

ERIE COUNTY MEDICAL CENTER CORPORATION

BOARD OF DIRECTORS
MINUTES OF THE BUILDING & GROUNDS COMMITTEE MEETING
FEBRUARY 24, 2015
ECMCC EXECUTIVE CONFERENCE ROOM

BOARD MEMBERS PRESENT:	RONALD BENNETT, ESQ. RONALD CHAPIN	FRANK MESIAH MICHAEL HOFFERT
ALSO PRESENT:	RONALD KRAWIEC DOUGLAS FLYNN	THOMAS QUATROCHE

I. CALL TO ORDER

Ronald Bennett called the meeting to order at 3:30p.m.

II. APPROVAL OF OCTOBER 14, 2014 MINUTES:

Moved Frank Mesiah and seconded by Michael Hoffert to receive and file the Buildings and Grounds Committee minutes of October 14, 2014 as presented.

III. UPDATE – RECENTLY COMPLETED INITIATIVES/PROJECTS

3rd Floor Relocations

- Renovation of the new Chief Medical Officer suite was completed in early October & occupied shortly thereafter. Risk Management had also relocated from their former 3rd floor office space, now being located on the ground floor. These vacant 3rd floor spaces have since been updated and partially occupied members of the DSRIP team with additional DSRIP occupants expected to follow.

2014 Capital Group A Projects / Signage & Wayfinding Initiative - Site Signage

- Installation of new site signage was completed in the fall, with applicable punchlist work to be completed upon favorable weather conditions this spring.

Northern Erie Clinic

- The Northern Erie Clinic at 2282 Elmwood Avenue has received new carpeting through the majority of the facility, this being a desperately needed aesthetic upgrade.

2014 Capital Group A Projects / GI Lab Renovations

- Project was completed and occupied in late December.

Lifeline Suite Renovations

- Suite renovations were completed in mid-January and occupied shortly thereafter.

2014 Capital Group A Projects / 6 Zone 1 Renovation

- The renovation of 6 Zone 1 was completed and occupied as of late January.

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Surgical Simulation Lab

- A portion of the former EP Lab has been retrofitted into a Surgical Simulation Lab. This project was championed by Dr. Brewer and is UB rental space.

OEM Specimen Collection Room

- A former Rehab Exam Room has been renovated into the specimen collection room, pursuant to Dr. Hailoo's service line expansion within the Occupational & Environmental Medicine Clinic.

Synergy Bariatric Clinic

- This Williamsville Clinic has been added to ECMCC's operating certificate, effective as of February 2nd.

UPS & Data Closet Ventilation Study

- This study has been completed and is currently being analyzed by HIS relative to their envisioned plans for uninterrupted power systems and improved ventilation of data closets across the campus facilities.

IV. UPDATE – IN PROGRESS INITIATIVES/PROJECTS

2014 Capital Group A Projects / Orthopaedic Inpatient Bed Zones

- The renovation of 6 North into the new Russell Salvatore Orthopaedic Unit is nearing completion, with NYSDOH inspection set for 03/02/15, ribbon cutting set for 03/12/15, with the opening set for 03/18/15.

Signage & Wayfinding Initiative - Interior Wayfinding

- The mock-up pathways, (4) on the ground floor and (4) on the first floor have now been fully critiqued. The plan going forward is to finalize the details and to release the applicable signage fabrication orders. The implementation plan is to remove the mock-up wayfinding elements as Plant Ops staff applies varying aesthetic and security improvements followed by the installation of the permanent wayfinding elements. Actual installations are scheduled to begin this spring.

Emergency Department Modernization Project – Architectural Services

- Design service proposals for this project were received in December. "Short-list" candidates to be invited to present their qualifications to an applicable Selection Committee in the near future.

Main Building Envelope Study

- Proposals for these consultant services were received in December. Candidates have since been ranked based on qualifications with a detailed fee analysis currently under review. It is our intention to submit this study concept to NYSERDA in the hope that it will qualify for a Flex-Tech agreement, and if so could result in incentive contributions up to 50% of the cost of

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the study. Such an agreement would lead to potential future funding incentives that would be based on substantiated energy-saving improvements.

Regulatory Testing, Inspection & Maintenance Services

- Proposals have been fully vetted with viable candidates identified. We continue to work with these candidates toward their full compliance with prerequisite contracting requirements. Depending on results of our efforts we may need to rebid these services for both on & off campus facilities.

Energy Management & Project Services

- Vetting of candidate qualifications is complete, findings to be shared with Administration in the near future.

Nurse Call System Replacement

- New “Responder 5” nurse call systems have been installed throughout the 7th and 8th floors with work continuing on the 12th floor. Full completion is expected to be reached within the next two weeks.

Mr. Bennett stated he would like to see the benefits of the nurse call system replacement. Doug Flynn will provide a link to the Rauland website that will offer any and all information relative to the Responder V Nurse Call System.

Operating Rooms C & D @ Ambulatory Center

- CON approval received, preliminary equipment installations are in progress, full completion by mid-April.

Emergency Power Enhancements @ Radiology

- Installation of emergency power provisions to multiple radiology imaging units, those that support the ED are to be complete by the end of this week, in advance of the pending ACS survey which requires same.

V. UPDATE – PENDING INITIATIVES/PROJECTS

Orthopedic Clinic Expansion

- Funding for this project was recently approved. The plan would place the clinic within the former Hemophilia & Oncology Suites. Design work to resume at an accelerated pace in the near future. Prerequisite relocations include GME, Patient Scheduling, Family Medicine, & Ambulatory Administration.

Bariatric CT & Fluoroscopy Units

- The current emphasis is to expedite an applicable Limited Review CON which is expected to be submitted the NYSDOH in the near future. The project scope is includes (3) phases

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including (2) CT units and (1) fluoroscopy unit installations. Design work to resume at an accelerated pace in the near future.

Equipment Replacement @ Cath Lab 2

- A Limited Review CON for this project is also expected to be submitted the NYSDOH within the next few days. The Cath Lab equipment has reached end-of-life status, an expedited replacement is critical.

Surgeons Dictation Room

- The current Assistant Head Nurses Office is to be converted into a Surgeon's Dictation Room. Prior to doing so a series of prerequisite relocations will be necessary, the 1st of which is expected to occur shortly.

Pathology Renovation

- The existing pathology department on the ground floor of the lab building is going to be receiving a renovation and modernization effort, a contract stipulation of the incoming Pathologist.

Cleve Hill Primary Care Clinic

- ECMC has resumed discussions with our landlord in regard to significant renovations to our current leased space at the Cleve Hill Clinic. Postponed design work to continue upon acceptance of the landlords design services proposal.

Certified Nursing Assistant Training Facility

- ECMC is interested in participating in a grant program with the Buffalo Public School system that would locate a Certified Nursing Assistant training program here on our campus. Finding an appropriate and available location is the current challenge to moving this initiative forward.

Roofing Replacement @ DKMiller

- Bidding documents are being prepared for a spring roofing replacement project on DK Miller Building.

HPD Control Room & Security System Head-End

- This project would construct a new Police Control Room off of the main lobby, which in turn will house a new cutting edge security system that will integrate both new & legacy systems into a single monitoring & alarm system. The new system equipment shall be leased.

Residency Renovations @ 1st Flr Dental Clinic

- The concept of a (3) phase, in-house renovation, within the occupied 1st floor Dental Clinic has been approved. Full project completion, design and renovations are to be targeted for

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completion prior to July 1st, the start of the expanded dental residency program here in the clinic.

Education & Training Center

- This project was approved to start in the 2nd half of 2015; however progress is being hampered by the lack of a viable relocation plan for those that shall be displaced during and after the renovation. These prerequisite relocations include the Medical Library (relocated/reduced), Patient Advocates, Volunteers & miscellaneous others. This project is the direct predecessor to the planned 2016 MICU renovation.

Medical ICU Renovation

- Approval of the schematic design has been reached and an applicable cost estimate has been completed at \$4.8 million. Once progress is seen on the Education & Training Center, design work for this project can effectively move forward.

VI. ADJOURNMENT

Moved by Frank Mesiah and second by Michael Hoffert to adjourn the Board of Directors Building and Grounds Committee meeting at 4:25p.m.

Next Building & Grounds meeting – March 31, 2015 at 3:30 p.m. - Executive Conference Room