

ERIE COUNTY MEDICAL CENTER CORPORATION

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS

TUESDAY, AUGUST 30, 2016

STAFF DINING ROOM

Voting Board Members Present:	Kevin M. Hogan, Esq Bishop Michael Badger Douglas H. Baker Ronald Bennett Ronald Chapin Kevin Cichocki, D.C. Jonathan Dandes	Darby Fishkin Sharon L. Hanson Michael Hoffert Anthony Iacono Thomas P. Malecki, CPA Frank Mesiah Michael A. Seaman
-------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------

Voting Board Member Excused:	Kathleen Grimm, M.D.
------------------------------	----------------------

Non-Voting Board Representatives Present:	Thomas Quatroche Ph.D. James Lawicki	Kevin Pranikoff, M.D.
-------------------------------------------	-----------------------------------------	-----------------------

Also Present:	Donna Brown Kathy Bruno A.J. Colucci, III, Esq. Janique Curry Peter Cutler Becky DelPrince Leslie Feidt Stephen Gary Susan Gonzalez	Al Hammonds Julia Jacobia Jarrod Johnson Charlene Ludlow Terry Makson Nadine Mund Arthur Orlick, MD Jim Turner Karen Ziemianski
---------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------

I. CALL TO ORDER

Chair Sharon L. Hanson called the meeting to order at 4:35 P.M.

II. APPROVAL OF MINUTES OF JULY 26, 2016 REGULAR BOARD MEETING.

Moved by Douglas Baker and seconded by Anthony Iacono.

Motion approved unanimously

III. ACTION ITEMS

A. Approval of August 4, 2016 Medical-Dental Staff Appointments and Re-Appointments.

Moved by Anthony Iacono and seconded by Ronald Chapin.

Motion approved unanimously.

- B. Approval to appoint Sandra Sieminski, MD as Chief of Service for Ophthalmology.
Moved by Anthony Iacono and seconded by Bishop Michael Badger.
Motion approved unanimously.

IV. BOARD PRESENTATION: CASE MANAGEMENT

Becky DelPrince, RN, BSN, BC
Vice President of Systems & Integrated Care

Becky DelPrince provided an overview of the changes that have occurred in case management and plans for continued progress.

- 2016 Goals that have been completed and maintained:
 - ✓ **Staffing model**- review current staffing model to ensure we are meeting the needs of the organization.
 - ✓ **Appeals and Denials**-Improve payer relationships, decreasing retrospective denials; and improve Case Manager education regarding contract-specific obligations.
 - ✓ **DSRIP**-Implement ED projects per program guidelines and monitor outcomes of programs and complete adjustments to ensure program successes.
- **ALC**: will create stronger relationships with community resource programs as well as an internal “Resource Center” for team members to utilize for challenging cases promoting internal team discussions and peer support and increase staff awareness and promotion.

V. BOARD COMMITTEE REPORTS

All reports except that of the Performance Improvement Committee are received and filed in the August 30, 2016 Board book.

VI. REPORTS OF CORPORATION’S MANAGEMENT

President & Chief Executive Officer: Thomas J. Quatroche, Jr., Ph.D.

- Quality
 - The Joint Commission triennial survey visit in July was very successful; ECMCC is following up on survey outcomes.
 - Star ratings for nursing homes were released and Terrace View moved from two to three stars
 - A nationally renowned facilitator conducted a senior leader strategic planning session to continue the ECMCC focus on transformative change.

ERIE COUNTY MEDICAL CENTER CORPORATION

- Patient Experience
 - *Celebration* of ECMCC accomplishments event took place to demonstrably acknowledge the many great achievements throughout the Corporation.
 - Morrison Healthcare Services is reorganizing and restructuring its operations to improve patient experience with:
 - ✓ Daily rounding on all nursing units
 - ✓ Developing operational and steering teams to address issues on a go forward basis.
 - ✓ James Caccamise is the new Director of Operations for Morrison’s Healthcare division.

- Culture
 - We held many employee events, trainings and gave much recognition for accomplishments.
 - Training – kicked off “Respect” in the workplace trainings in July
 - Diversity and professional conduct training.
 - Teammate Huddles to get information to employees on how we can support them and improve caring for patients.
 - 439 nurses received “perfect attendance” during summer surge in July.
 - August Events: Annual “Employee Picnic”
 - “Nine to Dine” Golf Outing
 - “ECMC Night at Holland Speedway

- Operations
 - Working with Meditech and HealtheLink and have directly interfaced the HealtheLink solution within our Meditech inpatient record.
 - Lawson Software Solution has been selected as our go forward solution for our Human Resources Information System (HRIS)

Chief Financial Officer: Stephen Gary

A summary of the financial results through July 31, 2016 and a Quarterly Financial Statement and projected statement of Yearly Cash Flows are attached in the Board Book for review.

VI. RECESS TO EXECUTIVE SESSION – MATTERS MADE CONFIDENTIAL BY LAW

Moved by Ronald Chapin and seconded by Michael Seaman to enter into Executive Session at 5:15P.M. to consider matters made confidential by law, including certain compliance-related matters, strategic investments and business plans.

Motion approved unanimously

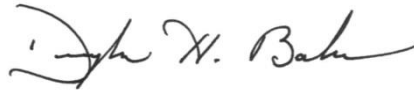
VII. RECONVENE IN OPEN SESSION

Moved by Bishop Michael Badger and seconded by Michael Seaman to reconvene in Open Session at 6:30 P.M. No action was taken by the Board in Executive Session.

Motion approved unanimously.

VIII. ADJOURNMENT

Moved by Kevin Cichocki, D.C. and seconded by Anthony Iacono to adjourn the Board of Directors meeting at 6:30P.M.



Douglas H. Baker
Corporation Secretary

CREDENTIALS COMMITTEE MEETING MINUTES

Committee Members Present:

Yogesh Bakhai, MD, Chair

Erik Jensen, MD

Mark LiVecchi, DMD MD MBA

Jonathan Marshall, DO

Mandip Panesar, MD

Richard Skomra, CRNA

Brian Murray, MD, CMIO (ex-officio)

Susan Ksiazek, RPh

Medical-Dental Staff Office and Administrative Members Present:

Tara Boone, Medical-Dental Staff Services Coordinator

Judith Fenski, Credentialing Specialist

Kerry Lock, Credentialing Specialist

Riley Reiford, Medical-Dental Staff Office Systems Coordinator

Committee Members Excused:

Richard Hall, MD, DDS, PhD

CALL TO ORDER

The meeting was called to order at 3:00 PM by Dr. Bakhai. The proceedings from the previous meeting of July 7, 2016 were reviewed as accepted by the Medical Executive Committee and Board of Directors.

ADMINISTRATIVE

The Credentials Committee was made aware of recent resignations, application withdrawals, leave requests or conclusions and presents the following names to the Executive Committee for information.

- A. Deceased – none
- B. Applications Withdrawn – none
- C. Application Processing Cessation – none
- D. Automatic Processing Conclusion – (inactive applications > 180 days from date of signature) - none
- E. Resignations

Johnson, Margaret, ANP	Emergency Medicine	09/01/2016
Helm, Thomas, MD	Dermatology	07/14/2016
Mure, Joseph, MD	Family Medicine	08/01/2016
D'Angelo, Michael, MD	Internal Medicine	06/30/2016
Szigei, Kinga, MD	Neurology	08/14/2016
Boyd, Barry, DDS, MD	Oral Maxillofacial Surgery	08/10/2016
Ksiazek, Nicole, PA-C	Orthopaedic Surgery	07/29/2016
Zhu, Hui, MD	Pathology	08/19/2016
Batten, Dean, MD	Radiology (Telerad)	08/02/2016
Harshman, Leeanne, MD	Radiology (Telerad)	08/01/2016
Petrovich, Linda, MD	Radiology (Telerad)	07/25/2016
Savit, Russ, MD	Radiology (Telerad)	06/15/2016
Sonnars, Adina, MD	Radiology (Telerad)	08/02/2016
Laftavi, Mark, MD	Surgery	07/13/2016
Sharma, Rajeev, MD	Surgery	07/22/2016
Sufrin, Gerald, MD	Urology	07/18/2016

FOR INFORMATION

CHANGE IN STAFF CATEGORY

Internal Medicine

Kotowski, Adam, MD
Mishra, Archana, MD

*change from Active to **Courtesy, Refer and Follow***
*change from Active to **Courtesy, Refer and Follow***

FOR INFORMATION

DEPARTMENT CHANGE OR ADDITION

Lahrs, Barbara, FNP *change from **Surgery to Internal Medicine***
Collaborating Physician: John Fudyma, MD
Parikh, Sandhyaben, PA-C **Family Medicine**
Supervising Physician: Mohammadreza Azadfard, MD
*adding **Internal Medicine***
Supervising Physician: Riffat Sadiq, MD

FOR OVERALL ACTION

CHANGE OR ADDITION OF COLLABORATING/SUPERVISING ATTENDING

Internal Medicine
Scrocco, Mary, FNP

Change from Robert Gatewood, MD to Jai Wadhvani, MD

FOR INFORMATION

PRIVILEGE ADDITION/REVISION, RECOMMENDED – COMMENTS AS INDICATED

Internal Medicine – NEW DEPARTMENT ASSIGNMENT AND PRIVILEGES

Lahrs, Barbara, FNP

Collaborating Physician: John Fudyma, MD

Parikh, Sandhyaben, PA-C

Supervising Physician: Riffat Sadiq, MD

Oral & Maxillofacial Surgery

Nagai, Michael, DDS, MD

-Moderate Sedation

-Deep Sedation and General Anesthesia

FOR OVERALL ACTION

PRIVILEGE WITHDRAWAL

None

APPOINTMENT APPLICATIONS, RECOMMENDED– COMMENTS AS INDICATED

Initial Appointments (11)

Anesthesiology

Duffy, Brian, MD

Active

Emergency Medicine

Zakrzewski, Sarah, PA-C

Allied Health Professional

Supervising Physician: Samuel Cloud, DO

Family Medicine

DeNardin, Ann, MD

Active

Internal Medicine

Conway-Habes, Erin, MD

Active

Ismail, Mahmoud, MD

Active

Kim, Jeong Min, MD

Active

Internal Medicine – Hospitalist

Neha, Fnu, MD

Active

Tadakamalla, Ashvin, MD

Active

Obstetrics & Gynecology

DeNagy, Joseph, DO

Active

Jacobsen, Lisa, MD

Active

Ophthalmology

Reynolds, Andrew, MD

Active

FOR OVERALL ACTION

Dual Appointments (0)

REAPPOINTMENT APPLICATIONS, RECOMMENDED – COMMENTS AS INDICATED

Reappointment Review (23)

Anesthesiology

Cantie, Shawn, MD

Active

DeNisco, Dawn, CRNA

Allied Health Professional

Forgensi, Stacey, CRNA

Allied Health Professional

Grolemund, Stephanie, CRNA

Allied Health Professional

Family Medicine

ERIE COUNTY MEDICAL CENTER CORPORATION

Ghazi, Muhammad, MD	Active
Manyon, Andrea, MD	Active
Internal Medicine	
Achakzai, Muhammad, MD	Active
Atwaibi, Mohamed, MD	Active
Dhillon, Jaspreet, MD	Active
Kotowski, Adam, MD	Courtesy, Refer & Follow
Kua, Alfredo, MD	Associate
Schaeffer, Christopher, MD	Active
Zizzi, Joseph, MD	Active
Neurosurgery	
Fahrbach, John, MD	Active
Obstetrics & Gynecology	
Akers, Stacey, MD	Courtesy, Refer & Follow
Barnabei, Vanessa, MD	Active
Yu, Taechi, MD	Active
Orthopaedic Surgery	
Domnisch, Frank, PA	Allied Health Professional
<i>First Assist, Supervising Physician: Joshua Jones, MD</i>	
McGrath, Brian, MD	Active
Radiology	
Phillies, Gregory, MD	Active
Rehabilitation Medicine	
Fung, Tat, MD	Active
Surgery	
Shatkin, Samuel, MD	Associate
Wiles, Charles, MD	Active

FOR OVERALL ACTION

Dual Reappointments (0)

PROVISIONAL APPOINTMENT REVIEW, RECOMMENDED

The following members of the Provisional Staff from the previous year period are presented for movement to the Permanent Staff on the date indicated.

August 2016 Provisional to Permanent Staff Provisional Period Expires 08/25/2016

Dentistry

Balon, Jennifer, DDS	Active Staff
Kapral, Elizabeth, DDS	Active Staff
Salvo, Mark, DDS	Active Staff

Emergency Medicine

Golz, Rachel, PA- C	Allied Health Professional
Spano, Kristen, PA-C	Allied Health Professional

Family Medicine

Jones, Glenda, FNP	Allied Health Professional
Perese, Kerime, FNP	Allied Health Professional

Internal Medicine

Bath, Shaun, MD	Active Staff
Calkins, Bethany, MD	Active Staff
Chang, Shirley, MD	Active Staff
Moore, Russell, MD	Active Staff
Provenzo, Ashley, FNP	Allied Health Professional
Sidhu, Simarjit, MD	Active Staff

Orthopaedic Surgery

ERIE COUNTY MEDICAL CENTER CORPORATION

Butler, Michael, DPM	Active Staff
Mann, Matthew, MD	Active Staff
Pathology	
Gao, Chen, MD	Active Staff
Huang, Ying, MD, PhD	Active Staff
Radiology	
Baum, Philip, MD	Courtesy, Refer and Follow
Chung, Charles, MD	Courtesy, Refer and Follow
Cipolla, David	Courtesy, Refer and Follow
Dunn, Andrew, MD	Courtesy, Refer and Follow
Hampton, William, MD	Courtesy, Refer and Follow
Lesh, Charles, MD	Courtesy, Refer and Follow
Makhija, Jasbeer, MD	Courtesy, Refer and Follow
Mangano, Anthony, MD	Courtesy, Refer and Follow
Miller, Michael, MD	Courtesy, Refer and Follow
Notino, Anthony, MD	Courtesy, Refer and Follow
Oliverio, Roseanne, MD	Active Staff
Pearsen, Kenneth, MD	Active Staff
Pericak, Jason, MD	Courtesy, Refer and Follow
Quinn, Marie, MD	Active Staff
Regenbogen, Victor, MD	Courtesy, Refer and Follow
Rinaldi, James, MD	Active Staff
Shea, Kevin, MD	Courtesy, Refer and Follow
Shields, Gregory, MD	Active Staff
Silber, Michael, MD	Courtesy, Refer and Follow
Stokoe, Gail, MD	Courtesy, Refer and Follow
Weyer, Allison, MD	Active Staff
Zimmer, Wendy, MD	Courtesy, Refer and Follow
Surgery	
Chang, Shirley, MD	Active Staff
Urology	
Hanzly, Michael, DO	Active Staff

The future October 2016 Provisional to Permanent Staff list will be compiled for Chief of Service review and endorsement.
FOR OVERALL ACTION

AUTOMATIC CONCLUSION, Reappointment Expiration, FIRST NOTICE

None

AUTOMATIC CONCLUSION, Reappointment Expiration, SECOND NOTICE

None

AUTOMATIC CONCLUSION- REAPPOINTMENT EXPIRATION, FINAL NOTICE

Surgery

Collure, Don, MD

Courtesy, Refer & Follow

Reappointment Expiration Date: August 31, 2016

OLD BUSINESS

OFFICE OPERATIONS

S. Ksiazek was pleased to announce the hiring of an office manager for the Medical-Dental Staff Office, Cara Burton. Cara will start on August 8th and we look forward to the contributions she will make supporting the Credentials Committee and the Office of the CMO.

Joint Commission Survey

Dr. Murray summarized the findings of the recent 2016 visit. Additional detail will be provided to the Credentials Committee at the September meeting.

Delegated Credentialing

- 1) ECMC continues to negotiate with Fidelis an update to the current agreement. Once requested documents have been received, a meeting with Fidelis representatives will be hosted at ECMC.
- 2) The Medical-Dental Staff Office has been notified by Wellcare that they will be undergoing an NCQA audit. It is possible that ECMC may need to provide credentials files for this audit. Participating provider rosters are to be submitted by 8/17/16.

Maintenance of Certification (MOC) for FM, IM, Pathology, Psychiatry and Radiology

The committee re-visited the impact that yearly MOC dates have on the physician reminders issued by the Medical-Dental Staff Office to prevent expirations in their board certifications. As agreed last month, the Medical-Dental Staff Office has removed the MOC dates from the expirable notification system. All affected practitioners will be notified of the change and the rationale for such.

Agreement with the VAMC

S. Ksiazek reported that at this time, ECMC awaits further information from the VAMC to assist with defining the scope and volume of patient care needs. This information is critical to developing a comprehensive service plan and ensuring that their patients' needs are met in a well coordinated fashion.

Form Revisions

AHP Forms

S. Ksiazek reported that the suggested case volumes have been removed from all of the Allied Health Professional forms, to align with the physician form revisions already approved and in production. In completing this exercise, the need for other immediate revisions was identified. These will be reviewed by the Credentials Committee Chair and presented to this committee at its September meeting. The long term goal is a complete re-design of the AHP forms based on the joint NP-PA format that is being revisited by the Chief of Internal Medicine.

Wound Care

The following form revisions were endorsed by the committee to accommodate the addition of a mid-level practitioner to the Wound Care Center and align the terminology used on the corresponding physician forms.

S. Ksiazek acknowledged the expert input of the Chief of Surgery, the Medical Director of the Wound Care Center and the inpatient Wound Care Nurse Practitioner in the proposed revisions.

Surgery – Nurse Practitioner

Surgery – Physician Assistant

<input type="checkbox"/>	<input type="checkbox"/>	Infection, Incision and Drainage
<input type="checkbox"/>	<input type="checkbox"/>	Wound Culture
<input type="checkbox"/>	<input type="checkbox"/>	Decubitus Ulcer Management
<input type="checkbox"/>	<input type="checkbox"/>	Debridement, Chemical
<input type="checkbox"/>	<input type="checkbox"/>	Debridement, Excisional
<input type="checkbox"/>	<input type="checkbox"/>	Debridement, Laser Wand
<input type="checkbox"/>	<input type="checkbox"/>	Application of Compression Dressings (including Total Contact Cast and Profore)
<input type="checkbox"/>	<input type="checkbox"/>	Negative Pressure Therapy, including Wound Vac
<input type="checkbox"/>	<input type="checkbox"/>	Application of Silver Nitrate
<input type="checkbox"/>	<input type="checkbox"/>	Ordering of adjunctive modalities (including E-Stim, Lymphedema Management, Nutritional)

ERIE COUNTY MEDICAL CENTER CORPORATION

_____	_____	Acellular dermal replacement
_____	_____	Dermal Skin Substitute
_____	_____	Allograft, acellular dermal

Surgery Physician Form

Internal Medicine Infectious Diseases Modular Physician Form

Internal Medicine Wound Care Modular Physician Form

Podiatry Wound Care Modular Form

_____	_____	Infection, Incision and Drainage
_____	_____	Wound Culture
_____	_____	Decubitus Ulcer Management
_____	_____	Debridement, Chemical
_____	_____	Debridement, Excisional
_____	_____	Debridement, Laser Wand
_____	_____	Application of Compression Dressings (including Total Contact Cast and Profore)
_____	_____	Negative Pressure Therapy, including Wound Vac
_____	_____	Application of Silver Nitrate
_____	_____	Ordering of adjunctive modalities (including E-Stim, Lymphedema Management, Nutritionals)
_____	_____	Acellular dermal replacement
_____	_____	Dermal Skin Substitute
_____	_____	Allograft, acellular dermal
_____	_____	Hyperbaric Oxygen Therapy (refer to credentialing criteria)

Temporary Privileges

Refer to the attached tracker of Urgent and Temporary Privilege issuance and expiration. All temporary privileges issued since the last meeting, with the justification of need for each were reviewed for the committee.

FOR OVERALL ACTION

NEW BUSINESS

Medical Marijuana

An ECMC physician has been approved to issue patient certifications for the product (not a prescribed item, as remains defined as a Schedule I substance by the DEA). It was proposed that this be added as a delineated privilege to the appropriate physician forms (i.e. IM, FM, Neurology, Rehab, etc.) as is done with suboxone. The credentialing criteria will be the New York State mandated CE and registration requirements, consistent with the suboxone criteria. The proposed changes will be drafted and presented to the Credentials Committee at its September meeting for endorsement.

Intrathecal Pump Refill for Inpatient

S. Ksiazek advised the committee of a current inpatient due for a pump refill and the provisions made as per past practice and policy. The committee agreed that utilizing a currently credentialed practitioner provided a greater level of patient safety than issuing temporary privileges of the outpatient provider.

Credentialing and Billing questions for fellows

The beginning of the academic year often brings questions regarding credentialing and billing for fellows. With the questions answered for 2016, it is deemed prudent to reduce to writing to serve as a resource for future questions. This is of increased import as the number of fellows on-site has increased.

FOR OVERALL ACTION

OPEN ISSUES

OBGyn: re-assignment of collaborating MD; COS covering until new appointee (Joseph DeNagy, DO) approved by the Board of Directors later this month. Await new collaborating agreement.

Naming of new COS for Ophthalmology; in process for the August Board of Directors meeting

ERIE COUNTY MEDICAL CENTER CORPORATION

Must identify all practitioners who might be involved in emergent pacemaker insertions to ensure patient care needs are met and off-hour temporary privileges are avoided. The question has been escalated to the CMO and Executive Manager level for follow up.

Recent dental appointee – DEA on file; item closed

Delineation of Atherectomy on select physician privilege forms?

FOR INFORMATION

OTHER BUSINESS

FPPE-OPPE Report (included in the consent calendar of the Medical-Executive Committee)

FPPE (Focused Professional Practice Evaluation)

Family Medicine (1 MD New privilege addition, 1 NP New provisional appointment)

Orthopaedic Surgery (1 PA-C New provisional appointment)

The committee was updated on open FPPEs extended per the Chief of Service assessment, and as defined in policy due to either performance or volume.

OPPE (Ongoing Professional Practice Evaluation)

Report from the Patient Safety Office – departments completed since the last report: none

FOR INFORMATION

ADJOURNMENT

With no other business, a motion to adjourn was received and carried at 3:55 PM.

Respectfully submitted,



Yogesh Bakhai, MD
Chairman, Credentials Committee