

ERIE COUNTY MEDICAL CENTER CORPORATION

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS

TUESDAY, MAY 31, 2016

STAFF DINING ROOM

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Voting Board Members  
Present:

Bishop Michael Badger  
Douglas H. Baker  
Ronald Bennett  
Ronald Chapin  
Darby Fishkin

Kathleen Grimm, M.D.  
Michael Hoffert  
Kevin Hogan  
Michael A. Seaman

Voting Board Member  
Excused:

Kevin Cichocki, D.C.  
Jonathan Dandes  
Sharon L. Hanson

Anthony Iacono  
Frank Mesiah  
Thomas P. Malecki, CPA

Non-Voting Board  
Representatives Present:

Thomas Quatroche Ph.D.

Kevin Pranikoff, M.D.

Also Present:

Donna Brown  
Sam Cloud, D.O.  
A.J. Colucci, III, Esq.  
Peter Cutler  
Leslie Feidt  
Stephen Gary  
Susan Gonzalez

Al Hammonds  
Jarrod Johnson  
Susan Ksiazek  
Nadine Mund  
Brian Murray, M.D.  
Karen Ziemianski

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**I. CALL TO ORDER**

Vice Chair Kevin M. Hogan called the meeting to order at 4:35 P.M.

**II. APPROVAL OF MINUTES OF APRIL 26, 2016 REGULAR MEETING OF THE BOARD OF DIRECTORS.**

Moved by Michael Seaman and seconded by Michael Hoffert.

**Motion approved unanimously**

**III. ACTION ITEMS**

**A. Approval of May 5, 2016 Medical/Dental Staff Appointments/Re-Appointments**

Moved by Kathleen Grimm, MD and seconded by Michael Hoffert.

**Motion approved unanimously**

- B. Approval for a one-time four year extension for board certification and renewal of a board certification for two physicians.

Moved by Michael Hoffert and seconded by Bishop Michael Badger

**Motion approved unanimously**

- C. Approve the recommendation of the Medical/Dental staff committee to appoint a hospitalist under guideline recommendations.

Moved by Michael Seaman and seconded by Bishop Michael Badger.

**Motion approved unanimously**

## V. BOARD COMMITTEE REPORTS

All reports except that of the Performance Improvement Committee are received and filed in the May 31, 2016 Board book.

## VI. REPORTS OF CORPORATION'S MANAGEMENT

President & Chief Executive Officer: Thomas J. Quatroche, Ph.D.

### Quality

- Achieved AHA –Gold Plus recognition award.
- NYSDOH Radiology services survey – only 1 finding.
- 2 mock surveys by Vizient.
- OMH survey completed for the Behavioral Health program; waiting for final report.
- ECMC was awarded a three-star rating out of five by CMS for patient experience

### Patient Experience

- Morrison's has developed a Performance Improvement Committee and hired a Patient Experience Manager for Food Service.
- Our Nursing Serenity Room opened May 4th. The Serenity Room is a quiet, calm, and peaceful room for nursing staff to relax, and renew their minds, bodies, and spirits.
- Environmental Services provides "Just for You Welcome Bags" to newly admitted patients.
- May 18 - World CPR Day-Provided free CPR lessons in the lobby.

### Culture

#### Events

- Patient Experience Week – Open House
- Mental Health Awareness Month
- Autism Risk & Safety Training

## ERIE COUNTY MEDICAL CENTER CORPORATION

- Suicide Assessment & Clinical Interviewing
- Trauma Awareness Month
  - Trauma Survivor Day
- EMS Week
  - Billboard thanking EMS caregivers
  - “Dogs on the deck”
- Nurses Week
  - Ice Cream Cart
- Terrace View Nursing Home Week
- 368 Employees sponsored to attend “Springfest”
- 325 Employees participate in “Lose to Win” program
- Emergency Room CEN Course took place– 16 RNs participated.
- Community Events
  - Falls Prevention at the Mayor’s Annual Luncheon
  - Trauma Orientation for Critical Care
- National Database for Nursing Quality Improvement – 72% online survey participation
- Perfect Attendance Program expanded
- Personalized thank you notes for patients by our Executive Leadership team

### Operations

- Preparing for summer surge
- Joint Commission preparation is underway
- New Operating Room Opening June 1<sup>st</sup>
- Physicians recruited:
  - 2 Orthopaedic
  - 1 Bariatric
  - 2 Cardiologist
  - Hospitalist
- \$700,000 operating loss for the month of April
- \$2.8 million operating loss year-to-date
- Increased surgeries
- “Springfest 2016” raised \$943,000
- LOS doing well
- Increased ED visits

Chief Financial Officer: Stephen Gary

A summary of the financial results through April 30, 2016 and a Quarterly Financial Statement and projected statement of Yearly Cash Flows are attached in the Board Book for review.

**VII. RECESS TO EXECUTIVE SESSION – MATTERS MADE CONFIDENTIAL BY LAW**

Moved by Michael Hoffert and seconded by Douglas Baker to enter into Executive Session at 5:05 P.M. to consider matters made confidential by law, including certain compliance-related matters, strategic investments, and business plans.

**Motion approved unanimously**

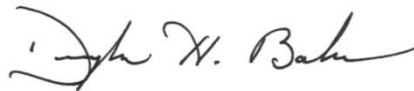
**VIII. RECONVENE IN OPEN SESSION**

Moved by Michael Seaman and seconded by Douglas Baker to reconvene in Open Session at 5:35 P.M. No action was taken by the Board in Executive Session.

**Motion approved unanimously.**

**IX. ADJOURNMENT**

Moved by Bishop Badger and seconded by Douglas Baker to adjourn the Board of Directors meeting at 5:40 P.M.



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Douglas H. Baker  
Corporation Secretary

**CREDENTIALS COMMITTEE MEETING**

**Committee Members Present:**

Yogesh Bakhai, MD, Chair  
Mark LiVecchi, DMD MD MBA  
Richard Hall, MD, DDS, PhD  
Brian Murray, MD, CMIO (ex-officio)  
Richard Skomra, CRNA  
Susan Ksiazek, RPh

**Medical-Dental Staff Office and Administrative Members Present:**

Tara Boone, Medical-Dental Staff Services Coordinator  
Judith Fenski, Credentialing Specialist  
Riley Reiford, Medical-Dental Staff Office Systems Coordinator  
Kerry Lock, Credentialing Specialist

**Committee Members Excused:**

Erik Jensen, MD  
Jonathan Marshall, DO  
Mandip Panesar, MD

**CALL TO ORDER**

The meeting was called to order at 3:00 PM by Dr. Bakhai. The proceedings from the previous meeting of April 7, 2016 were reviewed as accepted by the MEC and BOD with no changes.

**ADMINISTRATIVE**

The Credentials Committee was made aware of recent resignations, application withdrawals, leave requests or conclusions and presents the following names to the Executive Committee for information.

- A. Deceased  
Joseph Zizzi Sr., MD                      Internal Medicine, Cardiology
  
- B. Applications Withdrawn  
Darren Alicandri, MD                      Family Medicine  
Katherine Flower, ANP                      Internal Medicine/Hospitalist
  
- C. Application Processing Cessation – none
  
- D. Automatic Processing Conclusion – (inactive applications > 180 days from date of signature)
  
- E. Resignations  
Williams, Stacey, FNP                      Emergency Medicine                      05/11/2016  
Luczkiewicz, Debra, MD                      Internal Medicine                      04/18/2016  
Masood, Qazi, MD                      Internal Medicine/Hospitalist                      05/04/2016  
Rochelin, David, MD                      Internal Medicine/Hospitalist                      05/04/2016  
Sawalha, Leitha, MD                      Internal Medicine/Hospitalist                      05/01/2016  
Salvamoser, Kristen, PA-C                      Orthopaedic Surgery                      04/12/2016  
Welge, Alexander, MD                      Psychiatry                      05/04/2016  
Feld, Gregory, MD                      Radiology                      04/25/2016

Snyder, Bradley, MD

Radiology- Vrad

11/20/2015

FOR INFORMATION

**CHANGE IN STAFF CATEGORY**

**Anesthesiology**

Robert J. Schuder, MD

*Active to Emeritus*

**Internal Medicine**

McDaniel, Timothy, MD

*Active to Courtesy, Refer and Follow*

Rigual, Nestor, MD

*Active to Courtesy, Refer and Follow*

**DEPARTMENT CHANGE OR ADDITION**

None

**CHANGE OR ADDITION OF COLLABORATING/SUPERVISING ATTENDING**

**Emergency Medicine**

McCarthy, Elizabeth, PA-C

*Changing from Dietrich Jehle, MD to William Dice, MD*

**PRIVILEGE ADDITION/REVISION, RECOMMENDED – COMMENTS AS INDICATED**

**Internal Medicine**

Izzo, Joseph, MD

-General Admitting Privileges – Nephrology

-Ambulatory Care Privileges

*\*FPPE waived; these represent location specific privileges only*

Okel, Hannah, PA

*Supervising Physician: Dr. M. Achakzai*

-Limited Interpretation of EKG (Basic Procedures)

*\*FPPE waived; assessed during the hospitalist ICU training (on file)*

**Oral & Maxillofacial Surgery**

DiNardo, N. Mario, DMD

-General Dentistry Procedural Level 1 Core privileges >12 y-Adult

*\*Per COS, waive FPPE of these core privileges; possesses higher level privileges*

**Orthopaedic Surgery**

Duquin, Thomas, MD

-Arthroscopy, knee, surgical; osteochondral autograft(s)

-Arthroscopy, knee, surgical; osteochondral allograft

-Autologous chondrocyte implantation, knee

**Surgery**

Kayler, Liise, MD

-Endoscopies- Sigmoidoscopy- rigid

-Aspiration Procedures-Bladder Aspiration

-Radiologic Procedures – Cholangiography

-Advanced Procedures – Peritoneal Lavage for Trauma Hemoperitoneum Diagnosis

-Pelvic Hernias

-Colorectal (fissures, fistula, hemorrhoids, abscess, etc.)

-Aorta – Renal arteries

-Inferior Vena Cava and Branches – Excision of infected vein

- thrombectomy

-Cystectomy, partial or complete

-Head & Neck Surgery – Cricothyroidotomy

-Extremities – Vascular surgery, extremities

-General & Colorectal Surgery-Hemangioma removal

-Skin lesion excision  
ACTION

FOR OVERALL

**PRIVILEGE WITHDRAWAL**

None

**APPOINTMENT APPLICATIONS, RECOMMENDED— COMMENTS AS INDICATED**

**A. Initial Appointment Review ( 12 )\***

**Emergency Medicine**

Frawley, Brendan, PA-C

Allied Health Professional

*Supervising Physician: Gerald Igoe, MD*

**Family Medicine**

Snyder, Teresa, ANP

Allied Health Professional

*Collaborating Physician: Mohammadreza Azadfard, MD*

Witman, Jodi, FNP

Allied Health Professional

*Collaborating Physician: Stephen Evans, MD*

**Internal Medicine/Hospitalist**

Keefe, James, MD

Active

Raja, Quratul, MD

Active

**Internal Medicine**

Vandermeer-Gatti, Tina, FNP

Allied Health Professional

*Collaborating Physician: Kathleen Grimm, MD*

**Neurology**

Al Masry, Mahmoud, MD

Active

**Orthopaedic Surgery**

Falcone, Joseph, MD

Active

McLeron, Kathleen, PA-C

Allied Health Professional

*Supervising Physician: Jennifer Gurske-Deperio, MD*

**Psychiatry**

Cui, Xingjia, MD

Active

**Radiology/Teleradiology**

Khatod, Elaine, MD

Active

Pratt, Alan, MD

Active

*\*The committee recommended the review of one of the new appointment dossiers by the Practitioner Wellness Committee*

FOR OVERALL ACTION

**B. Dual Appointments (0)**

**REAPPOINTMENT APPLICATIONS, RECOMMENDED – COMMENTS AS INDICATED**

**C. Reappointment Review (39 )**

**Anesthesia**

DePlato, Anthony, MD

Active

**Dentistry**

Colebeck, Amanda, DDS

Active

**Family Medicine**

Evans, Stephen, MD

Active

Lugo, Robert, MD

Active

**Internal Medicine**

Brockman, Daniel, MD

Active

Forte, Kenton, MD

Active

Izzo, Joseph, MD

Active

McDaniel, Timothy, MD

C, R & F

Okel, Hannah, PA

Allied Health Professional

*Supervising Physician: M. Achakzai, MD*

ERIE COUNTY MEDICAL CENTER CORPORATION

|   |                            |
|---|----------------------------|
| Patil, Ritesh, MD                               | Active                     |
| Patterson, Joel, PA                             | Allied Health Professional |
| <i>Supervising Physician: J. Zizzi Jr., MD</i>  |                            |
| <b>Obstetrics &amp; Gynecology</b>              |                            |
| Brebner, Angelle, MD                            | Active                     |
| Malik, Shaveta, MD                              | Active                     |
| <b>Oral &amp; Maxillofacial Surgery</b>         |                            |
| DiNardo, N. Mario, DMD                          | Active                     |
| Goodloe, Samuel, DDS, MD                        | Active                     |
| Ridolfo, Bruce, DMD                             | C, R & F                   |
| <b>Orthopaedic Surgery</b>                      |                            |
| Anders, Mark, MD                                | Active                     |
| Burkhard, Gregory, PA-C                         | Allied Health Professional |
| <i>Supervising Physician: M. Fineberg, MD</i>   |                            |
| Clark, Lindsey, MD                              | Active                     |
| Duquin, Thomas, MD                              | Active                     |
| Kowalski, Joseph, MD                            | Active                     |
| Moy, Owen, MD                                   | Associate                  |
| Smolinski, Robert, MD                           | Active                     |
| <b>Otolaryngology</b>                           |                            |
| Diaz-Ordaz, Ernesto, MD                         | Active                     |
| <b>Pathology</b>                                |                            |
| Hannahoe, Brigid, MD                            | Active                     |
| <b>Psychiatry &amp; Behavioral Health</b>       |                            |
| Conboy, Sarah, NP                               | Allied Health Professional |
| <i>Collaborating Physician: V. Brooks, MD</i>   |                            |
| Russo, Colleen, NP                              | Allied Health Professional |
| <i>Collaborating Physician: M. Cummings, MD</i> |                            |
| Singh, Joshna, MD                               | Active                     |
| <b>Radiology</b>                                |                            |
| Shah, Keyur, MD                                 | Active                     |
| <b>Rehabilitation Medicine</b>                  |                            |
| Cichocki, Jason, DC                             | Allied Health Professional |
| Cichocki, Kevin, DC                             | Allied Health Professional |
| DeMarco, Lisa, DC                               | Allied Health Professional |
| <b>Surgery</b>                                  |                            |
| Brewer, Jeffrey, MD                             | Active                     |
| Cooper, Clairice, MD                            | Active                     |
| Guo, Weidun, MD                                 | Active                     |
| Huff, Devon, MD                                 | Active                     |
| Jordan, Jeffrey, MD                             | Active                     |
| Kayler, Liise, MD                               | Active                     |
| Rajendran, Lakshmanan, MD                       | Active                     |

**FOR OVERALL ACTION**

**D. Dual Reappointments (0)**

***PROVISIONAL APPOINTMENT REVIEW, RECOMMENDED***

The following members of the Provisional Staff from the previous year period are presented for movement to the Permanent Staff on the date indicated.



**May 2016 Provisional to Permanent Staff  
05/26/2016**

**Provisional Period Expires**

**Family Medicine**

Golding, Douglas, MD

Courtesy Staff, *Refer and Follow*

Rajeswary, Jyotsna, MD

Active Staff

**Gynecology and Obstetrics**

Ionescu, Adina, MD

Active Staff

**Internal Medicine**

Banas, Anne, MD

Active Staff

Ministero, Jennifer, PA-C

Allied Health Professional

*Supervising Physician: Nagaraja Sridhar, MD*

Muthulingam, Varathaseelan, MD

Active Staff

**Orthopaedic Surgery**

Prybylski, Monica, NP

Allied Health Professional

*Collaborating Physician: Christopher Mutty, MD*

**Pathology**

Brandwein-Gensler, Margaret, MD

Active Staff - Chief of Service

**Psychiatry**

Delregno, Paula, MD

Active Staff

*The future July 2016 Provisional to Permanent Staff list will be compiled for Chief of Service review and endorsement.*

**FOR OVERALL ACTION**

***AUTOMATIC CONCLUSION, Reappointment Expiration, FIRST NOTICE***

**Dentistry**

Capuana, Joseph, DDS

Courtesy, Refer and Follow

**Psychiatry & Behavioral Medicine**

Gunther, Mark, PhD

Allied Health Professional

*Reappointment Expiration Date: Jul 31, 2016*

***AUTOMATIC CONCLUSION, Reappointment Expiration, SECOND NOTICE***

None

***AUTOMATIC CONCLUSION- REAPPOINTMENT EXPIRATION, FINAL NOTICE***

**Internal Medicine**

Banas, Michael, MD

Courtesy, Refer and Follow

Hashmi, Yahya, MD

Courtesy, Refer and Follow

**Reappointment Expiration Date: as indicated above**

*Planned Credentials Committee Meeting: May 5, 2016*

*Planned MEC Action date: May 23, 2016*

*Planned BOD Action date: May 31, 2016*

**FOR INFORMATION**

***OLD BUSINESS***

**OFFICE OPERATIONS**

**On-line re-appointment application – Status report**

Systems limitations with the credentialing software have created some obstacles that have impacted progress. We continue to partner with KH and the software vendor on systems enhancements believed to be critical to launching the service.

**JC Survey Readiness**

## ERIE COUNTY MEDICAL CENTER CORPORATION

S. Ksiazek reviewed the ongoing commitment of the Medical-Dental Staff Office to ensuring that policy and process meet the spirit of the JC standards. Examples include a modification to the standardized FPPE form, and working with Risk Management/Legal on added policy verbiage that captures the medical-dental staff processes regarding practitioner impairment.

### **CME Requirement for MDs/DOs**

As follow up to last month's meeting, both the KH and ECMC Credentials Committees have recommended harmonizing the requirement. Each will be taking to its respective Medical Executive Committees the following revision: "Completion of at least 50 hours of CME every two years, all of which must be in Category 1".

### **Technical Amendment to the Bylaws**

S. Ksiazek reviewed for the committee that the following statement: "Temporary Privileges may not be granted for longer than 120 days in a 12 month period." Was endorsed by the MEC at its March meeting and approved by BOD at its April meeting. The technical amendment has been communicated to the medical-dental staff in accordance with the bylaws.

### **Internal Medicine Generalist Form**

S. Ksiazek credited R. Reiford for her efforts addressing the issue reviewed last month in the credentialing software.

### **Risk Management**

No report. Dialogue continues regarding establishing minimum coverage limits for MDs and AHPs. Until written guidelines are issued, the Medical-Dental Staff Office will continue to flag for Risk Management any MD policy less than 1.3/3.9.

### **Temporary Privileges**

Refer to the attached tracker of Urgent and Temporary Privilege issuance and expiration.

**FOR OVERALL ACTION**

## ***NEW BUSINESS***

### **Forms**

S. Ksiazek informed the committee of:

=The non-substantive correction made to the face sheet of the Radiology Privilege Form.

=A potentially outdated liability form was forwarded to Risk Management to assess if it might be retired; awaiting a response.

### **Medical Leave**

The committee was informed of the processing of a 4 month medical leave; documentation as defined in policy on file in the Medical-Dental Staff Office.

### **Disclosure Form**

The form, recently modified by ECMC Legal Counsel was endorsed by the committee and will be placed into production immediately.

### **Delegated Credentialing**

S. Ksiazek informed the committee that Fidelis is seeking NCQA certification and has forwarded to ECMC a new agreement. An intradepartmental meeting of ECMC stakeholders and legal counsel was held. Next steps include a meeting with Fidelis to negotiate the terms of the agreement.

### **Non-substantive typographical corrections to the Credentials Manual**

S. Ksiazek reviewed the following wording clarifications, endorsed by the Credentials Committee as non-substantive corrections:

= Page 7: add wording "when possible" to reference qualifications

= Page 26: add "minimally"

### **Updated DOJ COC**

ERIE COUNTY MEDICAL CENTER CORPORATION

S. Ksiazek informed the committee that the document has been updated for 2016. The Medical-Dental Staff Office has incorporated the new form into its on-boarding process for BH, CD and the Hospitalist Group and will use the updated document for the 2016 annual review and sign.

**Board Certification**

In the course of on-going file quality control checks, the following practitioners have been identified to have not met the bylaws requirement for board certification or maintenance:

**Neurosurgery**

Snyder, Kenneth, MD - beyond 4 year window, as did not sit for boards as intended 11/15. Upon communication with the practice plan, the Medical-Dental Staff Office was informed that he is sitting for the exam November 2016.

**Psychiatry**

Yu, Hong, MD – board certification expired as of 12/31/15; COS made aware.

- **The Credentials Committee endorsed that the Credentials Chair will request of the MEC and BOD at their May meetings that both practitioners be granted the 4 year grace period (effective May 2016) defined within the bylaws.**

**FOR OVERALL ACTION**

***OPEN ISSUES***

- =DOJ COCs for Hospitalist Group – status report
- =Revision of Orthopaedic Surgery form – no update
- =Membership category not printing on appt/reappt letters – resolved
- =Documentation of the OPMC action plan into the practitioner’s PPE file – monitor asks the MDSO to remind periodically
- =HBO Tx Credentialing Criteria revisions – no update
- =FM application (April 2016 CC meeting); closed

**FOR INFORMATION**

***OTHER BUSINESS***

**FPPE-OPPE Report (included in the consent calendar of the Medical-Executive Committee)**

**FPPE (Focused Professional Practice Evaluation) ( 31 )**

- Anesthesiology (2 CRNA New requested privileges)
- Dentistry (2 DDS FPPE waived administrative privilege)
- Family Medicine (3NP’s Newly requested privileges, 1 PA-C Newly requested privileges)
- Internal Medicine (10 MD’s, 6 NP’s, 2 PA-C’s Newly requested privileges)
- NeuroSurgery (1 PA-C Newly requested privileges)
- Surgery (1 MD Newly requested privileges)
- Radiology (3 MD’s FPPE waived offsite teleradiologist)

**OPPE (Ongoing Professional Practice Evaluation)**

- Cardiothoracic- 13
- Chemical Dependency- 9
- Dermatology- 4
- ED- 48
- Neurology- 7
- OB/GYN- 8
- Ophthalmology- 9
- Oral Max- 20
- Otolaryngology- 1
- Radiology- 14

**FOR INFORMATION**

***ADJOURNMENT***

With no other business, a motion to adjourn was received and carried at 4:00 PM.

Respectfully submitted,



Yogesh Bakhai, MD  
Chairman, Credentials Committee

Att.