

ERIE COUNTY MEDICAL CENTER CORPORATION

BOARD OF DIRECTORS
MINUTES OF THE BUILDING & GROUNDS COMMITTEE MEETING
MARCH 31, 2015
ECMCC EXECUTIVE CONFERENCE ROOM

BOARD MEMBERS PRESENT:	RONALD BENNETT, ESQ. RONALD CHAPIN	FRANK MESIAH MICHAEL HOFFERT
ALSO PRESENT:	RONALD KRAWIEC DOUGLAS FLYNN	THOMAS QUATROCHE

I. CALL TO ORDER

Ronald Bennett called the meeting to order at 3:30p.m.

II. APPROVAL OF FEBRUARY 24, 2015 MINUTES:

Moved Ronald Chapin and seconded by Michael Hoffert to receive and file the Buildings and Grounds Committee minutes of February 24, 2015 as presented.

III. UPDATE – RECENTLY COMPLETED INITIATIVES/PROJECTS

2014 Capital Group A Projects / Orthopaedic Inpatient Bed Zones

- The renovation of 6 North into the new Russell Salvatore Orthopaedic Unit is complete, with NYSDOH inspection held on 03/02/15, ribbon cutting held on 03/12/15, and occupied on 03/17/15.

Nurse Call System Replacement

- New “Responder 5” nurse call systems installation on the 7th, 8th, and 12th floors are now 100% complete.

Emergency Power Enhancements @ Radiology

- Installation of emergency power provisions to key radiology imaging units reached substantial completed prior to the American College of Surgeons survey of the Emergency Department on 03/10/15.

Ebola Preparations

- Minor in house renovations within the Emergency Department and on 7 Zone 3 were completed prior to a related CDC Ebola Preparation Survey earlier this month.

BTU Tub Room Renovations

Since our last meeting our in house staff completed a renovation of the Burn Treatment Unit Tub Room, renovations included ceramic tile replacement and fixture re-installation

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IV. UPDATE – IN PROGRESS INITIATIVES/PROJECTS

Signage & Wayfinding Initiative - Interior Wayfinding

- A final draft of the plans were reviewed earlier today, modifications to be made which shall be followed by the release of applicable signage fabrication orders. The implementation plan is to remove the mock-up wayfinding elements as Plant Ops staff applies varying aesthetic and security improvements immediately followed by the installation of the permanent wayfinding elements, installations to begin later this spring.

Emergency Department Modernization Project – Architectural Services

- With Architect selection complete initial design meetings have been scheduled, the first to be held on April 13th. The next milestone shall be the CON application submission, planned to occur later this spring.

Main Building Envelope Study

- Proposals have been reviewed and candidates ranked based on qualifications and analysis of their service fees, selection to be completed within the next two weeks. It is our intention to submit this study concept to NYSERDA in the hope that it will qualify for a Flex-Tech agreement, and if so could result in incentive contributions up to 50% of the cost of the study. Such an agreement would lead to potential future funding incentives that would be based on substantiated energy-saving improvements.

Regulatory Testing, Inspection & Maintenance Services

- Proposals have been fully vetted with viable candidates identified. We continue to work with these candidates toward their full compliance with prerequisite contracting requirements. Depending on results of our effort we may need to rebid these services for both on & off campus facilities.

Energy Management & Project Services

- Candidate selection complete with initial steps of the study set to begin within the next few weeks.

Operating Rooms C & D @ Ambulatory Center

- Equipment installations in progress, completion expected by mid-April, DOH inspection set for 04/15/15.

Remedial Repairs @ MICU

- Remedial repairs underway, work includes repairs to millwork, doors, flooring and general painting. Work being completed on a room by room basis within this occupied unit.

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Aesthetic Upgrades @ Immunodeficiency Clinic

- Aesthetic improvements underway, work includes flooring replacement and general painting. Work being completed on a room by room basis within this occupied unit.

Tenant Upgrades @ UB Orthopaedics

- A combination of maintenance and tenant requested modifications are underway on the ground floor of the DK Miller building. Work includes carpeting replacement, painting, and general renovation of their conference room.

V. UPDATE – PENDING INITIATIVES/PROJECTS

Ground Floor Space Consolidations

- Based on the HIM departments progress in converting over to the electronic medical records there is a significant opportunity to consolidate a number of support department functions in the current HIM footprint. Those departments include Patient Financial Services, Health Information Management and potential others. This consolidation will alleviate a number of space shortage problems permitting other projects to move forward including Civil Service Suite, Risk Management, and several others.

Orthopaedic Clinic Expansion

- Project design to resume within a week, this project being one of multiple to be grouped into the first bid package of 2015. As the design work progresses, relocation of those displaced by this project shall be accommodated.

Bariatric CT & Fluoroscopy Units

- CON application nearing completion, the project scope includes (3) phases including (2) CT units and (1) fluoroscopy unit installations. Design work to resume within the next week.

Equipment Replacement @ Cath Lab 2

- CON application submitted, project scope will accommodate the replacement of the Cath Lab equipment along with aesthetic upgrades.

Pathology Renovation

- The existing pathology department on the ground floor of the lab building is going to be receiving a renovation and modernization effort, a contract stipulation of the incoming Pathologist.

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Cleve Hill Primary Care Clinic

- ECMC has resumed discussions with our landlord in regard to desired renovations to our leased space at the Cleve Hill Clinic. Design work to continue upon acceptance of the landlords design services proposal.

Certified Nursing Assistant Training Facility

- ECMC is interested in participating in a grant program with the Buffalo Public School system that would locate a Certified Nursing Assistant training program here on our campus. Finding an appropriate and available location is the current challenge to moving this initiative forward.

Roofing Replacement @ DKMiller

- Bidding documents are being prepared for this 2015 roofing replacement project on DK Miller Building.

HPD Control Room & Security System Head-End

- This project would construct a new Police Control Room off of the main lobby, which in turn will house a new cutting edge security system that will integrate both new & legacy systems into a single monitoring & alarm system. The new system equipment shall be leased.

Residency Renovations @ 1st Flr Dental Clinic

- The concept of a (3) phase, in-house renovation, within the occupied 1st floor Dental Clinic has been approved. Full project completion, design and renovations are to be targeted for completion prior to July 1st, the start of the expanded dental residency program here in the clinic.

Education & Training Center

- This project was approved to start in the 2nd half of 2015; however progress is being hampered by the lack of a viable relocation plan for those that shall be displaced during and after the renovation. These prerequisite relocations include the Medical Library (relocated/reduced), Patient Advocates, Volunteers & miscellaneous others. This project is the direct predecessor to the planned 2016 MICU renovation.

Medical ICU Renovation

Approval of the schematic design has been reached and an applicable cost estimate has been completed at \$4.8 million. Once progress is seen on the Education & Training Center, design work for this project can effectively move forward.

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VI. ADJOURNMENT

Moved by Michael Hoffert and second by Ronald Chapin to adjourn the Board of Directors Building and Grounds Committee meeting at 4:25p.m.