson-Chambers, Jennifer, DO

Active

Jones, Taylor, PA-C

Allied Health

Professional

Supervising Physician: Michael Manka, MD

Lin, Howard, MD

Active

Lynch, Derek, PA-C

Supervising Physician: Michael Manka, MD

Allied Health

Professional

O'Brien, Michael, MD

Active

Family Medicine

Nowell, Colleen, FNP

Allied Health

Professional

Collaborating Physician: Stephen Evans, MD

Internal Medicine

Berchou, Kelly, MD

Courtesy, Refer &

Follow

Internal Medicine – Hospitalist

Anwar, Sara, MD

Active

Ali, Mohamoud, MD

Active

Wilson Christian, MD*

Active

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**Appointment endorsed by the Credentials Committee contingent on receipt of 3rd reference prior to July MEC meeting*

Oral & Maxillofacial Surgery

Cronyn, Robert, DDS Active

Nagai, Michael, MD Active

Orthopaedic Surgery

DiPaola, Matthew, MD Active

Rassman, Jeffrey, PA-C Allied Health

Professional

Supervising Physician: Nicholas Violante, DO

Psychiatry

Derhodge, Lauren, DO Active

Hanrahan, Laura, MD Active

Radiology

Ziembiec, Asha, MD Active

Radiology/Teleradiology

Bardini, John, MD Active

Goni, Michelle, MD* Active

Norton, Timothy, MD Active

Welte, Frank, MD Active

**Denotes every 10th applicant quality control check*

Surgery/Bariatric Surgery

Wohaibi, Eyad, MD Active

FOR OVERALL ACTION

Dual Appointments (0)

REAPPOINTMENT APPLICATIONS, recommended – comments as indicated

B. Reappointment Review (32)

Anesthesiology

Ditonto, Elizabeth, MD Active

Dentistry

Miller, Raymond, DDS Active

Emergency Medicine

Brown, Susan, PA-C Allied Health

Professional

Supervising Physician: David Hughes, MD

DeFazio, Christian, MD Active

Ellis, David, MD Active

Igoe, Gerald, MD Active

McCormack, Robert, MD Active

Family Medicine

Ward, Jennifer, FNP Allied Health

Professional

Collaborating Physician: Stephen Evans, MD

Internal Medicine

Beintrexler, Heidi, MD Active

Claus, Jonathan, MD Active

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Makdissi, Regina, MD	Active
Laboratory Medicine	
Lehman, Leorosa, MD	Active
Neurology	
Paroski, Margaret, MD	Active
Oral & Maxillofacial	
Boyd, Barry, DDS, MD	C, R & Follow
Sindoni Frank, DDS, MD	Active
Vukas, Steven, DMD, MD	Associate
Orthopaedic Surgery	
Cimorelli, Amanda, PA	Allied Health
Professional	
<i>Supervising Physician: Robert Ablove, MD</i>	
Mikulsky, James, PA-C	Allied Health
Professional	
<i>First Assist-Supervising Physician: Mark Anders, MD</i>	
Peterson, Andrew, PA	Allied Health
Professional	
<i>Supervising Physician: Michael Rauh, MD</i>	
Pathology	
Frisch, Nora, MD	Active
Liu, Weiguo, MD	Active
Mojica, Wilfrido, MD	Active
Ondracek, Theodore, MD	Active
Paterson, Joyce, MD	Active
Psychiatry & Behavioral Medicine	
Hernandez, Sergio, MD	Active
Pidor, Haidee, MD	Active
Romero, Ricardo, MD	Active
Radiology	
Turaif, Najat, MBBS	Active
Surgery	
Blochle, Raphael, MD	Active
Dominguez, Ivan, MD	Active
Leary, Daniel, MD	Active
Lukan, James, MD	

FOR OVERALL ACTION

Dual Reappointments (0)

PROVISIONAL APPOINTMENT REVIEW, recommended

The following members of the Provisional Staff from the previous year period are presented for movement to the Permanent Staff on the date indicated.

July 2016 Provisional to Permanent Staff	Provisional Period Expires
07/28/2016	
Emergency Medicine	
Cianfrini, Dominic, PA-C	Allied Health Professional

ERIE COUNTY MEDICAL CENTER CORPORATION

Lema, Penelope, MD Family Medicine	Active Staff
Kieliszek, Karen, NP Internal Medicine	Allied Health Professional
Anand, Edwin, MD	Active Staff
Yacoub, Rabi, MD	Active Staff
Orthopaedic Surgery	
Paolini, Michael, PA-C	Allied Health Professional
Pathology	
Zhu, Hui, MD	Active Staff
Psychiatry	
Mashinic, Elisabeth, MD	Active Staff
Surgery	
Kayler, Liise, MD	Active Staff

The future September 2016 Provisional to Permanent Staff list will be compiled for Chief of Service review and endorsement.

FOR OVERALL ACTION

AUTOMATIC CONCLUSION, Reappointment Expiration, FIRST NOTICE

Internal Medicine

Zizzi, Joseph, MD

Active

Reappointment Expiration Date: September

30, 2016

AUTOMATIC CONCLUSION, Reappointment Expiration, SECOND NOTICE

Surgery

Collure, Don, MD

Courtesy, Refer & Follow

Reappointment Expiration Date: August

31, 2016

AUTOMATIC CONCLUSION- Reappointment Expiration, FINAL NOTICE

None

FOR

INFORMATION

OLD BUSINESS

OFFICE OPERATIONS

On-going quality control checks in the Medical-Dental Staff Office have identified recurrent challenges with the credentialing software flagging expireables. This is a risk for regulatory and accreditation compliance. ECMC and KH continue to work with the software vendor to identify the root cause and remediate. Until that occurs, the ECMC Medical-Dental Staff Office is running concurrent automated and manual processes to make every attempt to verify licenses and DEA renewals PRIOR to the expiration date.

JC Survey Readiness

Survey is anticipated this month. Committee members were informed of the tentative day/time/location of the Credentials review during survey week.

QC Checks – contract compliance

QC monitoring of the credentialing agreement with vRad is ongoing (see designation under Initial Appointments). Full compliance continues to be noted.

Annual Livanta (PKA IPRO) Audit

Data submitted and received; no further data requested to date.

Delegated Credentialing

S. Ksiazek updated the committee on the interdisciplinary collaboration to negotiate the terms of the proposed Fidelis agreement renewal.

Maintenance of Certification (MOC) for FM, IM, Pathology, Psychiatry and Radiology

The committee re-visited the impact that yearly MOC dates have on the reminders issued by the Medical-Dental Staff Office regarding board certification expiration. Given the constraints of the current system, the plan is to remove MOCs from expirable flagging, and alert those practitioners affected to ensure they establish an alternative mechanism to ensure board certification does not lapse.

Temporary Privileges

Refer to the attached tracker of Urgent and Temporary Privilege issuance and expiration.

FOR OVERALL ACTION

NEW BUSINESS

Agreement with the VAMC

S. Ksiazek shared with the committee a meeting to which the Medical-Dental Staff Office has been invited regarding a potential collaboration with VAMC to provide clinical care to patients within their system. If this moves forward, there may be potential implications for our credentialing office. The committee will be provided further information at the August meeting.

Forms

1. The committee endorsed to amend the self disclosure questions on Initial Appointment Application to that on the Re-Appointment Application, thus completing the harmonization with Kaleida Health.
2. The Wound Care Center has indicated the intent to utilize the services of a Nurse Practitioner for patient care. In anticipation of this, the Medical-Dental Staff Office has taken a proactive approach to bring together key stakeholders to propose delineated privileges to be added to the Surgery NP and PA forms.
The progress made thus far suggests that these updates be incorporated into the physician and podiatrist wound care sections as well. A final draft will be presented to the Credentials Committee at the August meeting.
3. There has been renewed interest expressed by the Internal Medicine Chief of Service in the concept of a harmonized Nurse Practitioner/Physician Assistant privilege form. The last draft

(2014) of this conceptual form was forwarded to the COS for review. It was noted for the committee that the KH

Credentials Committee deliberated on this matter in 2015 and determined that it was impractical to have

a combined NP/PA form. Once a draft is ready for review, the Credentials Committee and the chiefs of

service will determine if a combined form should be the model at ECMC.

4. The “suggested” case volumes were previously removed from the physician privilege forms based on the consensus of the Credentials Committee that they provided limited utility and could be a source for confusion. The same has been identified for the Nurse Practitioner and Physician Assistant forms. The Medical-Dental Staff Office is in the process of removing the suggested volumes from these forms as well. In doing so, the need to revise and update these forms is strongly evident. The committee agreed that the Medical-Dental Staff Office prepare drafts of revisions of the current forms minus the suggested volumes and any privilege delineations in need of immediate removal. More in-depth form revision is to await the decision of whether ECMC moves forward with a combined Nurse Practitioner/Physician Assistant Form.
5. A question has been raised as to whether Atherectomy should be listed as a separate delineated privilege on the Radiology and Surgery forms. The Medical-Dental Staff Office suggests that this presents an opportunity to revise the Surgery Privilege Form and implement a modular form for the division of Vascular Surgery, both of which in harmonization with KH under GLH. These suggestions have been referred to the Chief of Service for evaluation.

FOR OVERALL

ACTION

OPEN ISSUES

OBGyn: re-assignment of collaborating MD; COS to cover until finalized

Naming of new COS for Ophthalmology; in process

Have received primary source verification new appointee achieving CRNA; item closed

Recent dental appointee – no DEA yet; COS continues to cover as documented at initial appointment

Psychiatry MD – expired ICC remediated with the assistance of the Chief of Service; item closed

FOR INFORMATION

OTHER BUSINESS

FPPE-OPPE Report (included in the consent calendar of the Medical-Executive Committee)

FPPE (Focused Professional Practice Evaluation) (28)

Anesthesiology (1MD)

Dentistry (1 DDS, 2 DDSs completed Residency at UB)

Family Medicine (1 MD and 2 NPs 1 MD completed Residency at UB)

Internal Medicine (6 MDs, 2 NP's, 1 PA-C)

Psychiatry (3 MDs, 1 NP)

Radiology (2 MD's FPPE offsite teleradiologist, 2 MD's completed Residency at UB, 3 PA-C's)

The committee was updated on open FPPEs extended per the Chief of Service assessment, and as defined in policy due to either performance or volume.

OPPE (Ongoing Professional Practice Evaluation)

Report from the Patient Safety Office – departments completed since the last report:

Internal Med- 135

Family Med- 33

Neurosurgery- 14

Ortho- 54

Plastics- 11

Psych- 51

Surgery- 33

Urology- 10

Chiropractic- 12

Dentistry- 12

FOR INFORMATION

ADJOURNMENT

With no other business, a motion to adjourn was received and carried at 3:49 PM.

Respectfully submitted,



Yogesh Bakhai, MD
Chairman, Credentials Committee

Att.